

OSHA Safety/Energy Committee Minutes November 19th, 2019

Present:, Allen Risen, Nick Edmiston, Adria Henrickson, Mark Lilley, Lindsey Gibson, Nora Solvedt, Jennifer Willard, and Jessica Olson

Absent: Nancy Ganson, Michael Smith, Beeb Singson, Rebecca Chiles, Chelsee Blatner, Lindsey Lavender, Julie Grammer, Heather Mercer, Mike McGlade, Susan Griffin, and Kristin Mauro.

Meeting was called to order at 1402 hrs.

Review of Minutes:

- Nick made the motion, Jessica seconded
 - October 15th's minutes approved 7-0-0

Building Inspections: November 2019 – 15 Buildings Inspected

- Received approval from State of Oregon elevator inspector to remove all recordings on emergency call boxes as Campus Public Safety Dispatch monitors them 24/7.
- Monthly extinguisher checks not being completed by building manager or assigned person in 8 buildings.
- (1) Fire alarm system issues.
- (7) Extension cords being used.
- (3) Lighting issues.
- (3) Fire door issues.

Injury Review: Three this month

Description	Findings	Recommendations
An individual was standing in front of a large steam kettle stirring food when they felt burning in their left little toe. The outside portion of their left shoe went under the steam kettle's drain spout allowing hot water/steam to flow on to his shoe and in through a separation between the edge of the rubber sole and the tennis shoe leather-type material. The hot water burned the little toe and caused it to blister.	<ul style="list-style-type: none">• Equipment not installed correctly after new flooring installed.• Steam kettle drain missing rubber hose extensions to extend drains below metal floor grate.• Employees shoe passed under the gap between copper drain tubes and floor grate allowing hot water to enter crack in shoe.	<ul style="list-style-type: none">• Install required drain extensions
An individual was using an X-ACTO knife with a metal ruler for a straight edge to	<ul style="list-style-type: none">• Applying too much pressure with the tip of the blade.	<ul style="list-style-type: none">• Hold knife at an angle with side of hand rested on work

cut the paper binding while repairing a book binding. The knife slipped over the metal ruler they were holding in place with their left thumb and index finger, cutting their left index finger along the outside edge by the fingernail.	<ul style="list-style-type: none"> • Fingers holding the metal ruler in place too close to the blade's cutting path. • Medical attention at Urgent Care. No stitches, glue only. 	<p>surface when sliding the knife.</p> <ul style="list-style-type: none"> • Use new guarded straight edge when it arrives. • Slow down.
During a conference break employee was walking along a designated footpath near their hotel/Conference Center when a stray golf ball from the golf course across the river struck employee on their left side of head; behind ear causing skull fracture and brain bleed.	<ul style="list-style-type: none"> • Designated footpath/walkway along the Deschutes River next to Riverhouse Hotel/Conference Center. • Golf course directly across the river from designated footpath. • Golfer was engaging a tee shot. • Employee did not notice golfer prior to being hit by golf ball. • Admitted overnight into hospital for observation. 	<ul style="list-style-type: none"> • None on the incident. • Be vigilant to any problems listed on physician's notes. • Seek medical attention immediately if problems arise.

Conservation Committee Update: Nick

- Electricity usage is down this year by 7,000 kw. This could be due to the installation of more efficient electronic burners on boilers and energy efficient LED lighting. Gas usage increased this year, possibly due to our cold snap.

Round Table:

- 198 pounds of hazardous waste was removed / disposed of by Veolia Environmental.

Next Meeting: December 17th, 2019, 2pm, Hamersly 205

Meeting adjourned at 1425 hrs.