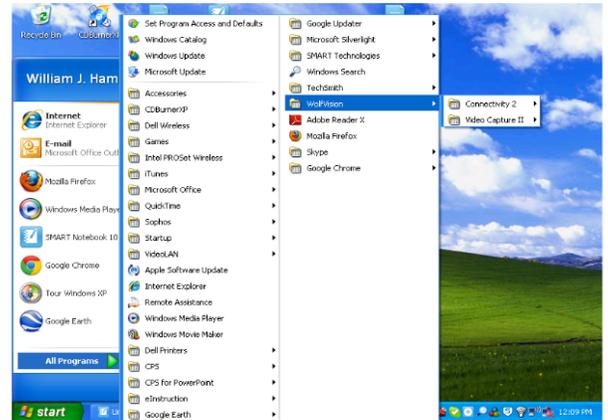


Document Camera Cheat Sheet

Opening the Document Camera Software:

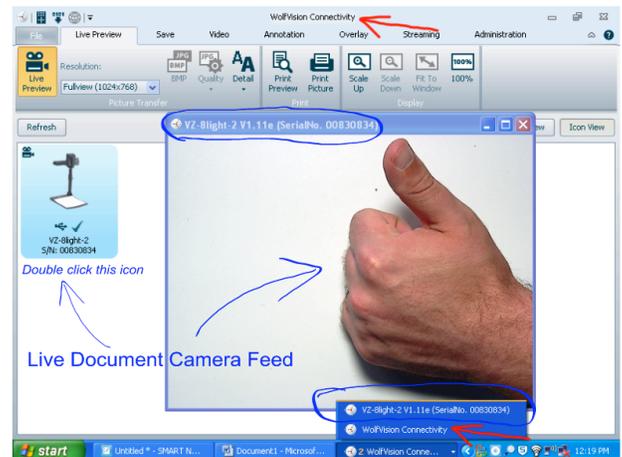
For added functionality, try using the document camera within Windows.

1. Locate the software in the “Start” menu. Find the Wolfvision folder, then select Connectivity 2.
2. If you do not see the software, contact UCS for installation.



Navigating Wolfvision Software:

1. Double click the document camera icon to open the live doc cam feed.
2. The Wolfvision software and separate doc cam feed are available in the tool bar at the bottom of your screen.
3. Wolfvision software is indicated by the red arrows.
4. Live doc cam feed is indicated by the blue circles.
5. Using the doc cam in this manner allows you to easily switch between the document camera and other Windows applications on the same screen.



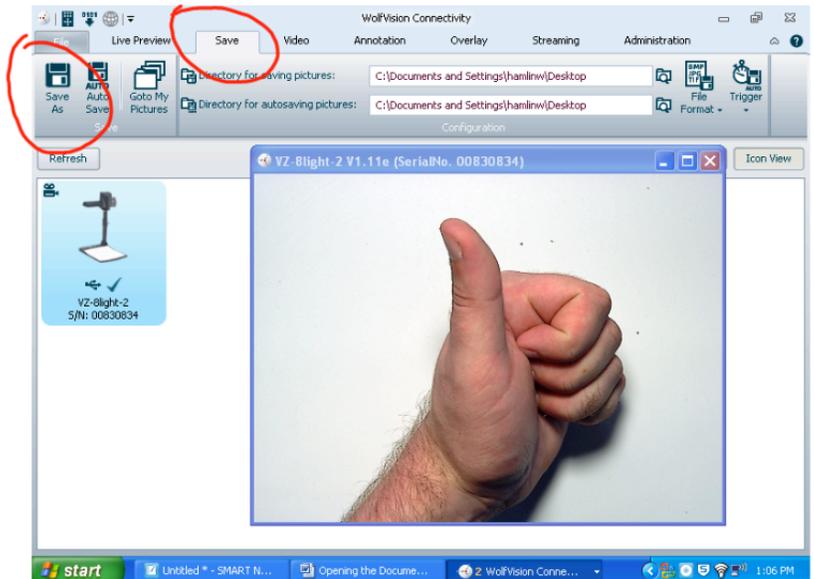
Why this matters:

This allows you to utilize the document camera to capture images/video and embed them into Word, PowerPoint, Moodle, and other programs. The traditional use of the document camera does not allow for this functionality.

If you want to learn more, ASSETT (Agile and sustainable supplemental educational technology training) is planning to offer COE faculty-focused tech trainings this fall; more information about upcoming events can be found at our website at <https://sites.google.com/a/mail.wou.edu/asset/>

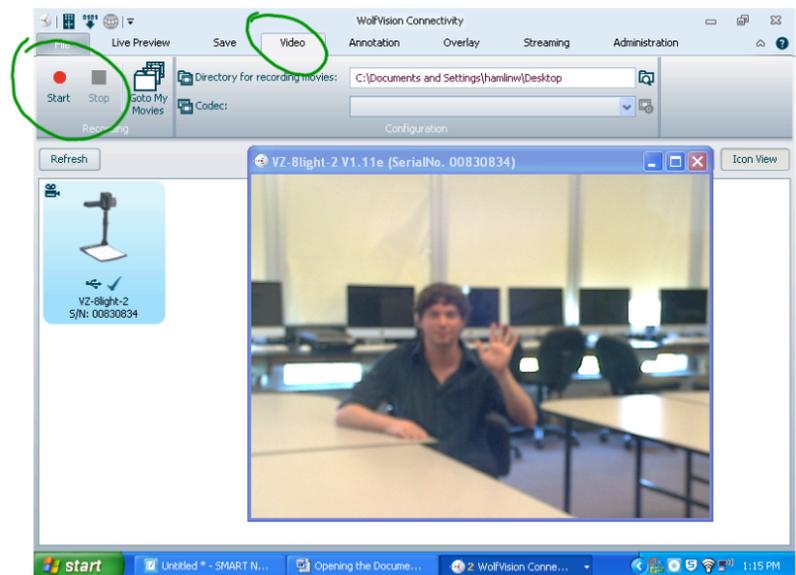
Capturing an image with the document camera:

1. Click the “Save” tab at the top of the page.
2. Frame your image in the live doc cam feed. (If necessary, push the freeze button on the doc cam itself)
3. Click “Save As,” then set the save location and choose the file type (we recommend JPG).
4. Repeat for multiple images, each will be saved as a separate file.



Capturing a video with the document camera:

1. Select the “Video” tab at the top of the page.
2. You can either record video under the document camera, or point the camera outward to capture the classroom.
3. Click “Start” to begin recording.
4. Click “Stop” to end recording; you will then be prompted to save.
5. Choose the save location (desktop might be preferred); file type defaults to AVI and cannot be changed.



- Authored by Bill Hamlin and Tyler Ciscell -

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