

**Tuition and Fee Advisory Committee Meeting (TFAC)
December 7, 2020 Meeting #1
Via Zoom
3:00-5:00PM**

MINUTES

I. INTRODUCTIONS

The meeting was called to order by Dr. Karaman at 3:03 pm. The following Committee members were present:

Will Lucas
NJ Johnson
Hunter Weeks
Stephanie Magee
Giovanna Johnson
Earlene Camarillo
Rebecca McCannell

The following individuals were also present:

Ana Karaman
Gabe Dougherty
Lacey Davis

All the new members and meeting attendees introduced themselves.

II. ROLE OF THE COMMITTEE

Ana Karaman provided an overview of TFAC and explained that House Bill 4141 requires WOU to have this committee in order to recommend a rate increase for undergraduate resident tuition for each academic year (next year being FY21-22). The FY20-21 rate per credit is \$184.00 and by March 19, 2020 (before the March 30, 2020 Finance & Administration Committee (FAC) meeting) the committee will propose a percentage increase, update the Tuition & Fee Book, and send a recommendation letter to President Fuller. After President Fuller reviews the recommendation and makes a decision, the Board of Trustees will make their decision at the April 21, 2021 Full Board Meeting.

The committee can recommend any percentage at or below 5%. If the Committee wants to recommend above this amount, it will have to go through the Higher Education Coordinating Commission.

Throughout the next five TFAC Meetings (dates to be confirmed at the 1/8/21 meeting), the Committee will look at the university budget, review how different increases and rates will impact various subsets of the student population, and gather WOU student feedback via forums/polls.

More information about TFAC is on the [TFAC website](#).

Ana Karaman added that WOU will make a budget assumption about next year's enrollment and the average credit load of full-time students, and then multiply those credit hours by a rate. The work of TFAC is essential in order to create next year's university budget.

Compared to fall 2019, enrollment is down ~8%. Therefore, WOU will have two scenarios for determining next year's budget which are 1) an enrollment decline of 5%, and 2) an enrollment decline of 10%.

Budget information is also located in the docket on the [Board of Trustees Webpage](#).

Ana Karaman also shared the *FY22 Preliminary Budget Forecast* with the caveat that this is a working document that changes every day.

III. DISCUSSION

NJ, Hunter, and Will shared their experiences serving on last year's TFAC.

The Committee discussed operating under the assumption that Spring term will also be all online/remote.

Gabe Dougherty pointed out that the Committee's predictions about the next academic year will be dependent on the decisions of state policy makers.

The Committee also discussed the following items:

- Inviting Dr. Dukes and Rob Findtner to the next TFAC meeting to get input on fall 2021 enrollment.
- Inviting Dave McDonald to a future meeting to get an update on the Oregon Legislature.
- Inviting Kella Helyer to a future meeting to learn more about Financial Aid.
- Ana Karaman will reach out to Beth Scroggins about whether or not a recommendation about a rate increase should be made to the health services fee.
- Collecting WOU Student feedback via polls/Zoom and utilizing the Residential Services Center as a location to collect input. Dr. Karaman stated that TFAC's goal is to get input from at least 100 students.
- Lacey Davis will email the excel spreadsheets *FY21 TFAC Model* and *FY21 Data & Graphs* by 12/11/20 so that members will be able to calculate different rates before the 1/8/2021 meeting.

VI. ADJOURNMENT

The meeting adjourned at 4:50PM.



TOGETHER WE
SUCCEED