

# HVAC Technician

**Recruitment #:** S2223  
**Review Date:** Immediate review | Open until filled  
**Department:** Facilities Services  
**Annual Salary Rate:** \$4,107 - \$6,286 [[10 step rate](#)]

## Job Summary:

The primary focus of this position is on HVAC and refrigeration maintenance and repair. The HVAC (Heating Ventilation Air Conditioning) CONTROL TECHNICIAN uses knowledge of pneumatic and electrical/electronic controls to perform skilled work installing, altering, calibrating, repairing, and maintaining HVAC control systems, building automation control systems, and energy management control systems to ensure safe and correct environmental and ecological conditions in State buildings. Employees in this class perform corrective and preventative maintenance to HVAC systems within the agency including, but not limited to, heat pumps, chillers, mini-splits, RTU's, condensate drains, line-sets and other related equipment or components.

## Minimum Qualifications:

- Graduation from an accredited school (two-year program) in heating and air-conditioning **and** two years of full-time experience installing, altering, calibrating, repairing, and maintaining HVAC control systems and performing corrective and preventive maintenance on HVAC systems. \* Two additional years of qualifying experience may be substituted for the two years of education.
- This person is required to maintain a valid state of Oregon driver's license
- Preferred LME and Universal Refrigerant Handler EPA Certification or the ability to obtain within 2 years

[Click here](#) for the complete position description which includes knowledge areas and preferred qualifications.

## Required Application materials (PDF only):

1. WOU Employment Application form [available here](#) – classified
2. Resume

## Application materials:

Contact information for three professional references will be requested from finalists. Western Oregon University only considers visa support for Tenure Track employees placed in specialized positions that are continuing regular university appointments for multiple years.

## Background/Education Check:

A criminal background check will be completed as a condition of employment; an education check will be processed for positions requiring a formal degree as a minimum requirement.

## Employee COVID-19 Vaccine Requirement:

All WOU students and employees are required to be fully vaccinated against COVID-19. All newly hired employees must meet the vaccination requirement or file an exemption prior to their first day of employment.

**Benefits:**

Western Oregon University offers an excellent benefits package for eligible employees which includes 95% premium paid healthcare, a generous retirement and vacation package, and reduced tuition rates for employee, spouse or dependent at any of the Oregon Public Universities. <http://www.wou.edu/hr/benefits/>

**Equal Employment Opportunity:**

Western Oregon University is an equal opportunity employer that is committed to diversity, equity and inclusion in the workplace. We celebrate our inclusive work environment and encourage people of all backgrounds and perspectives to apply. We embrace our differences, and know that our diverse team is a strength that drives our success.

Western Oregon University is committed to developing a barrier-free recruitment process and work environment. If you require any accommodations, please email us at [employment\[at\]wou.edu](mailto:employment@wou.edu) and we will work with you to meet your accessibility needs.