



Change of Address

United States immigration regulations require that all international students and scholars report any changes of their living address in the United States to the institution that issued their I-20 or DS-2019 immigration document. Address changes need to be reported within 10 days of moving to another address. Failure to report an address change is a violation of immigration status. YOU MUST DO ALL THREE STEPS BELOW.

1. Complete and return this Change of Address form to the Office of International Education & Development (OIED).
2. Update your address information in Wolf Web (can be accessed from your WOU Portal account).
3. If you work on campus you must also complete a change of address form at the Payroll Office.(Administration building, 3rd floor)

Name: _____ Student ID: V _____
(Last/Family Name) (First Name) (Middle Name)

US Physical Address: Your physical living address in the United States (this may *not* be a P.O. Box or the OIED address)

(Street # and Street Name) (Apt #) (City) (State) (ZIP Code)

Phone Number: _____ Personal E-mail: _____

Mailing Address: Mail from the OIED, the WOU Business, and Registrar office will be sent here (such as important immigration information, a bill, or academic letter):

☐ Check this box if the Mailing Address is the same as the Physical Address above.

(PO Box/Street) (Apt #) (City) (State) (ZIP Code)

Permanent Foreign Address: Your address in your home country:

(Street) (Apt #) (City)

(Province/Territory) (Postal Code) (Country)

OIED use only

☐ Date stamped ☐ SEVIS ☐ Banner CU & PR ☐ Portal