

## PURE Executive Committee Meeting –MINUTES

October 3<sup>rd</sup>, 2017

**Present: Ava Howard, Sue Kunda, Gavin Keulks, Shaun Huston, Scott Beaver, Dan Clark, Camila Gabaldon, Gregory Zobel (filling for Xiaopeng Gong; also as coordinator in shadow).**

- I. Approval of Agenda –approved with no additions/alterations suggested
- II. Approval of minutes from June 2017 Meeting - approved
- III. Membership and Welcomes – new members (welcome!), 2<sup>nd</sup> term request (Sue Kunda – LMS seat), current searches - Sue Kunda requests to serve a second term as the LMS representative. It was so moved and seconded. Motion passed (6 Aye, 0 Nay, 0 Abstain). Scott requested that his name in the roster be switched to only capitalize the first letter of each name (actually he said to “de-capitalize” his name but I think this isn’t what he meant ;-)
- IV. Reports:
  - a. AES – plenary planning, alumni event, submission online, faculty survey regarding attendance tickets, scheduling consolidation/consistency. –  
**Plenary Planning:** Gavin suggested an artistic performance. Reach out Dance or Theatre? Alternative suggestion was to reach out to an alum to give a talk. Perhaps start with reaching out to the alumni on the WOU governing board or the Foundation board or those involved with legislation in Salem? It was noted that it would be better to pick an individual before a theme if we go the alumni speaker route. **Alumni Event:** Suggestion to do a “slow burn” on building up involvement with the Alumni community. Perhaps start with a small-ish pre-AES event this year and then recruit from that towards future plenary speakers? Ava and Gz will be meeting with Erin McDonough this fall to discuss planning an AES-Alumni event and fundraising. **Submission Online:** Ava would strongly like to push towards standardization of the event and an online system for managing and organizing submissions. She is going to work with the “online working group” to write a memo describing our needs to support work in this direction and to summarize our current process and it’s drawbacks. **Scheduling consolidation/Consistency:** Committee reiterated support for standardizing, consolidating and requiring participating groups to work through our system. A suggestion was made that in the future we may wish to limit the number of presentations per/person to ensure all students can enjoy the day and participate in seeing other work as well as presenting their own. It was noted that right now we accept everything rather than requiring there be a level of “excellence” and a future move towards limiting the number of presentations could move us towards a goal of displaying “excellence” at AES. It was noted that we should be mindful in creating presentation limits to not to exclude people from innovative sessions that go beyond the regular disciplinary classifications. **Attendance ticket survey:** Xiaopeng will take the lead on this in November.

- b. *PURE Insights* - 2017 Issue (Camila Gabaldon), reassignment for new managing editor. – The 2017 issue will be put together this fall and will come out in Winter 2018. Paula Baldwin has accepted the position of *PURE Insights* Managing Editor starting winter 2018. Steve Scheck has agreed to two 3-unit course reassignments for Paula yearly to engage in the work of the *PURE Insights* Managing Editor.
- c. Pre-research workshop (Train the trainer NSF funded workshop) report – review and implementation goals. – Ava attended in June and thought the workshop was worthwhile though could have been shorter. As part of the workshop she had to propose how the ideas could be implemented here at WOU. She suggested a new student week session to teach new freshmen about what research is and how to get look for opportunities on campus. This would be step one. Following successful implementation of this there could then be a FYE (first year experience) seminar course developed.
- d. Budget - \$8000. (nothing spent yet) – Noted.

V. Returning Business:

- a. Remove CLAS dean seat – Vote on motion (see pg. 2) – Gavin gave a quick recap on the logic for his motion. The motion was seconded. The motion passed (6 Aye, 0 Nay, 0 Abstain).

*Adjourned due to time. Agreed to meet next month. Ava will send a scheduler.*

- b. STEM Scholar – PURE shared staff support idea (Kathryn Duval) – still waiting to hear about proposal approval or decline.
- c. Experiential Learning joint proposal to Admin – still waiting to hear (see pg. 2 for note from Adry Clark, SLCD).

VI. New Business:

- a. PURE structure – committee vs board, coordinator vs director
- b. CUR membership contacts – (see pg. 3)
- c. PURE LO assessment – trial this year or wait until IL is up for review next year? (see.pg. 4)
- d. BOT briefs/news – provide one page news brief with some regularity? One fall and one spring?

VII. Set next meeting.

VIII. Adjournment

NOTE: Old/Ongoing Business:

- a. PURE website

- b. AES Plenary Speaker Endowment Donor search
- c. Funding Student travel
- d. Alumni “tailgate” at AES
- e. PURE Exec. Meeting “in service” week to review priorities for upcoming year

V. a. Revise by-laws with regards to Dean membership:

At the June meeting we discussed the structure of the executive committee membership as it pertained to having the CLAS dean but none of the other deans invited to have ex-officio seats. This was old business at the June meeting. The following motion was made by Gavin Keulks and second by Mike Baltzley. A quorum was not present at that meeting at the time of the motion.

"Currently, the PURE executive committee features a non-voting ex officio position for the CLAS Dean. To prevent misperceptions, and recognizing it may be unfeasible to add other deans to the committee, a motion was made and seconded to remove the CLAS position. When needed for consultation, deans could always be invited to meetings."  
- Gavin

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V. c. Experiential Learning proposal: joint effort with SLCD and International Studies.

The following email response was received Sept. 20<sup>th</sup> from Adry Clark, SLCD, in response to my inquiry about the proposal status:

Hi Ava,

I was at the Presidents' retreat, two weeks ago, where we were split into teams according to a strategic plan pillar. Each team was to put together 3-4 action items to be implemented this year and next. I was in the Community Engagement team, and our team recommended the approval of the EL proposal. After the retreat, Rex came up to me and mentioned that he was glad to be reminded of the proposal and he plans to read it again.

I didn't get a sense of when a decision might be made. Rex said that no proposals requesting new expenditures were looked at this spring or summer. The retreat group will meet again at the end of next week to finalize the plan, and then the President and the University Council will make a final determination on action.

That's all I know.

Best,  
Adry

## IV B. Email from CUR membership coordinator April 2017

Thank you for your message. I am happy to assist you in updating the list of individuals associated with Western Oregon University. I have attached a list of all individuals we have as currently associated with WOU in our database. Individuals that hold certain positions which put them on certain email lists are also noted.

The three **individuals highlighted in yellow-Ethan McMahan, Jeffrey H. Templeton, and Stephen Scheck**—are the three individual member representatives.

To help me update the list, if you could use the last column and make the following notes where necessary I would greatly appreciate:

1. For any individual no longer associated with WOU: please write REMOVE
2. For any individual that should be listed who isn't: please add their name to the bottom and in the final column write ADD
3. If you need to update any of the individual functions, please note these in the final column

If you have any questions or concerns please do not hesitate to let me know!

Sincerely, Liz

	A	B	C	D
1	Name	Email	Function/Role	
2	Chelsey Asbury	<a href="mailto:casbury06@wou.edu">casbury06@wou.edu</a>		
3	Michael J Baltzley	<a href="mailto:baltzlem@wou.edu">baltzlem@wou.edu</a>		
4	Sarah Boomer	<a href="mailto:boomers@wou.edu">boomers@wou.edu</a>		
5	Casey Collett	<a href="mailto:collettc@wou.edu">collettc@wou.edu</a>		
6	Bryan Dutton	<a href="mailto:duttonb@wou.edu">duttonb@wou.edu</a>		
7	Patricia M Flatt	<a href="mailto:flattp@wou.edu">flattp@wou.edu</a>		
8	David Foster	<a href="mailto:fosterd@wou.edu">fosterd@wou.edu</a>		
9	Anne Fox			
10	Rex Fuller	<a href="mailto:president@wou.edu">president@wou.edu</a>	President	
	Stephanie M. Gerhardt	<a href="mailto:skirsling05@wou.edu">skirsling05@wou.edu</a>		
12	Kyleigh M. Gronseth	<a href="mailto:kygronseth@aol.com">kygronseth@aol.com</a>		
13	Stan Hagen	<a href="mailto:hagens@wou.edu">hagens@wou.edu</a>		
14	Ava R. Howard	<a href="mailto:howarda@mail.wou.edu">howarda@mail.wou.edu</a>	Prime Contact	
15	Lucrecia Lawer	<a href="mailto:llawer08@wou.edu">llawer08@wou.edu</a>		
16	Phil Matthews	<a href="mailto:freedom97381@yahoo.com">freedom97381@yahoo.com</a>		
17	Allen McKiel	<a href="mailto:mckiel@wou.edu">mckiel@wou.edu</a>	Library Director	
18	Ethan McMahan	<a href="mailto:mcmahane@wou.edu">mcmahane@wou.edu</a>		
19	Taylor Munson	<a href="mailto:tmunson12@mail.wou.edu">tmunson12@mail.wou.edu</a>		
20	Eric Nicolarsen	<a href="mailto:enicola@wou.edu">enicola@wou.edu</a>		
21	Emily Plec			
22	Stephen H Scheck	<a href="mailto:schecks@wou.edu">schecks@wou.edu</a>	VP of Academic Affairs	
23	April Senner			
24	Ella Taylor	<a href="mailto:taylor@wou.edu">taylor@wou.edu</a>		
25	Jeffrey H. Templeton	<a href="mailto:templej@wou.edu">templej@wou.edu</a>		
26	Geoffrey Thoma	<a href="mailto:Gthoma11@wou.edu">Gthoma11@wou.edu</a>		
27	Mark Weiss			
28	Robert Winningham	<a href="mailto:winninr@wou.edu">winninr@wou.edu</a>		
29				

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IV C. PURE's submitted program LO's:

Practice formal and professional communication of research and creative work conducted through the university's academic programs.

- align to IL via "integrated communication"

Discuss scholarly and creative work in both disciplinary and interdisciplinary settings.

- align to IL via "reflection and see-assessment" or "connections to discipline"

Demonstrate the role of empirical research, investigation, and original scholarly and creative work in the production of knowledge and meaning.

- align to IL

<http://www.wou.edu/academic-effectiveness/academic-program-learning-outcomes/>