

**Safety/Energy Committee Minutes
July 16, 2019**

Present: Nancy Ganson, Lindsey Gibson, Brianna McFadden, and Allen Risen

Absent: Rebecca Chiles, Nick Edmiston, Rhys Finch, Julie Grammer, Susan Griffin, Adria Henrickson, Lindsey Lavender, Mark Lilley, Kristin Mauro, Mike McGlade, Heather Mercer, Beeb Singson, Michael Smith, Nora Solvedt, and Jennifer Willard,

Meeting was called to order at 14:05 hrs.

Review of Minutes:

- Lindsey made the motion to accept the minutes, Nancy seconded
 - June 18, 2019 minutes approved 4-0-0

Building Inspections: July 2019 – In process of inspections with local Fire Marshal and will report at August Meeting.

Injury Review: Four this month

Description	Findings	Recommendations
Student employee was assisting in removing/disassembling desks for disposal in the Old Education building. Employee stepped on a nail sticking up through a board laying on floor.	<ul style="list-style-type: none"> • Failure to secure nails sticking through boards that were laying on floor. • Wood debris placed on floor. • Medical attention received. 	<ul style="list-style-type: none"> • Remove or bend nails flat from boards. • Keep work area /floor clear of debris. • Be aware of surroundings
Employee was placing outdated, unpackaged 24" computer monitors on a pallet for shipping and dropped a stack of five monitors on big toe.	<ul style="list-style-type: none"> • Taking unsafe position / posture. • Lifting/ moving five stacked unsecured 24" monitors at once. • All monitor bases were removed. • Monitor stacked face-to-face / back-to-back. • Wearing lightweight tennis shoes with netted tops. • Not wearing protective gloves. 	<ul style="list-style-type: none"> • Reduce the number of monitors being lifted at one time. • Wear non-slip gloves to improve grip. • Use proper lifting technique bending at knees and keep feet apart.
Student employee was standing on a 4' long x 14" wide 18" high aluminum platform with folding legs while painting an office in Maaske. Platform legs on one end folded under, causing employee to fall, scraping leg shin on edge of platform.	<ul style="list-style-type: none"> • Failure to inspect equipment prior to use. • Folding legs on one end of platform were not in "locked" position. • Medical attention received. 	<ul style="list-style-type: none"> • Inspect equipment prior to use. • Insure all locking devices are in place. • Retrain employee/s.
Student employee was attempting to turn over a 4'x20"x1" thick MDF (Medium Density Fiberboard) to make a cut with the power miter saw. Student's arms gave out due to its weight and board impacted their right thigh.	<ul style="list-style-type: none"> • Attempting to lift and turn over large heavy MDF by themself. • Approximate weight 45 lbs. • Too much weight for employee. • Did not request assistance. • Medical attention received. 	<ul style="list-style-type: none"> • Request assistance with large heavy material. • Retrain employee on lifting techniques.

Conservation Committee Update:

- No one to report any updates.

Round Table:

- Nancy reported the raised crosswalk on Monmouth Ave. between HSS and ITC is uneven with loose bricks that could cause a possible trip hazard. Allen said Facilities had a contractor on campus a few weeks ago repairing them.
- Follow up: Nancy phoned Allen after meeting advising they were repaired. Thank you Facilities for repairing.

Next Meeting: August 20, 2019, 2pm, Hamersly #205

Meeting adjourned at 14:25 hrs.