

Incidental Fee Committee  
Agenda

Meeting #2  
November 28, 2016 8:00pm  
Willamette, Werner University Center

1. Call to Order
2. Roll Call
3. Approval of Minutes
  - a. November 16, 2016
4. Approval of the Agenda
5. Old Business
  - a. Chair Election
  - b. Declaring conflicts of interest
  - c. Winter term meetings
  - d. Subcommittees
6. New Business
  - a. Parliamentary Procedures/Roberts Rules Gary/Eric
  - b. Review Crib Book Gary/Eric
    - i. IFC Handbook
    - ii. Budget Notes
    - iii. Overview of Funded Areas
    - iv. Allocation History
    - v. Budget Format Brandon/Eric
  - c. Open Hearings Gary/Eric
7. Announcements
8. Adjournment