

Staff Senate

Minutes

February 17th, 2020 (2:00-3:30 pm)
Metolius Room - Werner University Center (WUC)

Call to Order - all visitors are welcome 2:09 pm

Approval of minutes

Draft in Staff Senate Team Drive for February 3, 2020 - approved in meeting

In attendance: Kathy Bolen, Laura Lyon, Olivia Flores, Laura Tierney, Eric Dickey, Colin Haines, Tony Manso, Beth Jones

Absent: Kyler Dreyer, Ryan Jennings, Dorothy McInerney, Max Chartier

Guests: Emily Swart

Reports

Presentation to Staff Senate

Giving Day 2020

- Emily Swart (Annual Fund Coordinator, Advancement and Foundation)

Giving day is happening on March 3rd, 2020. This is the fourth annual Giving Day. This year's goal is \$100,000. It is a 24-hour online campaign that includes a phone-a-thon. People are able to support the departments and programs that are most meaningful to them. There are graphics that can be shared on social media platforms to promote the event. This is found on the giving day website under toolkit. <https://wou.edu/foundation/giving/giving-day/>

There is also a new feature called Givalanche allows individuals to share what they have given on social media and ask others to give as well. You get email updates when others donate because of your gift. The person who gets the most from the givalanche wins \$100 to the bookstore.

There are a lot of different events that will be happening as well during the day, which includes different matching events.

Senate Budget Update

- Olivia Flores (Secretary/Recorder - Staff Senate)

- \$3,351.61 in the student scholarship account
- \$500 in general account

Board of Trustees Nominations Update

- Kyler Dreyer (Vice President - Staff Senate)

- Kyler checked in with Ryan H. and no one has self-nominated yet. 2-3 people have been nominated and are currently gathering the required materials. All materials are due to President Fuller by Feb. 27th

Student Support Committee Update

- Eric Dickey and Colin Haines (Co-Chairs Student Support Committee - Staff Senate)

- Worked with Travis to figure out how the student scholarship works. The scholarship is a part of the general student scholarship that students apply for. After May 1st is when the review would happen of students who applied for the Staff Senate scholarship.
- Mention was made of how we could fundraise for more money for the scholarship account such as a bake sale type of event that delivers.

New Business

Staff Senate attendance & bylaws

- Olivia will be counting absences and sending out an email to each Staff Senate member with their number of absences that they have. There will also be a shared google sheet that lists each senator and the number of absences they have.
- Discussion: from 2-17-2020 on, senators will be allowed to miss up to 3 unexcused/excused meetings for the 2019-2020 fiscal year (ending in July). Senators can find a proxy to fill their spot which will then not count as an absence. This will move to the unfinished business to be voted on in the next meeting, March 2nd.

Staff Senate Agenda

Unfinished Business

Policies versus procedures at WOU: Employee evaluations

- Laura will share at shared governance with President Fuller that we are wanting to talk about employee evaluations and how to make them mandatory/if there should be consequences for supervisors who do not do them in time.
- When President Fuller comes to the next meetings, March 2nd, the topic will be brought up to see what he has to add about the issue.

Communication processes at WOU

- Laura will share with President Fuller our ideas for shared communication portals. Including the vision that we have for this type of internal shared communication. Such as important updates on procedures, policies, new staff/faculty, and survey results.

Announcements

February 18 - Bowling at Starlite Lanes in Dallas - Staff Connections Committee

February 24 (tentative)- APSC building staff tour, Alexis to send an email with more information

March 2 - Dr. Fuller winter update to Staff Senate

March 11 - Wine Down Wednesday - Staff Connections Committee

April 6 - Erin McDonough presentation WOU Foundation 101 and Campaign information

June 19- Picnic after work, more details to follow.

Adjourn - 3:32 pm