

Systems Administrator

Recruitment #: S2235
Review Date: Immediate review | Open until filled
Department: University Computing Services
Monthly Salary Rate: \$5,510 - \$8,799

Position Summary:

The Systems Administrator will support unified communications systems including Zoom, legacy support of the Avaya PBX, and the operating system it runs on. This position will also provide Unix and Windows support including scripting. Network infrastructure support will be provided by this position. This position will be responsible for programming/configuring unified communications including adds, moves and updates. This position will also be responsible for SCCM, AD, and Azure AD.

Women, members of the LGBTQIA+ community, individuals experiencing disability, and BIPOC people may be less likely to apply for jobs unless they meet every one of the preferred qualifications listed. We are most interested in finding the best fit for the job. We would encourage you to apply, even if you don't meet every one of our qualifications listed.

Minimum Requirements:

- This classification requires a basic foundation of knowledge in operating systems programs, maintenance, systems administration, and network systems that would normally be obtained through a bachelor's degree, preferably in computer science, engineering mathematics, telecommunications or a related technical field plus five (5) years of experience as a systems administrator. Ten (10) years of experience in systems administration, network administration, or operating systems administration as well as equivalent technical training and/or experience may substitute for a bachelor's degree.
- Must be able to use SQL, Unix-shell scripts, PHP, Windows scripting, and Perl
- Must have experience with Unified Communications software, and database applications clients
- Must have in depth/comprehensive knowledge of specialty areas to assume responsibility for large complex systems
- Demonstrated experience working with and/or communicating with system partners

[Click here](#) for the complete position description which includes knowledge areas and preferred qualifications.

Application materials:

1. WOU Employment Application form [available here for classified positions](#)
2. Resume

Employee COVID-19 Vaccine Requirement:

All WOU students and employees are required to be fully vaccinated against COVID-19. All newly hired employees must meet the vaccination requirement or file an exemption prior to their first day of employment.

Benefits:

Western Oregon University offers an excellent benefits package for eligible employees which includes 95% premium paid

healthcare, a generous retirement and vacation package, and reduced tuition rates for employee, spouse or dependent at any of the Oregon Public Universities. <http://www.wou.edu/hr/benefits/>

Application materials:

Contact information for three professional references will be requested from finalists. Western Oregon University only considers visa support for Tenure Track employees placed in specialized positions that are continuing regular university appointments for multiple years.

Background/Education Check:

A criminal background and education check will be completed as a condition of employment.

Equal Employment Opportunity:

Western Oregon University is an equal opportunity employer that is committed to diversity, equity and inclusion in the workplace. We celebrate our inclusive work environment and encourage people of all backgrounds and perspectives to apply. We embrace our differences, and know that our diverse team is a strength that drives our success.

Western Oregon University is committed to developing a barrier-free recruitment process and work environment. If you require any accommodations, please email us at employment@wou.edu and we will work with you to meet your accessibility needs.