

Staff Senate Minutes

October 3, 2023 (2:00pm–3:30pm)

Online Via Zoom

In-Attendance: Jenna Otto, Ambre Plahn, Keats Chaves, Adrian Trujillo, Noah Carillo, Jason Horne, Amanda Bales for Alexis Morrison, Keegan Gormally, Crystal Ross, Pam Flippo

Absent: Kristen Perry

Guests: Chris Solario, Dana Nunez-Silva, Wendi Mars, Maureen Brakke, Logan Doerfler, Sheree Solario, Kirstie Rudich, Darla, Simone Stewart, Heather Brophy, Sharon Price

Approval of minutes

- June Minutes in Progress
- September 12 Minutes are approved

Guest Speakers

- Maureen Brakke – Director of MarCom
 - They are a small but mighty team ready to work with everyone here on campus. If you have any needs or news, let them know they want to help and share the good news.
 - @WOU internal newsletter is a new way to communicate what is happening across campus. This will help streamline updates/events on campus and will hopefully reduce the number of emails that get sent out to all faculty/staff.
 - The College Tour was on campus last week and the video will be live right after the new year. MarCom will have a live watch party which will be fun and exciting!
 - Looking for taglines that capture WOU. If you have any ideas, please reach out to Maureen. Look out for a survey to ask for suggestions as well.
 - In the process of ordering WOU swag and will be happy to share what they have.
 - Questions:
 - Questions regarding the overall website and the process for cleaning up the pages to make it more uniform across campus. Unfortunately, we only have 1 person on campus that can provide website support, so it is really onto individual departments to ensure their sites/pages are up to date and if not reach out to Danielle to get training if needed.



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Reports

- Committee Reports
 - Shared Governance - none
 - President's Cabinet - none
 - University Council
 - Strategic Planning Town Hall - Tuesday, October 17 from 1:30 - 2:30pm in the WUC Columbia Room
 - Other - Administrative Equity, Staff Connections, Scholarship, etc.
 - Staff Connections – Halloween Costume Contest will be in full swing along with the trick-or-treating by the kiddos from the Childhood Development Center. Looking for someone with a 3-D printer to help create the awards. If you would like your department to participate either as a destination for trick-or-treating, the costume contest or both email staff-connections@mail.wou.edu
 - Board of Trustees, non-faculty position – at this time, we do not have an update about who the Governor selected to fill this position. Once we do, we will be sure to share with senators.

Unfinished Business

- Voting Process for Staff Senate
 - A rough draft of the proposed voting process is in our shared drive. Please review this proposal and we can discuss further at our next meeting.
- Performance Evaluations & Training
 - On hold
- Use of Direct Appointments
 - On hold
- Search Committee processes
 - On hold
- Fundraiser Raffle
 - On Hold

New Business

- Parking Permits

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- We received an email from a campus member expressing their concerns with the cost of permits. Open for conversation about how/if we want to proceed with this concern.
- Essentially the parking review committee was told in May 2023 that the fees would be increased and despite concerns by several committee members there was no voting process. The committee had zero say about the cost of the increases and the decision to increase was made pretty unilaterally by Ana Karaman and Rebecca Chiles.
- Recommendation was made to have the parking review committee send Adrian a list of their concerns that they brought up would be great. Then staff senate can look into the process a bit more and report back to the group.
- Remote Work/Return to Campus Policy
 - We received an email from a campus member expressing their concerns with the return to campus update.
 - It seems that there is not a lot of consistency across campus about what the expectations will be. Some departments have been given pretty clear guidelines while others have not.
 - It would have been great to have a more open discussion about this with the campus as a whole and allow folks on campus to provide their feedback and/or suggestions. Not allowing folks that are impacted by this a voice in the process only furthers the frustration.

Announcements

- Agenda item suggestions
- Kudos/Recognition
- Public Comments - Anything for the good of the order?
 - Staff Senate website – may need to look into updating the site and ensuring that at least one senator has access to updating the site.

Adjourn

Upcoming

- October 17 - HR Presentation