

Safety/Energy Committee Minutes
Held In-Person/Zoom Hybrid; July 19, 2022

Present: Allen Risen, Kevin Thibeault, Jessica Olson, Mike Hanson, Michelle Sides, Mark Lilley, Janelle Hampton, and Adria Henrickson.

Absent: Lindsey Lavender, Mike McGlade, Jacquelyn Vasquez, Julie Grammer, Kristen Larson, Beeb Singson, Rebecca Chiles, Nora Solvedt, and Chelsea Blatner.

Meeting was called to order at 1402 hrs.

Review of Minutes:

- Mark Lilley made the motion to approve, Michelle Sides seconded.
- June 21st minutes approved.

Building Fire life Safety Inspections: Allen Risen.

Extinguisher Issues;

- Administration; 005A Phone room FM 200 automatic extinguisher agent needs its annual servicing by Omled & Sweeny.
- ITC 006 FM 200 automatic extinguisher agent needs its annual servicing by Omled & Sweeny.
- Old Ed building; monthly extinguisher inspection not being completed.
- ITC North and South wing extinguishers no receiving their monthly checks.
- Maaske monthly extinguisher checks not being completed.
- Completing annual extinguisher inspection in 15 buildings this month. Replacing 5 extinguishers that needed their 6-year servicing.

Trip/Fall Hazards;

- RWEC, 110A Mechanical / server room has bolts sticking up through concrete floor.
- **ITC south wing** tunnel access, East chiller room and **New PE** mechanical room 105B safety chain not secured to prevent falling in to tunnel area.

Emergency Light Issues;

- Old ED x1
- Smith Music Hall x1
- Maaske south stairwell emergency light between 1st and 2nd floor and 3rd floor ceiling emergency light outside 311 not working.
- New PE 109 Main Gym exit light above North emergency door burnt out.
- APSC 401 exit sign above west doors has bulbs burnt out.

Fire Door Issues;

- Library 1st floor elevator fire door did not close during fire alarm
- ITC 002 north emergency exit door sticking badly and had to kick door open.
- New PE; Double doors between gym and breeze way, south door hard to open due to dragging on concrete floor.

Electrical Issues;

- RWEC 110 Electrical room panel has an open slot for breaker. Needs closed.

- New PE 202 Mechanical room has an open “J” box on HVAC unit. Needs cover installed.
- Administration attic, exposed wires sticking out of ridged conduit need secured.

Shelving Not Secured;

- Stadium, lockers in weight room office need secured to wall.
- APSC x3

Other;

- New PE; outside security light above breeze way rollup door missing bulb.
- Old Ed; 215 Mechanical room inner HVAC belt guard needs installed.

Injury Review: Allen Risen.

Description	Findings	Recommendations
<p>The employee was walking to the Welcome Center using the east sidewalk on Monmouth Ave. As they were walking in front of the Hamersly Library, the employee stepped partly off the sidewalk onto the grass causing their right foot to roll under them. They felt and heard a “pop” causing pain that caused them to sit down on the grass lawn. Coworkers retrieved ice and crutches. The employee went home for the day and scheduled a medical appointment.</p>	<ul style="list-style-type: none"> • 6-foot-wide concrete sidewalk in excellent condition. • The employee was walking along the grass edge side of the sidewalk with a coworker to their left side. A third coworker was following behind. • Curbing on west/roadway side and a grass lawn on east side of sidewalk. • 1” or less drop from sidewalk edge to solid dirt/grass at location of occurrence. • Employee’s right foot stepped half way off sidewalk edge causing right foot to roll under body weight. • First aid only at time of injury. Ice and crutches. • Doctor appointment, x-ray scheduled for 6/27/22 	<p><i>Recommendations to Prevent Similar Accidents</i></p> <ul style="list-style-type: none"> • Be aware of surroundings. • Walk closer to inner portion of sidewalk.

Energy Conservation Update: None this month.

Round Table:

- Work will begin again on Monmouth Ave. Please use caution at the Monmouth Ave/Stadium Dr intersection.
- Contractors will be doing window washing on campus buildings.

Next Meeting: Aug 16th, 2022, 2pm, in Hamersly Library 205.
Meeting adjourned at 1419 hrs.