



**PROGRAM-TO-PROGRAM ARTICULATION AGREEMENT  
OREGON COAST COMMUNITY COLLEGE  
AQUARIUM SCIENCE CERTIFICATE PROGRAM  
WESTERN OREGON UNIVERSITY  
AQUARIUM SCIENCE PROGRAM**

The Parties to this Program-to-Program Articulation Agreement are Oregon Coast Community College (OCCC) and Western Oregon University (WOU).

**Effective Date:**

This agreement is effective beginning the 2020-2021 academic year and is subject to bi-annual review by both Institutions for continuation and/or modification.

**Purpose/Transfer Agreement:**

The purpose of this agreement is to develop, maintain, and promote a smooth academic pathway that supports successful transition to WOU leading to the completion of the Bachelor of Science degree in Aquarium Science. It is agreed that students transferring to OCCC and the Aquarium Science Certificate Program will be given credit for the courses listed below upon their completion and reverse transfer to WOU.

This agreement is based on an evaluation of the rigor and content of the education courses at both OCCC and WOU. The courses listed below have been reviewed by WOU faculty and articulated as reported below as of July 2020.

**Required Courses for Biology Majors – Equivalent Credits**

OCCC Course # and Title	Credits	WOU Course # and Title	Credits
AQS 100, Intro to Aquarium Science	3	BI 1XX	3
AQS 215, Biology of Captive Fishes	4	BI 2XX	4
AQS 240, Life Support	4	BI 2XX	4
AQS 245, Animal Husbandry in a Research Capacity	2	BI 2XX	2
AQS 110, Aquarium	2	BI 1XX	2

Science Practicum 1			
AQS 226, Biology of Diverse Captive Species	2	BI 2XX	2
AQS 232, Reproduction and Nutrition of Aquatic Animals	4	BI 2XX	4
AQS 252, Exhibits & Interpretation	4	BI 2XX	4
AQS 270, Fish & Invertebrate Health Management	4	BI 2XX	4
AQS 111, Aquarium Science Practicum 2	2	BI 1XX	2
AQS 165, Current Issues in Aquarium Science	1	BI 1XX	1
AQS 186, Intro to Scientific Diving	3	BI 1XX	3
AQS 216, Elasmobranch Husbandry	2	BI 2XX	2
AQS 220, Biology of Captive Invertebrates	2	BI 2XX	2
AQS 295, Aquarium Science Internship	12	BI 2XX	12

**Terms of Review:**

This agreement is subject to bi-annual review by both Parties for continuation and/or modification not less than ninety (90) days prior to the end of the academic year. Continuation and/or modification of this agreement must be provided in writing for attachment to the original agreement. Written notice will be given to WOU's Dean of the College of Liberal Arts and Science, Natural Science and Mathematics (NSM) Division Chair, Biology Department Head,



Provost, and Director, Transfer Pathways by OCCC's Dean and approved by OCCC's

President, Vice President of Student Services, and WOU's Dean of the College of Liberal Arts and Sciences.

### **Academic and Support Services**

#### **(a) RECRUITMENT AND ADMISSIONS**

- (i) Recruitment of students will be the responsibility of each Institution.
- (ii) Students will be admitted to each Institution based on the Institution's admissions requirements.
- (iii) The Parties agree to develop degree pathway advising guides for use by OCCC students and advisors. The guides will be reviewed regularly to ensure continued accuracy.

#### **(b) TUITION AND FEES**

- (i) Tuition and fees will be assessed based on the courses for which students register. College tuition and fees will be assessed for OCCC courses and WOU tuition and fees will be assessed for WOU courses according to the normal fee structure. Withdrawals and refunds will be handled by the party that receives the tuition and fees in accordance with its policies and procedures.
- (i) Tuition will be assessed at resident or non-resident rates depending upon the residency classification of the student. Residency classification for OCCC courses will be based on criteria established by OCCC. Residency classification for WOU courses will be based on criteria established by Western Oregon University.

#### **(c) PROGRAM ARTICULATION AND ADVISING**

- (ii) Academic advising will be the joint responsibility of the Parties. Each Party will identify and train academic advisors regarding the Agreement. This Section does not obligate the Parties to hire academic advisors jointly.
- (ii) Disputes or concerns relating to articulation, class content, chronology of content or course scheduling will be resolved by the chief academic officers or their designees at each Institution.

- (iii) Disputes or concerns arising in the articulation process at one of the Institutions or the other will be resolved by direct consultation between the chief academic officers (or their designees) at each Institution.
- (iv) Both parties will facilitate the development and maintenance of 4-year plans to guide students in course selection at both institutions.
- (d) **REGISTRATION AND EDUCATION RECORDS**
- (i) Students will register for courses through the regular registration process at each Institution.
- (e) **FINANCIAL AID AND SCHOLARSHIPS**
- (i) Students will receive financial aid only through their "home institution," which is determined by federal financial aid regulations.
- (f) **STUDENT GRIEVANCES AND CONDUCT**
- (i) OCCC agrees that no complaint or grievance by a student solely against or solely involving WOU and/or its administration, faculty, staff, services, or facilities will be addressed through OCCC's grievance procedures and all such complaints or grievances will be referred to the appropriate WOU institutional process of grievance procedure. WOU agrees that students will not be permitted to use WOU grievance procedures to pursue complaints solely involving OCCC.
- (ii) Students will comply with the conduct standards and student in distress processes at both Institutions. OCCC and WOU reserve the right to intervene and to make decisions or take actions at their individual institutions in cases of misconduct or extreme student distress, particularly when cases involve health or safety. Students found in violation of conduct codes may receive sanctions from each Institution. OCCC and WOU reserve the option to decide that only one Institution will process a case of misconduct, but neither Institution shall make this decision for the other Institution. OCCC and WOU may consult with each other regarding jurisdiction regarding which Institution will process alleged violations of the conduct code. Students who are ineligible to return to WOU due to conduct violations may not be eligible to attend OCCC. Both

Institutions commit to follow all laws and regulations concerning student conduct and students in distress, institutional removal, exclusion, and other sanctions. Neither Institution shall be responsible for the acts of the other institution; should a legal action be initiated against an institution for actions of the other Institution, the Institution will indemnify and hold the other harmless for all costs and damages.

(g) **MARKETING**

- (i) The respective marketing departments for each party will coordinate the marketing of the Program. Promotional plans will be subject to approval by each institution.

(h) **STUDENT SERVICES**

- (i) Each Party will provide student services to eligible students.
- (ii) Students who are eligible to receive support and accommodations as the result of a documented disability may seek appropriate services from the Office of Disability Services at each institution, and it is the student's responsibility to contact each institution's Office of Disability Services.
- (iii) Each Party will provide services to eligible students in accords with federal guidelines regarding service to U.S. military veterans.

**Miscellaneous**

Students enrolled in this dual degree program will complete their first three years at Western Oregon University. Students will apply to admission to the Aquarium Science Certificate Program at OCCC during the Winter term of the year in which they plan to complete their course work at WOU, and will be notified of the acceptance decision prior to the Spring term. Course work completed as part of the Certificate will be reverse transferred back to WOU. WOU will then confer the BS in Aquarium Sciences.

**Terms/Termination:**

Amendments to this Agreement may only be in writing and executed by a duly-authorized representative of each Party. Amendments are only valid if they are executed by persons authorized to bind the Party in contract.

This Agreement may be terminated at any time by mutual written agreement. Notice of the Agreement's termination must be provided by OCCC to WOU's Dean of the College of Liberal Arts, Natural Science and Mathematics (NSM)



Division Chair, Biology Department Head, Division Chair, Provost, Office of the Registrar, and the Transfer Pathways Director.



Signatures:

Western Oregon University  
By: Kristin Latham-Scott 11.24.2020  
Kristin Latham-Scott DATE  
Chair, Division of NSM

Oregon Coast Community College  
By: Larry Boles 8/31/20  
Larry Boles DATE  
Aquarium Science Program Manager

By: Kathleen J. Cassity 12/1/2020  
Kathleen J. Cassity DATE  
Dean, Liberal Arts & Sciences

By: Dan Lara 8/31/20  
Dan Lara  
Chief Academic Officer

By: Robert Winningham 12/4/2020  
Robert Winningham DATE  
Provost

By: Brigitte Ryslinge 9/15/2020  
Brigitte Ryslinge DATE  
President

By: Rex Fuller 12/7/2020  
Rex Fuller DATE  
University President



**WOU Contacts**

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