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Steve Taylor <taylors@mail.wou.edu>

[Faculty Only] Monday Moodle Tips: Drag and Drop Upload

1 message

Elayne Kuletz <kuletze@wou.edu>   Mon, Oct 7, 2013 at 7:37 AM
To: faculty@wou.edu

Drag and Drop Upload Block
Do you have a lot of files to share with your students? There's a speedy way to upload files to your course in Moodle and it's called the Drag and Drop Upload block. Simply add the block to your course and you can begin dragging files from your desktop to sections of your course.

Here are step-by-step instructions to get you started:

1. Start on your desired course homepage and turn editing on.
2. Scroll down to the "Add a block" menu on the bottom right.
3. Choose "Drag and Drop Upload" from the list. The block will now appear in your sidebar.
4. You're all done! You can now drag items from your desktop into sections of your course.

Rest assured that students will never see the Drag and Drop Upload block. It is only visible to you when editing is turned on and will do nothing except display instructions. However, its presence means that you can now add files to your course by dragging them from your desktop into the desired week or topic section of your course. You will never need to interact with the block itself. You can always edit the settings for any files you've uploaded by clicking the same hand-shaped editing icon you normally use to make changes.

Have a great Homecoming week!

Moodle Support Team
moodle@wou.edu
503-838-9300

As Moodle's popularity has grown, so has the need for additional support. Students, staff, and faculty can now contact the Moodle Support Team via email at moodle@wou.edu or by calling us on our new dedicated help line (503-838-9300). The appropriate person will be happy to assist you with your questions, problems, or training requests.

Faculty mailing list
Faculty@kraven.wou.edu
http://kraven.wou.edu/mailman/listinfo/faculty