

Staff Senate

Minutes

May 18, 2020 (2:00-3:30 pm)

Online Via Zoom

Call to Order via ZOOM video conference

In attendance: Max Chartier, Kyler Dreyer, Laura Lyon, Olivia Flores, Ryan Jennings, Colin Haines, Beth Jones, Laura Tierney, Dorothy McInerney, Kathy Bolen, Eric Dickey, Tony Manso

Absent:

Guests: Daniel Thom, Malissa Larson, Jenna Otto, Jennifer Keen, Patrick Moser, Michelle Gallagher, Christopher Solario, Sharyne Ryals, Michael Ellis, Sharon Prices, Jeremy Doucette-Hardy, Samhita Dixit

Approval of minutes - Approved in meeting 5/18

- Draft in Staff Senate Team Drive for May 4th, 2020

Reports

- University Council
 - Planning for the future-fall term- was the goal of the meeting. Working with the Governor, OHA, Polk County Health officials, and the different scenarios that could happen in the Fall pending where we are in terms of reopening.
 - Our Community Health Department has 2 professors that have a lot of experience working with contact tracing and will be spending some of their FTE in Summer and Fall to help with WOU reopening and contact tracing. The goal is also to have some CHE majors helping with contact tracing as well.
 - Housing and dining has created four different scenarios based on where the school is on reopening. WOU currently has 390 renewal contracts and around 600 new contracts for campus living.
 - Michael Smith gave an update on facilities, night workers have been sanitizing buildings and working with the key shop to make sure that the day workers know which building has been used and needs cleaning. They have also been running

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models on classroom setup to see which room and labs can be utilized while maintaining social distancing.

- The Governor is making a 17% budget decrease overall for the Oregon Government and since we are in the second year of a 2-year cycle that could have a significant impact on WOU in the 2020-2021 school year.
- Michael Ellis- Non-Teaching Computer Labs have already been set up for social distancing. The computer labs will be at a much smaller capacity due to the nature of the labs and how they are set up while needing to maintain a 6ft distance.
- Senate Nominations:
 - Enough people have been nominated and responded to fill all vacant seats. Hopefully, Kyler can send out the elections to the campus on Wednesday and we can find out who the new senate is by the following week.

New Business

- None

Unfinished Business

- Staff Senate attendance bylaws for sub-committees
 - Eric, Colin, Kathy, and Tony worked together to create an attendance bylaw for sub-committees. That can be found in the shared Google Drive. Approved: 9-0-0
- Staff Senate Communication: timeline- shared in Google Drive
 - Approved: 9-0-0
- Staff Senate Communication: template- shared in Google Drive
 - Approved: 9-0-0
- Staff Senate Communication: SS president email address- share in Google Drive
 - Approved: 9-0-0
- Policies versus procedures at WOU: Employee evaluations- tabled for next meeting

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Announcements

- Staff Senate Round table status reports
 - The question was asked why are we not moving to a four-day a week where the campus is closed on Friday? This would help with coverage and scheduling both for staff and students.
 - The lack of communication has caused stress to staff with the unknowingness and the sudden notice late on a Friday afternoon.
 - The unclassified meeting went well and Laura asked a lot of important and tough questions to clarify what is going on and what staff can expect.
 - The reason that employees cannot work over 32 hours is because of the agreement that WOU has with workshare. It would cause an issue with the benefits that staff will be receiving.
 - There were some questions asked about what would be next including the impact that a 17% decrease, would furlough continue/increase?
- June meeting will be held via ZOOM conferencing
- Connections Hakui Event went well- over 40 contributions!

Adjourn 3:29 pm