



Cook 1

Recruitment #: S2215
Review Date: Immediate review | Open until filled
Department: Campus Dining
Annual Salary Rate: \$2453-\$3487 [[10 Step Pay Range](#)]

Employee COVID-19 Vaccine Requirement

All WOU students and employees are required to be fully vaccinated against COVID-19. All newly hired employees must meet the vaccination requirement or file an exemption prior to their first day of employment.

Job Summary:

The **Cook 1** position provides skilled labor and skilled cooking/production for Dining Service and support for WOU Services and is responsible for menu items prepared “made to order”; clean up, set-up and stocking of the areas as needed. The Cook 1 also monitors students in all areas of Service and Production to ensure standardized recipes, and ensures that sanitary production and serving methods are followed at all service locations. The Cook 1 helps train lower class and students in production and areas needed. The Cook 1 position must be flexible as the schedule is irregular and dependent on business needs. Interruption of work - Academic break or in circumstances lack of business.

Minimum Qualifications:

- Minimum 2 years cooking experience required.
- Ability to supervise and train others in Grill production duties including maintaining food quality and sanitation standards.
- Must be able to read, write and calculate simple math problems.
- Knowledge of dry and liquid measuring units used in recipes.
- Must be able to understand and follow standardized recipes.
- Ability to act as a lead worker over student workers, to work harmoniously with co-workers and be able to meet daily meal time demands.

[Click here](#) for the complete position description which includes knowledge areas and preferred qualifications.

Application Instructions:

You may submit all materials online at www.wou.edu/prostaffapp

Required Application materials (PDF only):

1. WOU Employment Application form [available here](#)
2. Cover Letter that addresses each qualification of the position. Please include how your experience, education, and/or training might help us build a more inclusive, collaborative, and diverse community.
3. Resume
4. Contact information for three references
5. Unofficial copy of transcript for highest degree earned

Benefits:

Western Oregon University offers an excellent benefits package for eligible employees which includes 95% premium paid healthcare, a generous retirement and vacation package, and reduced tuition rates for employee, spouse or dependent at any of the Oregon Public Universities. <http://www.wou.edu/hr/benefits/>

Western Oregon University is an AA/EOE/Veteran/Disability employer and is committed to fostering diversity in its student body, faculty, and staff.

The university typically only considers visa support for employees placed in specialized positions that are continuing regular university appointments for multiple years

Note: A criminal background check will be required as a condition of employment