

**Safety/Energy Committee Minutes**  
**Held Virtually via Zoom; February 15, 2021**

Present: Susan Griffin, Mike Hanson, Allen Risen, Kevin Thibeault, Mark Lilley, Marisa Fugate, Adria Henrickson, Kristin Mauro, Nora Solvedt, Jacqulyn Vasquez, Michelle Sides, and Rebecca Chiles.

Absent: Beeb Singson, Lindsey Lavender, Julie Grammer, Jennifer Willard, Mike McGlade, Kristen Larson, and Chelsee Blatner

Meeting was called to order at 1404 hrs.

**Review of Minutes:**

- Mike Hanson made the motion to approve, Kristin Mauro seconded.
- December 21st minutes approved.

**Building Fire life Safety Inspections:** Allen Risen.

**Extinguisher Issues;**

- Many extinguishers not receiving their monthly checks by assigned person for their building. I completed all February's checks, initialed tags during inspection where needed.
- HSS extinguisher cabinet handle broken/missing, hard to open.

**Fire Alarm Issues;**

- Werner University Center Fire Panel dialer found disconnected. It was plugged back in and system reports to Dispatch.
- Rice Auditorium 3 alarm bell not working.

**Trip / Fall Hazards;**

- Sidewalk between Rice Auditorium and the Mods has 2 seams needing ground down. Work request submitted to Facilities April 16<sup>th</sup>. Still needs corrected.
- Natural Science basement center exit hallway partly blocked by unwanted items.
- Maple Hall north sidewalk needs patched. Old patch chipped out causing a potential trip hazard.

**Emergency Lights not working;**

- Old PE x2
- Rice Auditorium x1
- Todd Hall x5
- WUC x1

**Holes in Walls/Ceilings;**

- WUC 5- holes in wall where old fire panel was once located.
- Old PE 1<sup>st</sup> floor several holes walls / ceilings.
- Rice Auditorium ceiling tiles missing above paint booth.
- Natural Science ceiling tiles missing in 3 locations.
- DeVolder several ceiling tiles missing.

**Injury Review: Allen Risen.**

<b>Description</b>	<b>Findings</b>	<b>Recommendations</b>
<p>The employee was riding an electric bicycle home from work on the east driveway of the Physical Plant. The employee rode over two large metal plates that were lying on the driveway. They advised they were going approximately 8 mph and while crossing over one of the metal plates, their tires slipped on the wet plate causing their bike to slide out from under them. The employee said they hit their left eye socket on the bicycle handlebar, sprained their left wrist and thumb, along with injuring their right knee. The employee did not seek medical attention.</p>	<ul style="list-style-type: none"> <li>• Two, approximately 6-foot by 10-foot by 1-inch thick, metal plates used to cover 4-foot steam line trench in driveway.</li> <li>• Steam line trench was filled in and asphalted the week prior to incident. Metal plates were left in the driveway by contractor.</li> <li>• Metal plates were wet and possibly icy/frosty.</li> <li>• Weather conditions at the time of incident were 28 degrees. Employee went to CPS Office to report incident and denied medical evaluation when asked by officer.</li> <li>• Dark outside at 05:30 am.</li> <li>• This is the employee's third known bicycle crash, with injuries, the employee has had in the 20 years the employee has worked for WOU.</li> </ul>	<p><b><i>Recommendations to Prevent Similar Accidents</i></b></p> <ul style="list-style-type: none"> <li>• Use caution when crossing over metal surfaces during inclement weather conditions.</li> <li>• Be aware of surroundings.</li> <li>• Remove metal plates when no longer needed.</li> </ul>
<p>The employee was painting trim on the stage at Rice Auditorium. The employee was leaning over the wooden pieces attempting to paint the inner pieces, lost their balance and landed their right knee between two of the pieces causing pain to their knee. The employee iced their knee and did not seek medical attention.</p>	<ul style="list-style-type: none"> <li>• Painting ten pieces of wood trimming that was laying on stage floor</li> <li>• Reaching over the outer pieces of trimming to paint the center pieces losing balance.</li> <li>• Right knee fell between two pieces of trimming impacting inner and outer portion of knee.</li> <li>• Taking a poor position/posture when reaching over the trimming to paint inner trimming.</li> </ul>	<ul style="list-style-type: none"> <li>• Place trimming boards on two saw horses or table to eliminate bending over while painting.</li> <li>• Paint trimming boards starting from the inside, placing additional trim boards on outside to paint next avoiding reaching.</li> </ul>

**Energy Conservation Update:**

- The committee discussed water usage on campus and the utilization of more native flora.
- Additional LED lights are being used on campus to reduce energy usage.

**Round Table:**

- The committee discussed a fire that occurred in family housing in January. Renovations are currently in progress.
- Kristin Mauro will be leaving WOU for an opportunity at Chemeketa Community College.
- Susan Griffin will be retiring. We wish them both the best of luck on their next exciting chapters!

**Next Meeting:** March 15, 2022, 2pm, via Zoom.  
Meeting adjourned at 1424 hrs.