

IFC Meeting 11 Minutes

IFC Budget Notes

4/20/18

Health and Wellness Center: Room 205

5:00pm

## IFC Meeting 11: Budget Notes 4/20/18

5:00 pm

Roll Call

Jason Haynes

Rachel Bayly

Aubrey DeVore

Marina Kuzmich

Cynthia Olivares

TJ Smith

Chase Kulm

Dr. Gary Dukes

Reece Finch

Debbie Diehm

Rip Horsey

Natasha Roman

Patrick Moser

Special Guest: Dr. Rex Fuller

Chelsie Broussard IFC Secretary

Approval of the Minutes

Walked in late: Jessica Freeman, Darin Silbernagel

Natasha Roman: Correction to last meetings minutes: Close to 40 players on the team....not four new players.

**Cynthia moves to approve 3/9/18 Minutes TJ Seconds Motion passes 7-0-0**

**Approval of the agenda:**

Old business: if president fullers request is approved the budget management requests will no longer be necessary.

Agenda: Date to 4/20/18- Change the date

**Cynthia moves to amend the date chase seconds, motion passes 7-0-0.**

**Aubrey Moves to approve the agenda Rachel Seconds Motion passes 7-0-0.**

Dr. Rex Fuller: Requests consideration of a budgeting proposal giving Area Heads/Directors the ability to move IFC allocated dollars within their department and fiscal year. This plan would allow Area Heads to have budgeting power over last minute changes and necessary flexibility to make the best decision for the specific IFC funded area. The process could delegate the unit authorities to use their money wisely and report back to IFC. This approach is empowering and more modern as far as how universities do their budgeting.

Eric adds the ease this will cause as far as savings being utilized as needed.

Gary: Many of these areas rest to me directly, and these decisions would still be discussed with me as VPSA as this would let people do their job in managing their departments, with my oversight.

Rip adds this would be a wise decision.

Lila Gardner Senate president joins

Natasha: notes there are several safeguards in place within the business office, as well. Which would catch any other errors within the purchasing policy of WOU.

Jeanie Stuntzner: is this concept going to cross within inner indexes or within the department? Does this allow flexibility within Creative Arts entire IFC award?

Dr. Rex Fuller: it depends on how it was allocated.

Darin points out the overall FY 19 Final Decision Sheet that as per the final decision sheets—which is done organizationally.

Eric then notes this would be as per the area head. Everything under Rip Horsey's control would be within his department. The department could utilize all IFC dollars as per his discretion.

Cynthia asks if this would be a one year trial.

Rex Says if you approve it, we could evaluate it and this could be analyzed and utilize this as an experiment.  
His theory is that this would work well and you all would want to keep this process.

Eric: budget spreadsheets will need traceability. This would have to be made a living document throughout the fiscal year.

Darin notes that Banner actually does track all that.

Gary notes this would be a good way to see how the money was actually spent and compare it to the initial budget. And keep the budget spreadsheets as is per the beginning of the fiscal year so IFC could go back and see the budget change decisions.

Rex says this would web wise to note the variances that caused the changes.

Chase: I would like to thank the department heads for thoughtful responses and time during this process.

**Cynthia moves to approver Budget Management request from President Fuller for a one year trial run, so IFC can evaluate it and see the progress as to how the money was spent.**

**TJ Seconds.**

Discussion: Rip notes, Next year you won't see anything in one year, it may be better if we went to a two year program.  
To review this during FY 20 to give a better window into how well we are doing.

Patrick: depends if effective immediately some would want to see the changes.

Rip: Can we establish this now, and then next year and then the following year?

Lila: Commentary that the state budget biennium so this would be a trial budget

Rex: we are at the end of the FY 19, you approved 18/19, take a snap shot and review quarterly reports to see if there are any red flags to see this process. It would be wise to approve this for no less than 1.5 years so you can track. Maybe you can change your motion to reevaluate it, at FY19 close-which is really fall of 20.

Jessica Freeman offers amendment help.

Cynthia discusses with IFC members, to have a report at the next fiscal year for the IFC Member? Current IFC members agree.

**Cynthia moves to amend the motion: To have a report during IFC FY20 and then after two year period for the full cycle.**

### **Aubrey Seconds.**

TJ thinks this is a great idea as the directors should have the freedom to choose how to spend the money as time goes.

### **Amendment passes 7-0-0**

Chase, TJ, Cynthia, Eric, Marina, Aubrey and Rachel

**Vote for main question: to approve the budget request motion for a two year pilot program with a one year review. Motion carried 7-0-0**

Now moving forward when this is effective:

Chase moves to have this change effective immediately, TJ seconds.

Debbie Diehm: would appreciate not having to go to IFC for decisions like when the WOLF Ride Copilot could start/when she could utilize the funds that were not utilized as per last fiscal's year's budget allocation.

### **Motion passes 7-0-0.**

Dr. Fuller and Rip step out.

New Business:

Eric: now the IFC budget has been approved by ASWOU Senate, and Senate would like to make some changes to the IFC Process and Bylaws during IFSC.

Eric then asks what changes need to be made to IFC Bylaws from IFC members.

Lila Gardner speaks to amendments to the bylaws and what they would like the IFSC would look like this year.

Aubrey: notes that line itemizing is missing.

Dr. Dukes notes that this was omitted unintentionally.

Gary asks when folks for IFSC would be identified:

Jessica notes the student portion is formed and that all we have to do is schedule

with Dr. Fuller.

Suggestions from Senate from 4/10 minutes.

Rip notes the salary savings and what they plan to do with the savings the help the seating for upcoming events on the turf field. Full sized lockers will also be added with the salary savings from vacant position.

Moving to Budget Notes:

Dr. Dukes thinks a lot of this will be quick review and most will go away now with the new budgeting process.

We are going to go through one by one

1.-Stays as is.

2.-it's not a handbook any more it's "IFC Bylaws"- Dr. Dukes

3. no change

4. In the event than an area subcommittee does not comply with a budget note or IFC Bylaws by the Incidental Fee Committee Agenda the issue will be placed on the next agenda.

5. Stays as is. Defer committee conduct to IFSC.

6. Keep as is but leave a not to next year's IFC Chair: as soon as IFC can convene and use org sync at large email to student body.

7. Sub Committee participation-cut this out if added to bylaws (cut out effective next FY budget notes)

8. no change

9. Areas funded by the IFC will be notified once the IFC convenes of their presentation submittal dates.

10. Budget formats: 5 &10% budget reduction in specific line items. ADD Bullet point to ten.

11.

**Chase moves to extend Aubrey second's motion passes 7-0-0.**

Meeting extended to 8:00pm.

11. no change

12. Remove all together

13. remove all together
14. remove all together
15. keep as is
16. keep as is
17. keep as is
18. keep as is
19. keep as is
20. keep as is
21. keep
22. keep
23. keep
24. add a bullet "request includes itemized detail request on what enhancement is"
25. break out a bullet from travel
26. keep
27. Recommended ways to deal with Enhancement requests.

**Cynthia moves to approve the budget notes with the changes as discussed. Rachel seconds.**

**Motion passes 7-0-0.**

**Moves to table extraordinary travel to Monday.**

**Chace moves to adjourn the meeting Aubrey seconds**

**Motion passes 7-0-0.**