

POLICY COUNCIL
Thursday, April 20, 2017
3:30-6:30 PM
RWEC 101
Mtg. No. 7

MINUTES

Present: Rebecca Chiles, Amy Clark, Barb Dearing, Gary Dukes, Tina Fuchs, Ryan Hagemann (Chair), Bill Kernan, Tommy Love, Erin McDonough, Reina Morgan (Staff), Rosita Olalde (Intern), Cynthia Oliveras, Steve Scheck, Adele Schepige, Judy Vanderburg, Eric Yahnke

(1) CALL-TO-ORDER

- The meeting was called to order at 3:36 PM.

(2) TIMELINE

- A timeline with deadlines for reviewing and commenting on policies was created. The timeline will be available in the Google drive folder for Policy Council members to reference as needed.

(3) NEW PROCESS FOR POLICIES

- Responsible officers have two options to have their policies reviewed by the Policy Council. A listserv will be created to allow minor changes to be done via email. Larger policy changes will be addressed at quarterly in-person meetings. The responsible officer can decide which route to go. If anyone has concerns about a policy being reviewed via the listserv, they can request that it be postponed to the quarterly meeting.

(4) STUDENT RECORDS POLICY

-The Student Records policy was rewritten to allow directory information to be in the policy and for responsible management of the policy. The council suggested using consistent wording in the policy.

(5) STRATEGIC COMMUNICATIONS & MARKETING POLICY

-The Communications and Marketing policy will centralize the process of communication for the University. The policy clarifies what department will handle media inquiries and explains other media procedures. Suggestions were given to the responsible officer for revision. Once revisions are complete, the policy will be routed through the policy council again via the listserv and then will be published online for public comment.

(6) MILITARY ABSENCE POLICY



-With the goal of being a military friendly university, this policy would allow a procedure to be established in the event a student receives military orders. The council suggested using consistent wording in the policy and confirming the appropriate term for military supervisors. Once revisions are complete, the policy will be routed through the policy council again via the listserv and then will be published online for public comment.

(7) ADJOURNMENT

-The meeting was adjourned at 5:04 PM.