



Western Oregon UNIVERSITY

January 11, 2019

Memorandum

To: Incidental Fee Committee

From: Darin E. Silbernagel
University Treasurer

Subject: 2019-2020 Incidental Fee Revenue Projection

This memo is to give a revenue projection for the 2019-2020 academic year based on what we know at this time. The calculation of the revenue for the term is based on the following formula. The head count times 92%, times the full time rate of \$289 plus Wellness at \$74 a term for a total of \$363. Head count is based on estimated fall term enrollment with an expected 6% drop in head count between fall and winter and winter and spring terms respectively.

Incidental Fee Projection Academic Year 2018-2019

<u>Term</u>	<u>Head Count</u>	<u>Regular Amount</u>	<u>Front Load Wellness Ctr.</u>	<u>With Wellness Ctr.</u>
Fall	4,465	\$1,187,154	\$330,410	\$1,517,564
Winter	4,108	1,092,690	303,992	1,396,682
Spring	3,779	1,004,761	279,646	1,284,407
Subtotal		3,284,605	914,048	4,198,653
Interest Revenue		30,000	0	30,000
Projected 2019-2020 Total Incidental Fee		\$3,314,605	\$914,048	\$4,228,653

The June 30, 2019 unencumbered reserve balance is projected at \$645,499 of which I am recommending you hold \$15,000 for utilities, \$100,000 to cover salary increases, student minimum wage, student stipends and OPE increases (18-20). This leaves \$530,499, which meets the minimum 10% recommended reserve. For each one dollar the fee is increased or decreased, you can expect an annual net change of \$11,364/ \$13,352.

If you have any questions, let me know and I will do my best to answer them.

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University Treasurer

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