

## **OSHA Safety/Energy Committee Minutes**

### **June 16th, 2020**

Present: Lindsey Gibson, Allen Risen, Mark Lilley, Susan Griffin, Adria Henrickson, Heather Mercer, Nick Edmiston, Nora Solvedt, Kristin Mauro, and Jessica Olson

Absent: Michael Smith, Beeb Singson, Chelsee Blatner, Lindsey Lavender, Julie Grammer, Jennifer Willard, Rebecca Chiles, and Mike McGlade

Meeting was called to order at 1405 hrs.

#### **Review of Minutes:**

- Nick made the motion, Susan seconded
  - May 19th minutes approved

#### **Building Fire life Safety Inspections:**

##### Extinguisher Issues:

- No monthly checks being completed: Ackerman housing area (3)
- Annual inspection needed: Gentle Hall (2)
- 6-year servicing needed: Heritage Hall (1), Barnum Hall (8), UPS room at Boneyard (1)
- Extinguishers needed installed/moved: Mailroom add or relocate from Amanda's office, Food Bank needs extinguisher added

##### Shelving Not Secured:

- Landers upper lounge office (2)
- Mailroom and Print Shop

##### Trip Hazards:

- Landers: several catwalks have large chips in cement

##### Emergency lighting:

- Heritage Hall (6)
- Valsetz (1)

##### Electrical Panels Blocked:

- Food Bank (1)

##### Fire Doors:

- Food Bank interior door has a 8" hole cut through it for AC unit exhaust hose

##### Extension cords:

- Food Bank using extension cord to AC unit. Allen removed.

##### Elevator Emergency Call Box:

- Spruce Hall not working

##### Fire Panels:

- Facilities blocked by desk. Needs relocated.

##### Safety Belts:

- Facilities electric forklift missing

**Injury Review:** 0 to review.

**Energy Conservation Update:** No update this month.

**Round Table:**

- Adria inquired about signage. It was determined that signage is still being discussed by re-opening subcommittees and Safety Committee will be updated when that information is available.
- Nick asked about setting up rooms for students to use while having zoom meetings with their professors. Nora advised those are conversations the Library is having regarding setting up remote locations for students.

**Next Meeting:** July 21st, 2020, 2pm, via Zoom.

Meeting adjourned at 1425 hrs.