

NRHH Exec Meeting 5/30/18

1. Call to Order

- a. This meeting is called to order at 3:05 pm.

2. Roll Call- Favorite form of water?

- a. Brandon - President
- b. Natalie - VP of Admin
- c. Rachel - PFC
- d. D-Dre - VP of R&R
- e. Gus - NRHH Rep
- f. Laura - Advisor

3. Approval of Minutes

- a. D-Dre moves to approve last meeting's minutes.
- b. Rachel seconds.
- c. Approve: 4
- d. Oppose: 0
- e. Abstain: 0

4. Officer Reports

- a. Brandon
 - i. Made agendas
 - ii. Made powerpoint slides

- iii. Worked on transition documents
- iv. Went to NACURH
- v. Bought pin for next president
- vi. Sent constitution to Tina
- vii. Sent out email regarding elections
- viii. Filmed video for uhmazing award

b. Natalie

- i. Filmed my video for UH-Mazing Awards
- ii. Edited the video for the UH-Mazing Awards
- iii. Met to film with NRHH members last Friday
- iv. 1:1 with Laura
- v. Communicated with Inductions committee
- vi. Brainstormed for my May OTM

c. D-Dré

- i. Finished transition document
- ii. Uploaded transition document
- iii. Sent Natalie my video
- iv. Office hours
- v. 1:1 with laura
- vi. Contacted previous recognition nominees
- vii. Communicated with Terann about my position

viii. Kinda tabled for ASWOU/NRHH food pantry gift card exchange

d. Rachel

- i. Had a one on one with Lori
- ii. Ordered OTY plaques
- iii. Emailed capital trophy
- iv. Worked on video
- v. Worked on transition doc
- vi. Got confirmation from 4imprint
- vii. Looked over treasure log
- viii. Brainstormed for otms
- ix. Laura feed back
- x. Received and accepted 2 of the 4imprint order

e. Gus

- i. Created OTY certificates
- ii. Communicated with ASWOU about tabling
- iii. Went to GA
- iv. Had a one on one with Laura
- v. Created an inductions schedule
- vi. Shared inductions schedule with inductions committee
- vii. Asked for set up/clean up for inductions
- viii. Filmed UH-Mazing Awards video

5. New Business

a. Induction reminders

- i. Brandon - Have your gift for the next Exec Member by Saturday for Inductions!

b. What do we want to do next week?

- i. Brandon - Since the new exec board will still be there, should they run the meeting?
- ii. Rachel - It could be cool for them to co-lead!
- iii. Brandon - I was thinking they could help run the meeting for chapter next week too.
- iv. Natalie - That would help me and whoever would be taking minutes next year, so they could watch me do it!
- v. Brandon - Okay we can have a joint meeting with the new Exec next week!
- vi. Rachel - What if we did walk and talks at chapter with the new members and active members can chat with active members!
- vii. Gus - We're doing something similar at Inductions! We could incorporate something like that into our chapter meeting too!
- viii. Laura - Brandon, can you meet with the new member before the Exec meeting to talk about agendas? And everyone else can connect at Inductions or whenever before next week's Exec Meeting?

c. Powerpoint for UH-Mazing Awards plaques?

- i. Laura - That's something Rozina asked me just now! Gus just made these certificates and we'll have plaques, and Rozina asked me if we'll have a Powerpoint presentation to go along with us handing out awards? Is that something we're interested in?
 - ii. Brandon - We've done that in the past, and shouldn't take too long!
 - iii. Gus - I can do that, since I know all the winners! Take the google doc and put it in a powerpoint form.
 - iv. Laura - She also said if we want a powerpoint, then to get it to her by 9 am on Monday!
- d. Cords! Cords! Cords!
- i. Brandon - I have the cords and need to email the people back.
 - ii. Rachel - I think people want their cords now so they can take grad pictures. Maybe you could do it during office hours?
 - iii. Brandon - I just need to decide if I'm doing it at the UH-Mazing Awards.
 - iv. Natalie - Or they could pick it up from the office on their own?
 - v. Laura - Or we could split that responsibility if your schedules don't line up.
 - vi. Brandon - After next Tuesday I'll be free.
 - vii. Laura - I think people want their cords by the end of the week.
 - viii. Brandon - I'll email them.
- e. Finalize the UH-Mazing Awards video!

- i. Natalie - I just wanted thoughts on it!
 - ii. Everyone - It's great!
- f. Swag announcement!
 - i. Rachel - The Imprint order went through! The pens have been shipped! They're supposed to be here by the 1st!
- g. Plaque announcement!
 - i. Rachel - I order plaques on Friday! They said it'll be around \$550!
 - ii. Brandon - Side note, I haven't heard anything about pins. They're supposed to get here by Friday.
 - iii. Rachel - Can you give me that packing slip to me when you get it?
 - iv. Brandon - Yes, I also have to sign it and inspect it so I'll do that when we get it!
- h. T-shirts???
 - i. Rachel - At this point, the committee is up in the air. I feel like it's so late in the game and I'm kinda broke. Will you be heartbroken if we don't get T-shirts?
 - ii. Gus - I think it would be too late and work hard to make it work at this point. It's probably not worth it.
 - iii. Laura - This is good for next week to tell people for next year.

6. Committee Updates

- a. Induction

- i. Gus - I sent out the schedule yesterday! I might push set-up back to 2:30 or 3, but I want the group to be there around 2:30 so we can be ready for when catering is ready. I'm thinking the ceremony starts at 4, but Brandon and I should talk about our secret idea.
- ii. Natalie - What about the candle?
- iii. Brandon - Yes I need to look for that information!
- iv. Gus - I was thinking that we do the ceremony before dinner. And around 5:30 we can do election for officers, and after that we'll have the exec board to walk and talks and gift giving with the new exec board. Maybe Carter could talk to people about what being an Active Member looks like. And after that is cleanup!
- v. Laura - Is there anything I need to tell Karen, since I won't be there and she will be?
- vi. Brandon - Nope!
- vii. Rachel - Who officiates that elections?
- viii. Brandon - Me!

7. Advisors Time

- a. Laura - Please fill out the NRHH feedback google sheet! And I won't be here Friday or Saturday!

8. QCC's

- a. Rachel - I turned in all the rec forms to Lori!

- b. Natalie - Yay!
- c. Rachel - We have about \$144!
- d. Natalie - Yay! Thank for everyone's help with the video!

9. Adjournment

- a. Rachel moves to adjourn this meeting
- b. Natalie seconds.
- c. This meeting is adjourned at 3:48 pm.