

## NRHH Exec Meeting 5/2/18

### 1) Call to Order

- a) This meeting is called to order at 3:03pm.

### 2) Roll Call- Favorite animal? And make that animal's noise!

- a) D-Dre - VP of R&R
- b) Rachel - PFC
- c) Natalie - VP of Admin
- d) Brandon - President
- e) Laura - Advisor
- f) Gus - NRHH Rep

### 3) Approval of Minutes

- a) Rachel moves to approve last meeting's minutes.
- b) D-Dre seconds.
- c) Rachel - Natalie works very hard on the minutes and she does a great job!
- d) Gus - I agree!
- e) Approve: 4
- f) Oppose: 0
- g) Abstain: 0

### 4) Officer Reports

- a) Brandon
  - i) Had 1:1 with Laura
  - ii) Made agendas
  - iii) Made powerpoint slides
  - iv) Made edits to the constitution
  - v) Worked on NACURH Fundraising
  - vi) Worked on transition documents
  - vii) Went to a NACURH meeting

b) Natalie

- i) Looked over Inductions google form
- ii) Rachel helped me reserve equipment for tabling program
- iii) Worked on funds request powerpoint for tabling
- iv) Had office hours
- v) Wrote an OTM

c) D-Dré

- i) Office hours
- ii) 1:1 with Laura
- iii) Worked on transition document
- iv) Looked at Gus' induction document
- v) Went to exec meeting

d) Rachel

- i) Wrote rec forms
- ii) Updated the treasurer log
- iii) Emailed the budget to chapter
- iv) Met with Lori
- v) Put in the order for 4imprint
- vi) Worked more on swag!
- vii) Worked on logos
- viii) Put in a request to MarCom for a logo
- ix) Called capital trophy

e) Gus

- i) Communicated with ASWOU about service project tabling
- ii) Had Office Hours
- iii) Filled out the event request form on Astra for inductions
- iv) Created an event on OrgSync for inductions

- v) Set up an EA meeting with Kelsey in Student engagement for inductions
- vi) Put on the OTM Party
- vii) Went to GA
- viii) Had a one on one with Laura

## 5) **New Business**

### a) Transition

- i) Brandon - What are people doing with their transition documents or planning on putting in? I'm working on 1:1s and how to converse with hall governments and using the constitution wisely. Also small affiliation things with bids and how to conduct meetings. Also OTM voting and leadership and conflict management within the chapter.
- ii) Rachel - I think it would be cool to implement check ins with the president and exec members to make sure everyone is on the same page!
- iii) D-Dre - Great idea!
- iv) Laura - I think you could put that in the job description in the constitution.
- v) Gus - I outlined it into different categories. I have a GA category, stuff about OTMs and becoming an admin for the OTM website. I also talked about OTM parties and how to encourage OTM quality. Also inductions stuff.
- vi) Laura - I have documents with OTM information that you could include that's on the J drive.
- vii) D-Dre - I have sections, one of them being visibility and advice with that. I included things about tabling, and then stuff with our social media and advice with that!
- viii) Laura - I bet you all could put things in there about getting swag and that process.
- ix) D-Dre - With our leftover money at the end of the year, could we get a camera for the next VP of R&R?

- x) Brandon - Yes as long as it stays in the office when not in use.
  - xi) Laura - Or even borrowing one from the library or ITC building.
  - xii) Rachel - The main things I'm talking about is room reservations and the budget!  
Also the NRHM and the budget committee and OTY awards.
  - xiii) D-Dre - You could add advice in there!
  - xiv) Brandon - Also ordering things for the OTY awards and bronze pins.
  - xv) Natalie - Mine's going to be about the selection process. Do I need to put stuff in there about taking minutes?
  - xvi) Laura - Maybe just advice for it and information that would be helpful for that person.
  - xvii) Natalie - Got it!
- b) OTM boosting for next year
- i) Brandon - We can talk about what we started to talk about during last week's chapter. There was discussion of making OTM parties mandatory and sending out packets of OTM information.
  - ii) Laura - What was the general feel of the room during that time?
  - iii) Natalie - It was more of people building off each other and sharing ideas.
  - iv) Rachel - I think people really wanted to talk about it though!
  - v) Brandon - It seems like people are more interested than quality over quantity, and so that we should look more towards providing resources.
  - vi) Gus - If we have that packet, then I think the ARAs and the hall government members should just have one to keep.
  - vii) Rachel - There was a conversation regarding why we value regional winners and a confusion with that and there being a pressure for that.
  - viii) Natalie - I don't see that pressure.
  - ix) Laura - Maybe just explaining the value of OTMs on campus in general.

- x) Natalie - I don't think people know how to write them, why we do them, or what they are. I think that needs to be addressed at leadership or at an OTM party or something, because I don't think that it's something that is addressed at all.
- xi) D-Dre - I know some people think that OTMs are forced or they don't know the purpose of them.
- xii) Gus - I'm hoping that there will be a fun atmosphere at the OTM party tonight and also gain ideas to bring back to their own hall governments.
- xiii) Brandon - I think we can talk about this next meeting.

## **6) Committee Updates**

- a) Selection
  - i) Natalie - No update! Our 7 people are selected so this committee is done!
- b) Induction
  - i) Gus - I created a google form to the committee to look at it, and we'll be meeting shortly after chapter meeting on Friday. Next week I think we'll have a funds request for catering.
  - ii) Rachel - Have you ordered things from Oriental Trading yet?
  - iii) Gus - No not yet.
  - iv) Rachel - Okay we can talk later about it.
- c) Constitution
  - i) Brandon - We made changes and are meeting next week to finalize it before presenting.
- d) Budget
  - i) Rachel - We're voting on Friday! I sent out the google doc for it too.

## **7) Advisors Time**

- a) Laura - I know it seems frustrating to talk about OTMs and anything that we do for next year is helpful, but don't worry about getting everything right! Midnight movies is this Friday for Avengers! RHA is having Brain Break on Friday from 6-9 pm in the WUC!

Also, I will be missing inductions in order to attend my grandmother's celebration of life so I apologize for that.

**8) QCC's**

- a) Natalie - Can I put in a funds request for tabling for our chapter meeting?
- b) Rachel - Update for ordering swag stuff. We have to do a purchase order and there was an issue with the logo. It's been a lot and it's really frustrating. I'll keep you all updated.
- c) Gus - Maybe there could be a swag committee next year.
- d) Laura - For the logo, we don't know when we're going to get it. Do we want to make a plan?
- e) Rachel - If you're trying to order things, just come to my office hours and we can talk about it in person.
- f) Gus - ASWOU got back to me and it would be week 9/10 and they suggested lunch and dinner time tabling. I was going to get back to the chapter with dates and times. They asked us to reserve the alcove.

**9) Adjournment**

- a) Rachel moves to adjourn this meeting.
- b) Gus seconds.
- c) This meeting is adjourned at 4:06 pm.