



## Student Success Advisor

<b>Recruitment #:</b>	S2250
<b>Review Date:</b>	Immediate review   Open until filled
<b>Department:</b>	Student Success & Advising
<b>Annual Salary Rate:</b>	\$42,000

### Position Summary:

The Student Success Advisor will advise students regarding their life, career, and educational goals. They will help students with academic planning, exploring majors and interests, identifying obstacles to their success, and referring to on and off campus support and resources. This role will work with a defined population within SSA (e.g. Exploring students, Pre-Nursing students, Students experiencing academic difficulty, etc.) This role must be able to effectively work with first-generation, low income, and underrepresented students, skilled in addressing the needs of re-entry students, students in crisis, and students experiencing academic difficulty and must exhibit cultural humility and agility, with the ability and commitment to work with students and colleagues from diverse backgrounds. The Student Success Advisor reports to the Assistant Director in SSA.

### Minimum Requirements:

- Bachelor's Degree
- Demonstrated experience or training in social justice or diversity within the last five years
- Familiarity with information technology, including Microsoft Office and other web applications
- Excellent written and verbal communication skills
- Demonstrated use of advanced problem-solving skill
- Occasional weekend and evening hours will be required

[Click here](#) for the complete position description which includes knowledge areas and preferred qualifications.

Women, BIPOC people, veterans, people who identify as LGBTQ+, and people with disabilities are highly encouraged to apply for this position, even if you don't meet every one of our qualifications listed. We are most interested in finding the best fit for the job.

### Application materials:

1. WOU Employment Application form [available here](#) - unclassified/faculty
2. Cover Letter that addresses each qualification of the position.
3. Resume

### Application materials:

Contact information for three professional references will be requested from finalists. Western Oregon University only considers visa support for Tenure Track employees placed in specialized positions that are continuing regular university appointments for multiple years.

### Background/Education Check:

A criminal background check will be completed as a condition of employment; an education check will be processed for positions requiring a formal degree as a minimum requirement.

**Employee COVID-19 Vaccine Requirement:**

All WOU students and employees are required to be fully vaccinated against COVID-19. All newly hired employees must meet the vaccination requirement or file an exemption prior to their first day of employment.

**Benefits:**

Western Oregon University offers an excellent benefits package for eligible employees which includes 95% premium paid healthcare, a generous retirement and vacation package, and reduced tuition rates for employee, spouse or dependent at any of the Oregon Public Universities. <http://www.wou.edu/hr/benefits/>

**Equal Employment Opportunity:**

Western Oregon University is an equal opportunity employer that is committed to diversity, equity and inclusion in the workplace. We celebrate our inclusive work environment and encourage people of all backgrounds and perspectives to apply. We embrace our differences, and know that our diverse team is a strength that drives our success.

Western Oregon University is committed to developing a barrier-free recruitment process and work environment. If you require any accommodations, please email us at [employment@wou.edu](mailto:employment@wou.edu) and we will work with you to meet your accessibility needs.