Child Care Educator (Multnomah County)

Recruitment #:   S2424
Review Date: Immediate review | Open until filled
Department: The Research Institute
Salary Rate: $56,783 - $69,840

About Western Oregon University:
Western Oregon University is a regional public, mid-sized university – committed to changing lives, strengthening communities, and transforming our world. Located in Monmouth, the heart of Oregon's lush Willamette Valley, WOU is about 20 minutes from Salem, the state's capital and about 75 minutes from Portland, the state's cultural hub.

Western is one of Oregon's oldest public institutions of higher education and was incorporated into the state system as a teacher training institution in 1882. The university offers undergraduate and graduate degrees in arts and sciences, education, and professional areas. It's known for small class sizes, a focus on sustainability and a diverse liberal arts education in a student-centered environment. Western is an emerging Hispanic Serving institution, with 37% of undergraduates being students of color.

Position Summary:
Regional Child Care Educators, Child Care Substitutes of Oregon
Regional Child Care Educator Providers will respond to the continuing employment needs of child care providers in Multnomah County as they will be sent out to different child care facilities that may include registered and certified family child care homes, and certified child care centers to provide quality coverage for child care staff that have planned time off. Full Time Regional Child Care Educators are being hired by Child Care Substitutes of Oregon (CCSO), a program that falls under The Research Institute at Western Oregon University (WOU). Substitutes are expected to use culturally responsive, innovative best practices across a variety of duties including engagement with children and families, collaboration and support within a child care team, and professional development. Participation in this position requires engagement in continual learning in anti-racism, equity, diversity, inclusion and outreach in order to cultivate equitable practices across all aspects of position duties and participate and engage in efforts to further develop and implement the center, projects and university's equity work and goals. Bilingual staff may be asked to use both languages across duties and activities as needed. Bilingual staff will provide translation and interpretation in a culturally responsive manner as needed for this position.

Regional Child Care Educators, Child Care Substitutes of Oregon
Regional Child Care Educators in this position will be providing the majority of their services to PFA sites, but may be asked to provide substitute services throughout Multnomah County to any child care group if necessary/applicable. Substitute providers will work closely with community early childhood education providers, their staff, and the Child Care Substitutes of Oregon team. Substitutes will report to the Multnomah County Project Coordinator to engage in scheduling, communication, feedback, and professional development. Due to the nature of child care program hours, occasional weekend or evening hours may be available. This position will involve significant travel within Multnomah County.

Work schedule varies, this is a hybrid position, the expectation of travel and coverage will vary depending on location and needs of the child care programs. If not working in a child care program, you are expected to work from home.

[Click here](#) for the complete position description which includes knowledge areas and preferred qualifications.

Required Qualifications:
- Familiarity and willingness to comply with DELC's achievement timeline
- Possession of or ability to obtain requirements within first two weeks of hire
  - Completion of Child Care Substitutes of Oregon orientation
  - Enrollment in the Oregon Registry Online
  - Pediatric First Aid/CPR
  - Oregon Food Handler's card
  - Oregon's early childhood education safety set
  - Recognizing and Reporting Child Abuse and Neglect
  - Safe Sleep for Infants
  - Introduction to Childhood Health and Safety
  - Prevention is Better than Treatment
  - Foundations for learning
- Proficient oral and written communication skills in English
- Ability to be flexible and adapt to changes and emergent needs
- Ability to communicate with a wide variety of individuals and groups, including providers, work team, program personnel, and administrators from diverse backgrounds
- Commitment to TRI anti-racism goals and practices
- Ability to work harmoniously with others and to communicate appropriately and effectively, both orally and in writing, with students, parents, and staff.
- Ability to maintain a high level of ethical behavior and confidentiality of information about students and staff.

Required Application materials: You may submit all materials online at www.wou.edu/prostaffapp
1. WOU Employment Application form available here - unclassified/faculty
2. Cover Letter that addresses your qualifications for the position.
3. Resume

Western Oregon University is looking for equity-minded applicants who demonstrate a sensitivity to and appreciation for the complexity of the world. We draw our strength as a community from our variety of backgrounds, abilities, cultural experiences, identities, knowledge domains and means of expression. Women, Black, Indigenous and people of color, veterans, people who identify as LGBTQIA+, and people with disabilities are highly encouraged to apply for this position. All interested individuals are encouraged to apply even if they do not meet every one of the preferred qualifications listed.

Western Oregon University only considers visa support for Tenure Track employees placed in specialized positions that are continuing regular university appointments for multiple years.

Background/Education Check:
A criminal background check will be completed as a condition of employment. Education checks are processed for positions requiring a formal degree as a minimum requirement.

Benefits:
Western Oregon University offers an excellent benefits package for eligible employees which includes 95% premium paid healthcare, a generous retirement and vacation package, and reduced tuition rates for employee, spouse or dependent at any of the Oregon Public Universities. http://www.wou.edu/hr/benefits/

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To stay informed about the progress of this search, we invite and encourage you to explore our career page at wou.edu/hr/employment/jobs/. Unfortunately, due to the volume, it is challenging for us to offer individual updates on the status of each application, and for that, we sincerely regret any inconvenience. We thank you for your patience and interest in employment at Western Oregon University.

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