

## Change of Major

International students must complete this form and submit it to the OIED before being able to change their major. An international student's immigration record (I-20 or DS-2019) will be updated and reissued and then the WOU Banner system will be updated.

- Meet with an advisor in the new major department, obtain their approval and have them initiate the change of major request in the portal. If you have already applied for a degree with your current major, you will need to re-apply for your new major three terms prior to graduation.
- An international student advisor will review this form and issue an updated I-20 or DS-2019, then approve the change of major in the portal.
- **Scholarship/sponsored students can only gain approval to change their major by obtaining a new financial guarantee or scholarship letter with the new degree noted first.** Students are responsible for requesting the new financial guarantee themselves.

Name: \_\_\_\_\_ WOU ID: V \_\_\_\_\_  
(Last/Family Name) (First Name)

Mailing Address: \_\_\_\_\_  
(Street, Apartment, or P.O. Box) (City) (State) (ZIP Code)

Phone Number: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

I am funded by the Saudi Cultural Mission or a different degree-specific scholarship and understand that I must receive a new scholarship letter with the new major before any changes are made:

Yes (see above\*)  No

I am a Chinese 2+2 or 3+1 agreement student. I understand I need approval from my home university before I may change my major at WOU.

Yes (see above\*)  No

**New Major you would like to Change to:** \_\_\_\_\_

My Current Major: \_\_\_\_\_ Current End Date on I-20/DS-2019: \_\_\_\_\_

I need to extend my I-20 or DS-2019 Program End Date:  Yes  No

- If Yes, then you must also submit the *Extend Duration of Program of Study Form*

**By signing below, I authorize the OIED to notify the WOU Registrar's office to change my major according to the information above:**

Signature \_\_\_\_\_ Date \_\_\_\_\_

**FOR OIED OFFICE USE ONLY:**

- Date stamp
- Update SEVIS
- Print/sign new I-20/DS-2019 and send to student
- Approved major change in Portal

**FG Students:**

- Letter for SACM
- KSACM Approval date: \_\_\_\_\_
- New FG received date: \_\_\_\_\_
- SEVIS updated
- Approved major change in Portal