

Appendix ALinn-Benton Community College
Western Oregon University
Degree Partnership Program
Financial Aid Consortium Agreement

Under this agreement, both new and continuing students admitted to the **Linn-Benton Community College (LBCC) and Western Oregon University (WOU)** Degree Partnership Program may receive federal, state and certain institutional aid from their Home Institution based on the combined hours in which they enroll each term at both Institutions.

Home Institution:

The Home Institution will be determined by the students' immediate degree objective. For example, if the student's immediate degree objective is a bachelor's degree, then WOU will be designated as the Home Institution. Should the student be pursuing either an Associate of Arts or Sciences prior to completing a bachelor's degree, LBCC will be designated as the Home Institution.

The Home Institution will be responsible for processing, awarding, and distributing federal, state, and certain institutional aid, as well as, monitoring academic progress and calculating refunds and repayments, as warranted.

The Home Institution must retain all required records for the requisite time necessary to making compliance with pertinent federal, state, and institutional regulations.

Students must enroll in a minimum of six (6) credit hours at their Home Institution each term they participate in the Degree Partnership Program.

Due to the probable delay inherent in transferring federal aid from one Institution to the other, student will be discouraged from changing their Home Institution within an academic year.

Host Institution:

The Host Institution (defined as the institution that is not the Home institution) will ensure that Degree Partnership Program participants do not receive federal and state aid from both Institutions during the same term.

In addition, the Host Institution will provide the Home Institution with information relevant to participant's enrollment, fee payment, and grades in a timely manner.

Should a student withdraw from the Home Institution during an enrollment term, the Home Institution shall check in with the Host Institution to verify if the student is still enrolled. If the student has withdrawn from the Host Institution, as well, the Host institution will provide the Home Institution with the last date of attendance (LDA) at their Institution.

Data Exchange:

The Home and Host Institutions will exchange electronic enrollment data on a weekly basis, consistent with (2)(d) Registration and Education Records section of the Agreement.

Other Considerations:

WOU Institutional Scholarships: Dually-admitted students are eligible to apply for and receive scholarships and other forms of institutional aid based on credits from their Home Institution only.

Emergency Loans:

Students who have designated LBCC as their Home Institution may apply for an emergency loan from WOU.

Return to Title IV and Institutional Tuition Refunds:

Each institution will follow its own tuition refund policies for the courses students enroll in at their respective institution. Should a student withdraw from all courses at the Host institution, or should a student fail to establish eligibility for federal aid by not beginning attendance in the coursework for the term, the Host institution will notify the Home institution of such in a timely manner. The Home institution will complete the Return to Title IV Funds process, including establishing the student's withdrawal date, should a student withdraw from all courses at both institutions.

This agreement will be reviewed periodically, as needed, to accurately reflect the policies of the LBCC/WOU Degree Partnership Program and maintain compliance with pertinent federal and state student aid regulations.

FOR WESTERN OREGON UNIVERSITY:

Kella Helger
PRINT NAME OF FINANCIAL AID DIRECTOR

Kella Helger
SIGNATURE

6/10/19
DATE

FOR LINN-BENTON COMMUNITY COLLEGE:

Elaine M. Robinson
PRINT NAME OF FINANCIAL AID DIRECTOR

Elaine M. Robinson
SIGNATURE

6/5/19
DATE