

IFC Meeting #2
Friday, January 18, 2019 2:00pm
Richard Woodcock Education Center (RVEC) – Room 206
Minutes

1. Called to order at 2:06pm

Acting-Chair Soltz moves to amend the agenda to delete “and unsuspend” from line item #3. No objection. The motion passes, the agenda is amended.

Line item #3 will now read: “Suspend Bylaws to nominate and elect Chair.”

2. Roll Call

PRESENT:

Emmanuel Macias	Natasha Roman	Gary Dukes
Rachel Rhodes	Eva Batenhorst	Adry Clark
Ana Sally Gonzalez Barragan	Juliana Cameron	Brianne Moodie
Jamie Norr	Darin Silbernagel	Gabbi Boyle
Rachel Bayly	Nathan Soltz	Rip Horsey
David Janowiak	Dr. Gary Dukes	Rhys Finch
Aislinn Addington	Malissa Larson	

3. Nomination and Election of IFC Chair

Rachel Bayly moves to suspend the bylaws. Rachel Bayly nominates herself for IFC Chair. No other nominations. Jamie Norr moves to elect Rachel Bayly by acclamation. A voiced vote is called. None opposed. **Rachel Bayly is elected IFC Chair.**

4. Subcommittee Reports

IFC Chair Bayly asks the committee if any subcommittee meetings have occurred yet. No meetings have occurred yet.

5. Conflicts of Interest

Rachel Bayly asks if there are any new conflicts of interest to declare.

Ana Sally Gonzalez Barragan declares a conflict of interest with ASWOU in regards to volunteer work she does with Oregon Student Association.

Rachel Rhodes declares that she was on the internal budget review board for Student Engagement. Patrick Moser clarifies that Rachel was on this internal budget committee before knowledge of participation in the IFC Committee.

6. Setting Open Hearing dates

Nathan clarifies that the Bylaws require quorum at Open Hearings unless a secondary hearing date is offered.

Thursday at 6pm is decided to be the best time for everyone on the IFC.

Thursday, February 21st at 6pm and Friday, February 22nd 2-5pm will be the dates of Open Hearings.

The IFC Meeting on February 15th is decided to go as long as necessary to reach a preliminary decision.

7. Set Budget Presentation Order

Clarification is offered to when initial budgets are due and then when budget presentations will be. Each presentation gets a half hour to present, with time for questions after the presentation. The due dates and presentation dates are confirmed as follows:

Small Budgets: initial budget are due (to IFC Secretary Gabbi) by January 18, 2019.

Large Budgets: initial budgets are due (to IFC Secretary Gabbi) by January 25, 2019.

Budget Presentations:

January 25th: Abby's House, Childcare, Wolf Ride, SLCD, and Access

February 1st: Campus Recreation, Student Media, and Student Engagement

February 8th: Athletics, Creative Arts, and ASWOU

8. Small Board/Large Board Operation

Small Board Operation is proposed. No discussion.

9. WOLF Ride Reserve Fund Request (See Memo, *attached*)

WOLF Ride asks for \$5989.90 from the current fiscal year's Reserve fund due to multiple car accidents the WOLF Ride van was in this October.

IFC Chair Bayly asks the IFC Advisors to explain what the “Reserve” fund is. Darin Silbernagel offers that he thinks this request would not hinder our Reserve fund staying within the budget.

Discussion: Jamie Norr expresses support for this motion to be approved. Rachel Rhodes also voices support. Ana Sally Gonzalez Barragan expresses support.

Eva Batenhorst moves to approve this request. No discussion. A vote of acclimation is called. No opposition. The motion passes.

10. Questions and Clarifications

Darin confirms that rollover data is not available yet and hopes to have that information available for the next meeting.

Rachel Rhodes asks for advice about scheduling problems with subcommittees. Confirms that Advisors are needed at subcommittee meetings.

For budget presentations: 30 minutes are given for budget presentations (Q&A is not included in the 30 minutes).

Meeting adjourned at 2:43pm

MEMORANDUM

TO: Incidental Fee Committee

FROM: Emmanuel Macías, Assistant to the Vice President of Student Affairs
Area Head – WOU Safe Ride Program: Wolf Ride

DATE: January 18, 2019

SUBJECT: FY19 - Request Additional Funds

This memo serves as a request of \$5989.90 for the current FY19 of the WOU Safe Ride Program: Wolf Ride. In the fall of 2018, Wolf Ride was involved in two vehicle accidents. The insurance expenses incurred were not budgeted. As such, these unexpected expense have significantly impacted the FY19 budget. Based on the program's current YTD activity, projected services and supplies expenses, and personnel services for the remainder of the fiscal year, the program would need to make significant changes if this request is not granted.

If this request is not funded, one of the following scenerios would need to be taken to remain within budget for the remainder of FY19:

- Reduce Wolf Ride service operation hours and student employment hours Winter/Spring Term
 - Total of 557 hours (equivalence of 40 days) of service cut
 - Total of 1114 student pay hours cut
 - No free midnight movies reservations for WOU clubs and organizations

OR

- Terminate co-pilot position (enhancement from FY18 to FY19) Spring Term
 - Terminate four co-pilot positions at the end of Winter Term
 - Return to one driver/record keeper (not best practice/increases safety concerns)
- No free midnight movies reservations for WOU clubs and organizations

Wolf Ride is an essential program not only for student transportation and safety, but the advancement of skills student employees gain. Thank you for your consideration. If you have any questions or need further information, please let me know and I will do my best to answer/gather information.