



SURPLUS PROPERTY & EQUIPMENT SALES

BID FORM

One item per Bid Form

ITEM NO. _____ I HEREBY BID THE SUM OF \$ _____

DESCRIPTION (Manufacturer, Model, Year) _____

If I am the successful bidder, I will remit the full amount set forth above in a certified check or cashier’s check payable to the “Oregon Institute of Technology” within five (5) business days of notification of being awarded the bid. I will remove the property within ten (10) business days of the bid closing, during regular business hours (Monday – Friday, 9:00 AM – 5:00 PM, Pacific Time).

Completed Bid Forms shall be submitted via email entitled “SEALED BID” and emailed to PURCHASING@OIT.EDU prior to the bid closing at 1:00 PM, Pacific Time, Tuesday, August 8, 2023. Bids that are not submitted on an official Bid Form will NOT be considered. Late bids will NOT be considered. The Oregon Institute of Technology reserves the right to reject any or all bids if it is determined by the Oregon Institute of Technology to be in its best interest. If you have any questions or need additional information, please contact Leticia Hill, Procurement and Risk Officer at (541) 885-1133 or Leticia.Hill@oit.edu.

BY SIGNING THIS BID FORM, I ACKNOWLEDGE THAT ALL PROPERTY IS CONVEYED “AS-IS, WHERE-IS, WITH NO GUARANTEE.” THE OREGON INSTITUTE OF TECHNOLOGY MAKES NO WARRANTY, EXPRESSED OR IMPLIED, AS TO QUALITY, WEIGHT, SIZE, DESCRIPTION OF ANY OF THE PROPERTY, MERCHANTABILITY, OR FITNESS FOR A PARTICULAR PURPOSE, OR ANY OTHER WARRANTIES OR GUARANTEES. I WILL HAVE NO RECOURSE AGAINST THE OREGON INSTITUTE OF TECHNOLOGY, OR ANY OF IT OFFICERS, EMPLOYEES, DIRECTORS, TRUSTEES, OR AGENTS FROM ANY CLAIM ARISING FROM THE ACQUISITION, OPERATION, MAINTENANCE, AND/OR RESALE OF THE PROPERTY.

BID FORM DUE TO
PURCHASING@OIT.EDU

PRIOR TO
1:00 PM, PACIFIC TIME,
TUESDAY, AUGUST 8, 2023

Signature _____
Print Name _____
Street Address _____
City, State, Zip Code _____
Email _____
Telephone _____
Date _____

Receipt for the purchase of _____

Vehicle ID # _____

Date _____ Received \$ _____ (Cash, Certified Check/Cashier’s Check)

Buyer’s Signature _____ Received by _____