

PURE Executive Committee Meeting –MINUTES

November 9th 2017

Present: Ava Howard, Sue Kunda, Shaun Huston, Mike Baltzley, Scott Beaver, Jennifer Taylor, Gregory Zobel (filling for Xiaopeng Gong; also as coordinator in shadow).

- I. Approval of Agenda –[approved with no additions/alterations suggested](#)
- II. Approval of minutes from October 2017 Meeting - [approved](#)
- III. Membership –
 - a. note updates to roster – updated title, Scotts name and added shadow, will send out after voting in new members.
 - b. vote on nominations to fill open seats – [Online straw poll results were presented for discussion. Members present focused on the need for disciplinary diversity in executive committee LAS seats and external university connections with the At-large seats. The following selections were suggested at the conclusion of discussions: Becca McCannell for LAS seat, Adry Clark and Margaret Manoogian for At-Large Seats. Scott motioned to vote on this selection, Sue seconded the motion. Motion passed \(5 aye, 0 no , 1 abstention\). Ava will notify all applicants.](#)
 - c. revision to by-laws to recognize a seat for PURE Insights Managing Editor and shadowing coordinator? – [several revisions were discussed as well as the procedure by which bylaw amendments should occur. Discussion included recognizing the PURE Insights managing editor as a voting executive member and the shadowing Incoming PURE coordinator \(when present\) as a non-voting member unless she/he was previously a voting executive member and retains those voting privileges during the shadow year. A complete detailing of amendments will be shared with the executive committee via email for review and comment prior to going to vote at the December PURE executive meeting. A question was raised about if our meetings are public and need to be publicly posted.](#)
- IV. Reports:
 - a. AES – plenary planning, - [We currently have several ideas submitted for the Plenary. We will review them at the December meeting](#)
alumni event, - [Gz and Ava met with Erin McDonough and Lisa Catto to discuss inviting alumni and/or other external individuals to AES and/or associated fundraising. We discovered that some improvements to AES might be needed to make it more external user friendly \(e.g. earlier scheduling, signage on campus, continued consolidation of buildings used, etc\). submission online etc](#) - [Sue suggested Camila is expecting us to continue with the Google Sheets, Gz is exploring alternatives or additional software solutions but won't make any quick moves to replace the existing technology, faculty survey regarding attendance tickets,..](#)
Other - [A meeting is being planned to discuss inviting Willamette Promise high school students to come to AES. We are in the process of selecting AES/PURE CiP intern with interviews to happen next week. Ava noted that in new General Education document in Appendix A: High Impact Practices, it](#)

says, "Addendum to WOU: The students in a given course produce research, scholarship and/or creative activities leading to presentations at the Academic Excellence Showcase." The committee felt this wording was fine and that it did not indicate that all student work in these classes would be presented but rather that some work from these courses would result in presentations.

- b. *PURE Insights* - Camila did not provide any updates.
 - c. Pre-research initiatives/workshops/courses – no new progress
 - d. Budget - \$8000. – nothing spent last month
 - e. Proposal status - STEM Scholar, Experiential Learning (joint w/ SLCD) – not discussed.
- V. Returning Business:
- a. Approval for showcase scheduling consolidation/consistency. Survey re: best presentation times / lengths? – discussed seeking campus feedback via town-hall type forum or survey. Committee favored developing an online survey. It was also suggested that we try to get it on the Agenda for discussion at division meetings in December.
- VI. New Business:
- a. CUR membership contacts – (see pg. 2) – not discussed
 - b. PURE LO assessment – trial this year or wait for IL next year? (see.pg. 3) – not discussed.
 - c. PURE & AES program phone number (8-9500) – new phone number noted. Ava has an upgraded phone that supports the number. No additional charges to PURE.
 - d. Standardizing PURE Executive meeting time – Ava will send out a few options and we will select the most favorable one for Winter term.

Adjourned due to time. Agreed to meet next month. Ava will send a scheduler.

- e. Does PURE Insights publish graduate work from WOU graduate students? Should it?
 - f. Should PURE / AES accept corporate sponsorship? Boundaries?
 - g. BOT briefs/news – provide one page news brief with some regularity? One fall and one spring?
 - h. PURE structure names – committee vs board, coordinator vs director
- VII. Set next meeting.
- VIII. Adjournment

NOTE: Old/Ongoing Business:

- a. PURE website
- b. AES Plenary Speaker Endowment Donor search
- c. Funding Student travel
- d. Alumni "tailgate" at AES
- e. PURE Exec. Meeting "in service" week to review priorities for upcoming year

IV B. Email from CUR membership coordinator April 2017

Thank you for your message. I am happy to assist you in updating the list of individuals associated with Western Oregon University. I have attached a list of all individuals we have as currently associated with WOU in our database. Individuals that hold certain positions which put them on certain email lists are also noted.

The three **individuals highlighted in yellow-Ethan McMahan, Jeffrey H. Templeton, and Stephen Scheck—are the three individual member representatives.**

To help me update the list, if you could use the last column and make the following notes where necessary I would greatly appreciate:

1. For any individual no longer associated with WOU: please write REMOVE
2. For any individual that should be listed who isn't: please add their name to the bottom and in the final column write ADD
3. If you need to update any of the individual functions, please note these in the final column

If you have any questions or concerns please do not hesitate to let me know!

Sincerely, Liz

	A	B	C	D
1	Name	Email	Function/Role	
2	Chelsey Asbury	casbury06@wou.edu		
3	Michael J Baltzley	baltzlem@wou.edu		
4	Sarah Boomer	boomers@wou.edu		
5	Casey Collett	collettc@wou.edu		
6	Bryan Dutton	duttonb@wou.edu		
7	Patricia M Flatt	flattp@wou.edu		
8	David Foster	fosterd@wou.edu		
9	Anne Fox			
10	Rex Fuller	president@wou.edu	President	
11	Stephanie M. Gerhardt	skirsling05@wou.edu		
12	Kyleigh M. Gronseth	kygronseth@aol.com		
13	Stan Hagen	hagens@wou.edu		
14	Ava R. Howard	howarda@mail.wou.edu	Prime Contact	
15	Lucrecia Lawer	llawer08@wou.edu		
16	Phil Matthews	freedom97381@yahoo.com		
17	Allen McKiel	mckiel@wou.edu	Library Director	
18	Ethan McMahan	mcmahane@wou.edu		
19	Taylor Munson	tmunson12@mail.wou.edu		
20	Eric Nicolarsen	enicola@wou.edu		
21	Emily Plec			
22	Stephen H Scheck	schecks@wou.edu	VP of Academic Affairs	
23	April Senner			
24	Ella Taylor	taylor@wou.edu		
25	Jeffrey H. Templeton	templej@wou.edu		
26	Geoffrey Thoma	Gthoma11@wou.edu		
27	Mark Weiss			
28	Robert Winningham	winninr@wou.edu		
29				

IV C. PURE's submitted program LO's:

Practice formal and professional communication of research and creative work conducted through the university's academic programs.

- align to IL via "integrated communication"

Discuss scholarly and creative work in both disciplinary and interdisciplinary settings.

- align to IL via "reflection and see-assessment" or "connections to discipline"

Demonstrate the role of empirical research, investigation, and original scholarly and creative work in the production of knowledge and meaning.

- align to IL

<http://www.wou.edu/academic-effectiveness/academic-program-learning-outcomes/>