

Incidental Fee Committee Meeting #6

Monday, February 5, 2024 | 7:00PM

WUC Calapooia Room & Zoom (passcode 919347)

Viviana Romero in Chair

Minutes

1. Call to Order
 - 7:00PM
2. Approval of the agenda
 - JD moves to approve the agenda
 - Skylar seconds
 - i. Agenda approved
3. Approval of minutes of 01/29/2024
 - Skylar moves to approve the minutes
 - JD seconds
 - i. Minutes Approved
4. Roll Call (name, pronouns, position)
 - IFC Members
 - i. Viviana Romero
 - ii. Kira Shelton
 - iii. Skylar Stangeland
 - iv. JD McShane
 - v. Aidan VanDyke
 - vi. Ayla Adkins
 - Advisors
 - i. Tina Fuchs
 - ii. Evan Sorce
 - Area Heads
 - i. Daniel Tankersley, Creative Arts
 - ii. Rip Horsey, Campus Rec.
 - iii. Randi Lydum, Athletics
 - iv. Tammy Gardner, CDC
 - v. Chelsee Blatner, Student Engagement
 - vi. Peth Priddy, ASWOU Director of Business and Finance

- Other Representatives
 - i. Clark Calahan, Parliamentarian
 - ii. Lilli Jacobs, ASWOU Vice President
 - iii. Hunter Hall, ASWOU President
 - iv. Nicole Morgan, Creative Arts Program and Facility Coordinator
- IFC Secretary
 - i. Paula Taylor

Old Business

None

New Business

5. Large Budget Presentations

- [Athletics](#) – Randi Lydum
 - i. Request \$835,333
 - ii. Enhancement: Any enhancement will help maintain our service level for required conference travel.
 - iii. Cut packages
 - 1. 5% Current service level will fund 63% of travel
 - 2. 10% Current service level will fund 60% of travel
 - 3. 15% Current service level will fund 57% of travel
- 442 NCAA DII Student Athletes, an increase of 102 students since FY22.
- 4 funding sources
 - i. General Fund \$4,000,000
 - ii. OR Sports lottery \$1,400,000
 - iii. IFC \$835,333
 - iv. Self-Generated Funding \$600,000
- Added men's soccer in FY23, added 30-40 students and Football joined the Lone Star Conference.
- Questions:
 - i. Ayla: How many Fall term athletes do we have?
 - 1. Randi: I will get back to you with that number.
 - ii. Ayla: Any other programs have pre-season housing and dining expenses?
 - 1. Randi: Destination Western.

Ben Barlow Joined the meeting via Zoom

- iii. Ayla: Where does the extra money come from?
 - 1. Randi: Donors/Donations, Self-generated or General Funds.
- iv. Kira: Are equipment and uniforms brand new every year?
 - 1. Randi: Cycle them in and out, 3–4-year cycle. Had Adidas sponsorship (% off) now have Nike. Extra fundraising for basics. Cycle uniforms on a 3–4-year cycle. Most teams have 2-3 sets of uniforms. Not full new uniforms each year. Lots of extra fundraising for gear.

- v. Skylar: Since all students are paying for the incidental fees, is there any benefit if you are not a student athlete, to the funds that we are paying?
 - 1. Randi: Hard on a campus when there are not a lot of things off campus that are representing our university. It is recognizable, sport fan or not, WOU gear is recognized. Name recognition.
 - 2. Evan: Student tickets are included in IFC. Pays for your access to the games.
- vi. Kira: We are not D1, do they have a chance to go pro, or just university program? Create a future for athletes?
 - 1. Randi: Very rarely have a student go pro. Brings students to our campus, recruited by coaches to play sports, and go to school.
- vii. Ayla: Does it help students pursuing a profession in athletics?
 - 1. Randi: We have 87 exercise science majors. Interested in coaching, administration, teaching, and PT.
- viii. Kira: Exercise science majors, any opportunity to be involved in Athletics observation?
 - 1. Randi: We have internships, student workers.
- [ASWOU](#) – Beth Priddy
 - i. Request \$224,108
 - ii. Enhancements \$25,669.54
 - 1. [\\$15,052.00](#) Stipend pay for Senators and Justices, [increase hours for directors](#)
 - 2. [\\$10,000](#) various amount for different student clubs to increase their budget to travel, put on events, increase their presence on campus.
 - iii. Cut packages
 - 1. 5% - Cuts to student employment hours and club budgets.
 - 2. 10% - Reduce club budgets and Directors' hours.
 - 3. 15% - Reduce Directors' hours and S&S
- ASWOU is fully student-run and student-funded. This organization is designed to represent all WOU students and is tasked with advocating for student rights, putting on programming to enrich student life, overseeing student clubs, and representing student interests on various campus committees to improve the University.
- Questions:
 - i. Ayla: Each club has different budget received? How is that determined?
 - 1. Beth: Each club gets base budget and then they request more funds. The longer you have been here, the potential is for larger budget.

- ii. Ayla: Camping gear as a club expense request, Campus Rec has equipment rent from campus.
 - 1. Beth: They can do both.
 - 2. Hunter: Advisors hold on to materials, or clubs keep it in their lockers in the ASWOU lounge.
 - iii. Kira: Clubs that are not funded or brand new, could they ask for help, ask for money?
 - 1. Beth: The director of student organization could assist, or club can fundraise.
- Creative Arts – Daniel Tankersley
 - i. Request \$286,853
 - ii. Enhancements \$63,104
 - 1. Music \$12,300, travel, and performance fees
 - 2. Dance \$11,601 travel and materials, performance fees
 - 3. Theatre \$13,548 Materials and maintain current service level
 - 4. Art & Design \$25,655 Exhibits, guest speakers, travel to Portland studios and museums
 - iii. Cut packages
 - 1. 5% Fewer music performances
 - 2. 10% Decrease ability to bring guests to campus
 - 3. 15% Decrease number of shows, student employment, reduce exhibits
- IFC funding is what makes Creative Arts programming possible at WOU. The arts are an irreplaceable part of culture, a celebration of positive human experience, beauty & happiness, diversity & creativity, community & cooperation, communication & self-expression. Your support provides amazing opportunities for WOU students to work, grow, and share, and it enables the arts to thrive in our community.
- Creative Arts programming also plays a crucial role in what we like to call the “front porch” activities of WOU. We are an important face of the university, so to speak. The public -- people who are not WOU students -- get to know WOU better whenever they attend our concerts or plays or art exhibitions. Creative arts activities bring visitors to campus from throughout the local community, the region, and often even beyond the state of Oregon. We also have WOU student performers traveling to conferences and concerts spreading the word about WOU far and wide. Creative arts events can introduce people to WOU who might otherwise not know much about us, and that’s something that really benefits our entire campus.
- Questions:
 - i. Ayla: First time IFC has been able to support Creative Arts outside of the base budget, am I understanding that correctly?
 - 1. Daniel: No, it is a complex question. Budget used to be far more segmented. Art budget was locked in at a low amount

a long time ago. This is first year enhancement requests are entertained.

- ii. Ayla: How many students work for student creative arts?
 1. Daniel: 50 students
- iii. Ayla: What do these students do with the experience they get from working create arts?
 1. Daniel: Applicable to all kinds of things. Designing, crafting, selling, framing paintings, design space, teamwork.
- iv. Ayla: Is there a way that Creative Arts could appeal to online students?
 1. Daniel: For classes?
 - a. Ayla: No, different activities that could be presented online for students?
 - b. Daniel: Not on their radar but something to bring up for the future. During COVID the Arts Student Show moved online.
- v. Ayla: There is a difference in class time this year. Have you noticed a change in interaction with students within the creative arts programs here?
 1. Daniel: That is an academic issue but there is cross talk. It is separate.
- vi. Ayla: Have students engaged more in extracurricular activities?
 1. Daniel: Yes, but it only affects the art and design program. Reduction in contact hours, the demand for students to get involved in gallery stuff is so high. Now that you mention it, I can see the connections.
- vii. JD: What was described for master classes, quest speakers, sounded like it supported the academic side of things.
 1. Daniel: No that is not the case, IFC activities are separate from academics. Not together, lot of students doing both but not because they have to be in it. Any student can show up for master class or theatre production.
- viii. Kira: There are internships and worker opportunities, correct? Are those funded by IFC or base pay?
 1. Daniel: Base budget all comes from IFC. We cannibalize one budget to give to another budget. Internships through community internship program, keep applying for those each year.

6. Student Fee

- Current Student Enrollment and Fee Discussion
 - i. Viviana: Current fee is Fall, Winter and Spring Term: \$415.00 for all students attending class in-person on Monmouth Campus and all students attending class on-line or off Monmouth campus for Fall,

Winter and Spring Term: \$210.00 Summer \$150.00 student fee for all students regardless of modality and credit amount/load.

- ii. JD: \$210 is for anyone who does not take a Monmouth class?
 1. Viviana: Yes. \$415 is taken a class on Monmouth campus, \$210 if you are not taking any classes on Monmouth campus.
 - iii. Viviana: Current student enrollment is 2707 on campus students for Fall, and online/off campus is 849.
 - iv. Tina: Now that you have heard the budget presentations and enhancements. A couple things I want to bring to your attention:
 1. Enhancement breakdown on spreadsheet in shared Google folder.
 2. Looking at beginning cash \$768,970, is an anomaly. IFC does not start with a beginning cash balance. During preliminary budget discussions be mindful of that it looks like we have \$4,205,168.40 to allocate, but IFC next year might not start with a cash balance. Be mindful when you allocate funds.
 3. Based on current enrollment and current fee you basically have the funds to fund it all.
 - v. Evan: When considering enhancements, ask follow up questions to area heads. So, you fully understand priority.
 - vi. Ayla: Are area heads at preliminary meetings?
 1. Tina: nodded yes.
 - vii. Evan: Advise the area heads that conversation is happening among the IFC members and area heads answer questions when asked. Students lead this process and will call area heads out when speaking without being asked.
 - viii. Kira: Talk to all IFC members about this and ask area head questions?
 1. Viviana Yes.
 - ix. Ayla: Does anybody need more information at this time?
 1. JD: Question for Tammy, you did not request an enhancement, correct?
 - a. Tammy: Correct.
 2. JD: Just want current service level?
 - a. Tammy: I would like much more but my opinion is we have all been cut so much in past years, I do not feel it is right to ask for enhancements. I choose not to ask for enhancements.
 - x. Tina: To clarify, I appreciate what Tammy just said, but IFC offered to entertain enhancements.
- Example Preliminary Decision
 - i. Spreadsheet in shared Google drive.

- ii. Tina: In the process of talking about preliminary decision you are also talking about the fee. You do not have to change the fee. You have the power to make a decision about the fee.
- iii. Evan: Encourage you all to come up with questions you have for folks.
- iv. Ayla: Know the numbers for online and on campus students?
 - 1. Viviana: Yes, it is listed on bottom of spreadsheet.
- Ayla: My work schedule shifted, I am not going to be here for 3rd Open Hearing.
- JD: I will only be at Monday Open Hearing.
- Randi: 285 Fall student athletes.

7. Open Hearing Preparation

- All Student Email
 - i. Viviana: Ayla sent me the one from last year. Ready to send out
- Feedback form
 - i. Viviana: Feedback form will be live from February 19 – February 29.
 - ii. Rip: Where will the feedback form be located?
 - 1. Viviana: Presence, and IFC poster has QR Code.
 - iii. Ayla: Could we get that QR code sent to our emails?
 - 1. Viviana: Paula will email it.
 - iv. JD: Link also going out in all student email?
 - 1. Viviana: Yes.
 - v. Rip: If a new student steps into Presence, if they have to do an activity the user rate will drop drastically.
 - 1. Viviana: Do not have an answer for you right now.
 - 2. Hunter: Scan QR code, sign in to Paw Print, then it takes you to form.
 - vi. Kira: Presence is through Portal.
 - vii. Skylar: Mention it beforehand. Make instructions.
 - viii. Ayla: Nice if we have little instruction video.
 - ix. Aydan: Seems unnecessary.
 - x. Ayla: Those written instructions are great but video is most accessible.
 - xi. Evan: Does the IFC poster have contact information?
 - 1. Aidan: Yes, IFC chair email and IFC phone number.
 - xii. Evan: Viviana, are you comfortable if people come to you with questions?
 - 1. Viviana: Yes.
 - xiii. Kira: Is there somebody to reach out to?
 - xiv. Ayla: If video happens make sure it has captions.
 - xv. JD: Form is for student who cannot come to Open Hearing?
 - 1. Viviana: Yes, as well as any student who does not want to speak in public.
 - xvi. JD: Can we clarify: Can same student give input more than once?

1. Viviana: That is a hard problem to combat. Sign in sheet at Open Hearing.
 - xvii. Kira: Form is opportunity to ask questions instead of talking themselves.
 - xviii. Ayla: Lot of info that students don't have access too.
- Tabling
 - i. Tina: During the week of info gathering, IFC sit at the ASWOU table in WUC and remind students we are looking for feedback, Open Hearing info. Letting students know what was decided.
 - ii. Evan: We can create a When Is Good, so that table is stacked and develop a buddy system.
 1. Viviana: When is Good is a good idea.
 - iii. Tina: Table is just outside VPSA office.
 - iv. Kira: When tabling?
 1. Viviana: Week of Open Hearing. February 26 – February 29.
 - Clark: We are running out of time.
 - Viviana: When are you IFC members available that week?
 - i. Ayla: Any time during my 8AM-11Am
 1. Viviana: Will you be in town that week?
 - a. Ayla: Yes, Sunday-Wednesday
 - ii. Skylar: Let's just do a When is Good.
 - iii. Evan: Most popular highly visible time in WUC 10AM-2PM.
 - Aidan: Will there be supplies for tabling?
 - i. Viviana: Don't need an advisor but nods form around the room there will be supplies.
 - Hunter: Just for clarification ASWOU table is just up the stairs in front of the chalk board.
 - Rip: Set time limits for speaking at Open Hearing.
 - Skylar: I move to table the Open Hearing preparations.
 - i. Ayla: I second.
 - ii. Viviana: Tables.
8. Messages from the floor
 - None
 9. Adjournment
 - Ayla: I move to adjourn the meeting
 - Kira seconds
 - i. Meeting adjourned at 9:05PM