

Public Safety Officer (2 vacancies)

Recruitment #:	S2349
Review Date:	Immediate review Open until filled
Department:	Campus Public Safety
Salary Rate:	\$3,574 - \$5,442 [Salary Steps]

Position Summary:

The Public Safety Officer will provide a safe and secure environment for all persons on Western Oregon University Campus. The will provide assistance to all who request medical, vehicle assists, crowd control, parking enforcement, investigations, and taking reports. This position investigates and responds to crimes on campus in collaboration with local law enforcement agencies. The Public Safety Officer position must have a flexible schedule as they may be scheduled to work any shift in order to provide for 24-hour coverage for the university. This position also has the authority to arrest a perpetrator with probable cause and also to ban persons from the property of Western Oregon University.

Campus Public Safety operates within the boundaries of property belonging to Western Oregon University and the Oregon University System. Geographic responsibilities include 157 acres and more than 60 buildings and facilities comprising over 1.3 million square feet of structures. In addition to the Monmouth campus, this department provides services for 525 Trade Street in Salem, Oregon. The department reports directly to the Assistant Vice President of Safety and Operations consists of an associate director, public safety officers, occupational and environmental health and safety officer, parking manager, office manager and student workers.

[Click here](#) for the complete position description which includes knowledge areas and preferred qualifications.

Minimum Requirements:

- Valid Oregon Driver's License
- Must meet DPSST entrance criteria; NO felony arrests
- Attend DPSST within 12 months of employment and pass all course work if under full time status and if required by the agency.
- First Aid and CPR certified upon appointment
- Must work shift work, weekends and holidays
- Must complete a physical by a licensed physician
- Must be able to speak clearly using a two-way radio system.

Western Oregon University is looking for equity-minded applicants who demonstrate a sensitivity to and appreciation for the complexity of the world. We draw our strength as a community from our variety of backgrounds, abilities, cultural experiences, identities, knowledge domains and means of expression. Individuals are encouraged to apply even if they do not meet every one of the preferred qualifications as listed. Women, Black, Indigenous and people of color, veterans, people who identify as LGBTQIA+, and people with disabilities are highly encouraged to apply for this position. We are most interested in finding the best person to fulfill this role, and that candidate may be someone with transferable skills and experience.

Western Oregon University only considers visa support for Tenure Track employees placed in specialized positions that are continuing regular university appointments for multiple years.

Required Application materials: You may submit all materials online at www.wou.edu/prostaffapp

1. WOU Employment Application form [available here](#) - classified
2. Cover Letter that addresses your qualifications for the position
3. Resume

Additional Application information:

Contact information for three professional references will be requested from finalists.

Background/Education Check:

A criminal background check will be completed as a condition of employment. Education checks are processed for positions requiring a formal degree as a minimum requirement.

Benefits:

Western Oregon University offers an excellent benefits package for eligible employees which includes 95% premium paid healthcare, a generous retirement and vacation package, and reduced tuition rates for employee, spouse or dependent at any of the Oregon Public Universities. <http://www.wou.edu/hr/benefits/>

Equal Employment Opportunity:

Western Oregon University is an equal opportunity employer that is committed to diversity, equity and inclusion in the workplace. We celebrate our inclusive work environment and encourage people of all backgrounds and perspectives to apply. We embrace our differences, and know that our diverse team is a strength that drives our success.

Accommodation Requests:

Western Oregon University is committed to developing a barrier-free recruitment process and work environment. If you require any accommodations, please email us at employment@wou.edu and we will work with you to meet your accessibility needs.

Veterans Preference

Applicants are eligible to use Veterans' Preference when applying with Western Oregon University in accordance with ORS 408.225, 408.230 and 408.235; and OAR 105-040-0010 and 105-040-0015. Preference will be given only if the applicant meets the minimum criteria of the position and electronically attach the required documentation at the time of application. For information regarding Veterans' Preference qualifications, visit <http://www.oregonjobs.org/DAS/STJOBS/vetpoints.shtml>

Please note that due to the volume of resumes received, we are unable to contact each applicant regarding the status of each position or reply to candidates' inquiries via phone or email.