

# Cook 1

<b>Recruitment #:</b>	S2215
<b>Review Date:</b>	Immediate review   Open until filled
<b>Department:</b>	Campus Dining
<b>Salary Rate:</b>	\$2,702 - \$3,574 <u>[10 step range]</u>

## Position Summary:

The **Cook 1** position provides skilled labor and skilled cooking/production for Dining Service and support for WOU Services and is responsible for menu items prepared “made to order”; clean up, set-up and stocking of the areas as needed. The Cook 1 also monitors students in all areas of Service and Production to ensure standardized recipes, and ensures that sanitary production and serving methods are followed at all service locations. The Cook 1 helps train lower class and students in production and areas needed. The Cook 1 position must be flexible as the schedule is irregular and dependent on business needs. Interruption of work - Academic break or in circumstances lack of business.

## Minimum Requirements:

- Minimum 2 years cooking experience required.
- Ability to supervise and train others in Grill production duties including maintaining food quality and sanitation standards.
- Must be able to read, write and calculate simple math problems.
- Knowledge of dry and liquid measuring units used in recipes.
- Must be able to understand and follow standardized recipes.
- Ability to act as a lead worker over student workers, to work harmoniously with co-workers and be able to meet daily meal time demands.

[Click here](#) for the complete position description which includes knowledge areas and preferred qualifications.

Women, Black, Indigenous and People of Color, veterans, people who identify as LGBTQ+, and people with disabilities are highly encouraged to apply for this position, even if they do not meet qualifications exactly as listed. We are most interested in finding the best person to fulfill this role within our university community, and that candidate may be someone with transferable skills and experience rather than exact qualifications.

## Application materials:

1. WOU Employment Application form [available here](#) - classified
2. Resume/CV

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Contact information for three professional references will be requested from finalists. Western Oregon University only considers visa support for Tenure Track employees placed in specialized positions that are continuing regular university appointments for multiple years.

**Background/Education Check:**

A criminal background check will be completed as a condition of employment; an education check will be processed for positions requiring a formal degree as a minimum requirement.

**Employee COVID-19 Vaccine Requirement:**

All WOU students and employees are required to be fully vaccinated against COVID-19. All newly hired employees must meet the vaccination requirement or file an exemption prior to their first day of employment.

**Benefits:**

Western Oregon University offers an excellent benefits package for eligible employees which includes 95% premium paid healthcare, a generous retirement and vacation package, and reduced tuition rates for employee, spouse or dependent at any of the Oregon Public Universities. <http://www.wou.edu/hr/benefits/>

**Equal Employment Opportunity:**

Western Oregon University is an equal opportunity employer that is committed to diversity, equity and inclusion in the workplace. We celebrate our inclusive work environment and encourage people of all backgrounds and perspectives to apply. We embrace our differences, and know that our diverse team is a strength that drives our success.

Western Oregon University is committed to developing a barrier-free recruitment process and work environment. If you require any accommodations, please email us at [employment@wou.edu](mailto:employment@wou.edu) and we will work with you to meet your accessibility needs.