



Academic Suspension
Request for Reinstatement After Mandatory Time Off

Mandatory Time Off Guidelines:

1st Suspension
Mandatory term off

2nd Suspension
Mandatory year off (4 terms) -OR-
-OR-
24 transfer credits with a 2.5 GPA or higher

3rd (+) Suspension
Mandatory year off (4 terms)

Instructions to Request Reinstatement After Mandatory Time Off:

- 1. You may request reinstatement after completing your mandatory time off or transfer credit requirement
a. If you completed 24 transfer credits submit an official transcript with your request
2. All holds must be cleared prior to submitting your request for reinstatement
3. Submit your completed petition form to the Office of the Registrar

Name: Last First MI Student ID Number:

Address

WOU Email: Phone Number:

Term Suspended: Term Requesting Reinstatement:

This is your: [] First Suspension [] 2nd Suspension [] 3rd or More Suspension
Completed: [] 1 Term Off [] 1 Year (4 terms) Off [] 24 Transfer Credits with a 2.5

By signing this document I acknowledge that, unless previously completed with a passing grade, I will automatically be enrolled in the Learning Seminar. I understand that if I do not successfully complete the Learning Seminar in my reinstatement term I will be re-suspended regardless of grades received in my other classes. Additionally, if I successfully pass the Learning Seminar and do not receive a term GPA of 2.0 or higher I will be re-suspended.

Student's Signature Date

For Official Use Only

[] Approved Reason:
[] Denied: Reason:

Registrar's Signature Date