

Werner University Center (WUC) Advisory Committee Meeting  
December 10, 2015  
WUC Calapooia Room

Members present: Tori Stutzman, Bob Hautala, Karen Nelles, Paige Ceglie, Jessica Fontaine, Jennifer Hansen, Patrick Moser, Chelsea Blatner, Courtney Cunningham, Briana Navarrete, Sue DeNoyer, Mary Ellen Dello Stritto, Anna Hernandez

Members absent: 3 student ASWOU Representatives (not appointed yet), Alex Jones

- I. Call to Order/Roll Call
  - a. Called to order at 3:03pm
- II. Approval of Agenda/Minutes
  - a. Dec 10, 2015 Agenda
    - i. Motion: Jennifer Hansen
    - ii. Second: Paige Ceglie
    - iii. Motion passes
  - b. May 7, 2015 Minutes
    - i. Motion: Sue DeNoyer
    - ii. Second: Paige Ceglie
    - iii. Motion passes
  - c. Bylaws review
    - i. Missing ASWOU appointed student representatives
    - ii. Non-Voting Members here
      1. Karen, Patrick, Chelsea, Kelsey, Mary Ellen
- III. Reports
  - a. Werner University Center (Patrick Moser & Chelsea Blatner)
    - i. Next week carpet replaced in Summit
    - ii. 2<sup>nd</sup> phase of AV installation in Rogue 95% done today (12/10) rest will be completed tomorrow (12/11)- Smart console, TV, skype interview capabilities
    - iii. New tables for Rogue room
      1. Winter term 6 tables- can be moved around for different configurations
        - a. Capacity still 18 people
  - b. Dining Services (Karen Nelles)
    - i. Last meeting were buying salad bar- it is now installed and being used
    - ii. New menu boards in Wolf Grill
    - iii. Carbonated water in Wolf Express- Talking rain
    - iv. Wine Down Wednesday doing well this year compared to last year
      1. Still want to make sure students know they are able to attend this event
      2. 1<sup>st</sup> Wednesday of every month (except January)
    - v. Library coffee house
      1. Talked with Alan who's working on rearranging the 1<sup>st</sup> floor of the library for more seating amongst the books and space for café
      2. Potential hours: Sund-Thurs (closed Friday & Saturday)
      3. Will be open sometime in February
      4. Same register- cash/card/meal card
    - vi. Questions/Comments:
      1. Suggestion from WUC Internal IFC Board

- a. Have caloric content written on menu boards in Grill/Deli
            - i. Will add it to the menu (printed and electronic version)
        - 2. Attended the President's Reception- catering did really well
      - c. Bookstore (Mark Lane)
        - i. No report
  - IV. Old Business
    - a. Freebie Friday
      - i. Continues this year & rewards card addition
        - 1. Can get punches on card for attending event/using retail discounts
        - 2. Been positive
      - ii. Attendance has increased this year
      - iii. More events for the next two terms-will determine where to go from there
      - iv. Traffic in WUC has been positively influenced
      - v. If you have any ideas for Freebie Friday events let Patrick know
        - 1. Vendor Fair- Spring Term
    - b. Multi-stall All Gender Restroom
      - i. Using temporary signage now
      - ii. No negative feedback has been received- only positive
      - iii. Waiting for permanent signage
      - iv. Long term goal is to be able to bring it to a more visible location
      - v. Comments/Questions
        - 1. Mary Ellen received several questions about it after the email was sent out
        - 2. Jennifer- lactation station will be a very positive addition especially for summer conference mothers
          - a. Used to have to use offices
        - 3. Jessica- suggestion: to raise awareness of stalls post signs at the gendered restrooms letting folks know they have other options
- V. New Business
  - a. Nominations and Election of Vice-Chair
    - i. Bylaws state need a Vice-Chair- student
    - ii. Will now accept nominations/volunteers
      - 1. Paige Ceglie volunteered self
      - 2. Close nominations
    - iii. Motion: Bob Hautala
    - iv. Second: Mary Ellen Dello Stritto
    - v. Motion passes
    - vi. Paige Ceglie: Vice-Chair
  - b. Department Name Change
    - i. WUC/SLA proposed a process for new name to the Vice President and President
    - ii. As of July 1, 2016 our department will go by Student Engagement
    - iii. Visual Arts logo contest- mid winter to spring- new logo and brochure
    - iv. Purpose of name change: felt our current name wasn't inclusive of all of our programs
    - v. Comments/questions
      - 1. Did Vice President or President suggest that other things might fall under Student Engagement
        - a. No- but is a possibility

2. Confusion without building name in department name
    - a. Will just have to get used to it
  3. Building is a university center so it makes sense to separate name
  4. Keep us all under one umbrella instead of WUC vs. SLA
- c. IFC Process Update
- i. IFC to fund WUC, SLA, & SAB
  - ii. Met with IFC committee last week
    1. Enrollment down
    2. Difficult process this year
    3. To maintain base funding fee will need to increase \$19 per term (without any enhancements added)
  - iii. Created budget for WUC, SLA, & SAB
    1. Internal IFC Board for WUC/SLA
      - a. Took them 4 enhancements
      - b. Committee asked to only submit 2 enhancements
        - i. Increase student labor \$ for WUC
        - ii. SLA weekend programs to support student affairs initiative
        - iii. Removed: Freebie Friday enhancement and SAB Spoken Word enhancement
  - iv. Comment/Question
    1. Looked at de-enhancements?
      - a. Created 5% & 10% cut packages in case budgets are cut
        - i. Prioritize what we would cut
- d. Chair Fabric Selection
- i. Last year got an enhancement to replace K.I. chairs for conference rooms
  - ii. Need advice on fabric selections for chairs
    1. Black/grey- 5 votes, blue/grey- 8 votes
- e. Sandwich board replacement fee increase
- i. Currently \$40 is replacement fee
  - ii. Had a sandwich board damaged and actual cost to repair was \$79
  - iii. Changing fee
  - iv. Suggestion: change wording to say "Responsible for cost of replacement" instead of saying a specific \$ amount
    1. Will ask Darin if we can change wording
- f. Non-student game station rental fee
- i. Currently have xbox and ps3 that people can use by checking out games/controllers
  - ii. Students pay for this through fees but non-wou members don't currently pay anything
  - iii. Would be great if we had a small fund for replacing equipment/purchasing new games
  - iv. Reasonable fee suggestions:
    1. Hourly charge
    2. \$5/hour
    3. \$1/controller/hour
  - v. How do we keep people accountable for damaged equipment

1. Do a test run this year and see if \$ made off of rental is enough to cover replacement costs

vi. Another option is to limit use to only WOU affiliated folks

vii. Interested to see if fee changes use

viii. Will instate fee and do a trial year- evaluation after that

VI. Announcements

a. Jennifer Hansen- incidences this year of recruiters coming to campus and not checking in/arranging it with SLCD

i. If you hear of something like this try to have them check in and set this up with SLCD instead of doing it on their own

b. We had a late start this term but plan on meeting a couple times per term.

i. Look for a when is good link early next term

VII. Adjournment

a. Motion: Mary Ellen Dello Stritto

b. Second: Jessica Fontaine

c. Meeting adjourned