

Incidental Fee Committee  
Minutes

Meeting # 5  
January 15, 2015 5:30pm  
Location: HWC 205

**1. Call to Order**

Meeting is called to order at 5:38pm by Quinn Forner, IFC Chair.

**2. Roll Call**

**IFC Members:** Vikas Sharma, Tori Stutzman, Carter Craig, Rachel Ammons, Evelyn Garcia, Jessica Hand, Quinn Forner, and Allison Cook.

**Advisors:** Darin Silbernagel, Director of Business Services; and Gary Dukes, Vice President for Student Affairs.

**Area Heads:** Michael Freeman, ASWOU; Debbie Diehm, Plan-it-Wolf/Wolf Ride; Rip Horsey, Campus Recreation; and Mary Ellen Dello Stritto, Abby's House; Malissa Larson, Access; Ingrid Amerson, Childcare; Patrick Moser, WUC/SLA; Adry Clark, Service Learning & Career Development; and Keller Coker, Creative Arts.

**Other Representatives:** Brandon Neish, Budget Office; Zach Moffatt, ASWOU Senate President; and Glen Harris, Athletics; Willy Lerum, WUC/SLA; Cheyenne Standing-Elk, SAB; Jenesa Ross, ASWOU; Justin Ross, ASWOU; John Wilkins, WUC/SLA; Megan Habermann, WUC/SLA; Chelsee Blatner, WUC/SLA; Corbin Garner, ASWOU; Don Boderman, WUC/SLA; and Ed E-Nunu, WUC/SLA.

**IFC Secretary:** Adela Aguilar

**Not Present:** Barb Dearing, Athletics; Miguel Sanchez, IFC Member; and Meg Artman, Student Media

**3. Approval of the agenda**

Keller Coker asks to switch the two items under New Business. Jessica Hand moves to open the agenda. Vikas Sharma seconds. Motion passes 7-0-0.

Jessica Hand moves to switch the order of the items under New Business. Vikas Sharma seconds. Motion passes 7-0-0.

New Business

7.1. Academic programs/activities receiving incidental fee dollars

7.2 Budget Presentations for Campus Recreation, Childcare, Plan-it-wolf, Wolf Ride, Werner University Center, Student Leadership, & Student Activities Board.

Evelyn Garcia moves to approve the agenda. Rachel Ammons seconds. Acclamation is called. Seeing no dissent, motion passes.

**4. Approval of the minutes**

Jessica Hand notes that Quinn Forner's last name is misspelled on page 2.

Debbie Diehm notes that Ingrid Amerson and Malissa Larson were present at the previous IFC meeting.

Rachel Ammons moves to approve the minutes. Evelyn Garcia seconds. Motion passes 7-0-0.

## **5. Reports**

### **5.1 Subcommittees**

Jessica Hand: There was tableing for outreach. She encouraged Committee members to continue speaking to students and documenting their input. She also added that if anyone would like to table they could schedule time at the ASWOU table with the IFC Secretary.

Tori Stutzman adds that there has been an increase in the Access budget due to interpreting needs.

## **6. Old Business**

### **6.1 Goals & expectations**

Jessica Hand will e-mail the Committee members the previously stated goals/expectations. Quinn Forner encourages anyone with anything to add to e-mail him or the list serv.

## **7. New Business**

### **7.1 Academic programs/activities receiving incidental fee dollars**

Quinn Forner explains that Corbin Garner, ASWOU President, approached him with a concern in regards to students receiving credit for participating in certain IFC funded activities. Corbin Garner explains that a student brought up the concern that some majors require involvement in groups funded by IFC; Creative Arts and ASWOU.

Keller Coker explains that music majors are required to partake in an ensemble every year, which is a standard requirement across the country, but clarifies that the ensembles would exist without IFC funding. The ensembles are regularly involved in activities that are IFC funded, and the concerts are open to all students. Students do not need to be enrolled in a class in order to audition. The dance department does require students be enrolled in a techniques course, for safety reasons, but the course does not need to be taken at WOU.

Jessica Hand recognizes that it is a student concern but believes it is appropriate to fund it because all students have the opportunity to partake.

Jenesa Ross explains that, as a student, she sees the issue as helping to fund a certain major and that not being reciprocated. When a music major attends WOU they must partake in a ensemble which is funded by IFC; which all student pay into. A biology major, on the other hand, would be responsible for any major expenses on their own. She believes the issue is a gray area that needs clarification. Jessica Hand reiterates that all students are able to partake in the activities within Creative Arts by auditioning, or attending a performance/concert.

Keller Coker reiterates that the ensembles, at their base, are funded by the university; the professors and classes would exist either way. All students have the opportunity to partake.

Justin Ross, ASWOU Senator, suggests it may be beneficial to have something in writing so the issue does not resurface. Jessica Hand suggests that it may be stated in an OAR. Corbin Garner notes that he read through the noted OAR but it does not specify more than the areas funded. Darin Silbernagel adds that historically IFC has funded it because of the benefit to students at large; have been funding it since at least 1989. Jessica Hand suggests revisiting the issue when reviewing the budget notes. Corbin Garner inquires if, in the meantime, the Committee deems it appropriate for students participating in student organizations to receive credit. Jessica Hand believes it is appropriate and notes that any credit earned is paid by the student; the Committee members agree.

## **7.2 Budget Presentations for Campus Recreation, Childcare, Plan-it Wolf, WOLF Ride, Werner University Center, Student Leadership & Activities, and Student Activities board**

### **Plan-it-Wolf & Wolf Ride – Debbie Diehm**

Budget worksheets and enhancement requests are included in the packet.

#### **Questions:**

Brandon Neish, budget office, noticed some inaccuracies in the budget worksheets and noted that adjustments would be sent out.

Rachel Ammons asks whether groups renting the van must remain in the Monmouth/Independence area. Debbie Diehm answers that the van has been all over Oregon and even out of state; that restriction does not apply to rentals.

Justin Ross notes that the enhancements are for a smaller van and an additional driver and asks if it will require additional trips. Debbie Diehm answers that the van is currently full several times a week and that having a smaller van will probably require additional trips.

### **Childcare – Ingrid Amerson**

Budget worksheet and enhancement requests are included in the package. Ingrid provides a copy of her slideshow.

#### **Questions:**

Jessica Hand summarizes what she understood was the request; maintaining current service level because they project more students with infants, requesting to use the projected rollover to fund this coming summer and requesting an enhancement to cover future summers. Ingrid confirms those are the Childcare requests.

**Werner University Center, Student Leadership & Activities, and Student Activities Board – Patrick Moser and Cheyenne Standing Elk**

Budget Worksheets, negative impact packages, and enhancement requests are included in the packet. Patrick will upload the power point presentation in Google Docs.

**Questions:**

Jessica Hand inquires whether the Committee has previously approved an enhancement for the Bookstore. Megan Habermann explains that the previous request was to redistribute funds as opposed to an enhancement. Darin Silbernagel consults the previous year's crib book and confirms there were no enhancement requests for the Werner University Center.

Jessica Hand and Carter Craig both express that they appreciated the breakdown of information as well as the projected impact on the fee. Quinn Forner asks for more information on the current carpet replacing technique used in the building. Chelsea Blatner answers that the WUC is currently using broadloom; large sheets of carpet that are glued to the concrete. She also adds that there is a conference room with carpet tiles but they are not holding up very well.

**Campus Recreation – Rip Horsey**

Budget worksheets and enhancement requests are included in the packet. Rip provides a copy of the power point.

**Questions:**

Rachel Ammons asks why the pay increases drastically from a ½ time to a fulltime position (enhancement request). Rip Horsey answers that it is not just the salary but also other personnel expenses and the hours worked would depend on the employment classification.

Justin Ross inquires if more enhancement requests will follow the approval of a fulltime position; enhancements to fund potential programming put on by that position. Rip Horsey answers that new programming would be introduced as fee based and would not request funds unless students requested it be covered as part of their membership.

Carter Craig inquires about the sustainability of using the volunteer method for the climbing wall. Rip Horsey answers that as volunteers they only have their love for the climbing wall as motivation. If the climbing specialists are asked to do more maintenance they risk losing contact with the climbers which would be unfortunate. He is expecting a high turnover due to graduation.

**8. Adjournment**

Allison Cook moves to adjourn. Evelyn Garcia seconds. Acclamation is called. Seeing no dissent motion passes. Meeting adjourns at 7:53pm.