

OSHA Safety/Energy Committee Minutes February 18th, 2020

Present: Allen Risen, Susan Griffin, Nancy Ganson, Mark Lilley and Nick Edmiston

Absent: Michael Smith, Beeb Singson, Rebecca Chiles, Chelsea Blatner, Lindsey Lavender, Julie Grammer, Jennifer Willard, Adria Henrickson, and Kristin Mauro. Lindsey Gibson, Heather Mercer, Mike McGlade, Nora Solvedt, and Jessica Olson

Meeting was called to order at 1405 hrs.

Review of Minutes:

- Susan made the motion, Nick seconded
 - January 21, 2020 minutes approved 5-0

Building Fire life Safety Inspections: February 2020 – 15 Buildings Inspected

- **Update;** Stadium fire system deficiencies reported in January have been corrected.
- Several building fire extinguishers are not receiving their monthly checks by Building Manager or assigned persons as required by OSHA.
- All E&G building extinguishers needing their annual inspection. Facilities is working on this.
- Segway being charged while being unattended.
- Several cabinets need secured to walls.
- Co2 bottles not secure properly to prevent tipping over.
- Several holes in ceiling and walls found and need to be covered / patched due to being a fire rated walls / ceiling.
- 2- partly filled pump sprayers found without labels containing an unknown liquid product. All chemical containers are required to be labeled per OSHA Hazard Communication Policy.
- Extension cords in use for permanent wiring. Need replace with power strips or unplugged at the end of work day.
- 2-Fire extinguishers need proper wall mount hangers.
- Several emergency lights not working and needs batteries replaced or new units.
- Several Exit signs not lit needing bulbs replaced.
- 2-ceiling fire sprinkler head covers appear to be coming loose in racquetball court. Need to be securely attached to prevent activation of sprinkler heads.
- Items being stored too close to fire sprinkler heads. Need 18 inches of clearance at all times.
- Several sidewalks posing a trip hazard needing patched or ground down.
- Werner University Center is currently having a new fire panel installed by Salem Fire. This will correct all past issues regarding horn/strobes and other audible alarms not working.

Injury Review: Two this month.

Description	Findings	Recommendations
Employee reported tripping on an asphalt patch in parking lot "A" behind the ITC building, twisting their right ankle.	<ul style="list-style-type: none">• Medical attention sought, x-ray showing fractured ankle.• New asphalt repair in August 2019.• Center high point of patch ½" higher than existing asphalt driveway with edge of patch flush to driveway.• Parking lot wet from rain.• Employee shoes having approx. 1" heal.• University standard of ¾" or higher for grinding.	<ul style="list-style-type: none">• Beware of surrounds.
Employee reported walking on the east side of the RWECC sidewalk and slipped on a patch of ice falling backwards landing on their left arm.	<ul style="list-style-type: none">• Medical attention sought, x-ray showing fractured left arm radius.• Temperature reported to be 30 degrees at the time of the fall.• Bare concrete, not a painted surface.• No prior reports of icy conditions on campus.• No documentation of any deicing perform on the day of the injury.	<ul style="list-style-type: none">• Use caution when walking on wet surfaces during cold weather.• Be aware of surroundings.• Report icy areas to Campus Public Safety and or Facility Services.

Energy Conservation Update:

- No update this month for usage or expenses.
- Nick advised electric hand blow driers were placed in several restrooms at the Courtney Health & Wellness Center and Werner University Center to see if there would be a reduction of paper towel usage. Usage appeared to remain the same with little use of electric hand driers.

Round Table:

- Follow up: Insufficient lighting between the Advising Center, Parking Lot F, and Maple Hall reported at January's meeting. Facilities replaced lights and turned on acre light.

Next Meeting: March 17th, 2020, 2pm, Hamersly 205

Meeting adjourned at 1445 hrs.