



**WOU**  
2021-2022

**New Student Guide  
to University Housing**



University  
Housing

# COVID-19

**In light of the ongoing COVID-19 pandemic and its' continued impact on the decisions that we make as we move through the 2021-22 Academic year:**

***Please be aware that the information contained within this packet reflects our current plan for the remainder of the academic year. That plan will change as needed.***

**Moving forward University Housing, Campus Dining and Western Oregon University are committed to remain vigilant and quickly responsive to on-going changes in the health of state and local communities.**

**Changes and updates will be made in accordance with guidance from state and local health authorities, and will be communicated with you in a timely manner throughout the remainder of the year.**

**Please check your WOU email often.**

**Thank you for your patience and understanding as we work to support not only your health and well being, but also the health and well being of our Western Oregon University community, and the local and state communities that we are a part of as well.**

**For details and resources see:**

- **WOU Corona Virus Key Updates and important links**

<https://wou.edu/coronavirus/>

# Prior To Move-In

## COVID Vaccine Compliance Details

**CURRENTLY, STUDENTS MUST BE IN COMPLIANCE WITH WOU'S VACCINATION POLICY TO BE ELIGIBLE TO LIVE ON CAMPUS.**

*This means that students must be **FULLY VACCINATED** or have an **APPROVED EXEMPTION** on file with Student Health and Counseling prior to moving on campus.*

- **PROOF OF VACCINE OR EXEMPTION FORM MUST BE SUBMITTED TO THE STUDENT HEALTH & COUNSELING CENTER.** Links are below -

- COVID Vaccine Compliance: <https://wou.edu/coronavirus/students/>

- STUDENT HEALTH & COUNSELING CENTER: <https://wou.edu/health/>

## Emergency Information Authorization Form

This is a confidential form that we require all residents to fill out prior to move-in so that we can best help you in the event of an emergency situation. It includes such things as your physical description, whether you wear glasses or not, your medical insurance information, and emergency contact information for you. **Completion of the EIAF is required prior to move-in.**

## Housing Contracts

Housing contracts are the written documents for both the student and University Housing to understand the rules about living and eating on campus. Contracts for each Academic Year are available to residents prior to moving in. **You will not be able to move into your residential space without a Residential Housing Contract on file.**

- Residents arriving for check in for all terms will have access to their contracts prior to check-in. You must electronically submit your contract prior to moving in any term of the year. If you wish to make a copy for yourself, please use the links below.

*Students who are right out of high school are required to live on campus for their full first academic year and are governed only by the Academic Year Contract.*

Find the following resources and more online. <https://wou.edu/housing/printed-documents/>

- Residential Housing Contract
- First Year Live-In Requirement

# Spring Term Move-In

Western Oregon University is currently working to finalize the procedure for Spring term arrivals. Here is what we know:

- New Incoming Residents - will move/check-in at their assigned building from Noon to 3:00 pm on Sunday, March 27, 2022.
- Returning residents will have access to their academic rooms/apartments starting at Noon, Sunday, March 27, 2022.

**For the most up-to-date details regarding the process for moving on campus this Spring, please see:**

<https://wou.edu/housing/spring-term-2020/>

**Please check your WOU email and Housing Overview often for updates and information.**

# Basic Information

If there is one thing we have learned after completing Fall and Winter terms under the continued influence of COVID-19 it is that we need to be flexible. Please know that any changes we make - and decisions that have already been made - are all with student safety in mind. **Our students have, and always will, come first.**

## CONTRACTS, EMERGENCY INFO FORMS AND MEAL PLANS:

All will be submitted electronically.

- **Residential Housing Contract\***
- **Emergency Information Authorization Form (EIAF)\***
- **Meal Plan Submission\*\***

\* Contracts and EIAF's must be submitted prior to Move-In.

\*\* Meal Plan Selection, is required for all residential students, with the exception of Arbor Park residents (Cedar, Noble and Spruce halls).

**Please check your WOU email and Housing Overview often for updates and information.**

**For details and resources see:**

- **WOU Corona Virus Key Updates**

<https://wou.edu/coronavirus/>

## GENERAL INFORMATION

- **CONTACT UNIVERSITY HOUSING** - [housing@wou.edu](mailto:housing@wou.edu) - or call 503-838-8311
- **PROBLEMS WITH THE WOU PORTAL?**  
<https://wou.edu/accountlookup> - or call 503-838-8311
- **PLANS CHANGE?** Contact University Housing if you will no longer require housing or if you plan to arrive late.

# Residence Hall Options

First-year students who attend Western Oregon University within one year of high school graduation are required to live on campus. For details on the First-Year Live-In Requirement, see: <https://wou.edu/housing/new-residents/first-year-live-in-requirement/>

As a result, WOU provides up to four residence halls that will accommodate both a first-year living experience as well as offering the social structure and convenience that Upper-division students seek.

**Ackerman Hall:** <https://wou.edu/housing/residence-halls/ackerman-hall-details/>

Ackerman Hall houses both First-Year and Upper-Division residents. Ackerman serves as home to our Living-Learning communities, and offers both residential and smart-classroom space. Ackerman is situated just off The Grove close to the center of campus, and is one of the most environmentally sustainable residence halls in the Nation.

**Occupancy:** 315 maximum

**Staff:** Up to 10 live-in Resident Assistants, as needed

**Barnum Hall:** <https://wou.edu/housing/residence-halls/barnum-hall-details/>

Depending upon occupancy, Barnum is home to both First-Year and Upper-Division students. The suite-style rooms of Barnum are located on the North-west side of the Valsetz Dining complex.

**Occupancy:** 99 maximum

**Staff:** Up to 3 live-in Resident Assistants, as needed

**Heritage Hall:** <https://wou.edu/housing/residence-halls/heritage-hall-details/>

Heritage Hall traditionally houses First-Year residents. There are two Upper-Division communities in Heritage this year on the 4th floor. Heritage is located on the corner of Stadium Drive and Monmouth Avenue, on the north end of campus.

**Occupancy:** 400 maximum

**Staff:** Up to 12 live-in Resident Assistants, as needed

**\*Landers Hall:** <https://wou.edu/housing/residence-halls/landers-hall-details/>

Traditionally a First-Year Hall, Landers offers single accommodations to both First-Year and Upper-Division students. Located on the north end of campus just north of Valsetz Dining complex and the Residential Service Center.

**Occupancy:** 309 maximum

**Staff:** Up to 6 live-in Resident Assistants, as needed

***\*Landers hall will only be opened as occupancy demands***

**For all Housing options including upper division options see:** <https://wou.edu/housing/housing-and-dining/undergrad-housing-at-wou/>

# Meal Plans and Dining

## Dining Locations

WOU offers multiple dining locations with a variety of options specific to each location. Valsets Dining Hall is the primary dining hall for all on-campus residents, and is located within the residential complex. Need coffee? Find it at Caffè Allegro. Proudly serving Starbucks® coffee, Allegro is located within the Werner University Center. All locations accept meal plans as payment however, Valsetz is the only location that offers the Residential Meal Plan Discount. *Due to COVID-19 Dining venues and hours of operation may vary.*

## Meal Plan Options

|                     | <b>ANNUAL</b>                             | <b>FALL</b>  | <b>WINTER</b>  | <b>SPRING</b>  |
|---------------------|---|--|--|--|
| Dining Overhead     | \$2422                                    | \$848  | \$848  | \$726  |
| <b>Meal Plan #1</b> | \$3772 = Dining Dollars + Dining Overhead | \$450 Dining Dollars + \$848 Dining OH = \$1298 Term Total | \$450 Dining Dollars + \$848 Dining OH = \$1298 Term Total | \$450 Dining Dollars + \$726 Dining OH = \$1176 Term Total |
| <b>Meal Plan #2</b> | \$4222 = Dining Dollars + Dining Overhead | \$600 Dining Dollars + \$848 Dining OH = \$1448 Term Total | \$600 Dining Dollars + \$848 Dining OH = \$1448 Term Total | \$600 Dining Dollars + \$726 Dining OH = \$1326 Term Total |
| <b>Meal Plan #3</b> | \$4672 = Dining Dollars + Dining Overhead | \$750 Dining Dollars + \$848 Dining OH = \$1598 Term Total | \$750 Dining Dollars + \$848 Dining OH = \$1598 Term Total | \$750 Dining Dollars + \$726 Dining OH = \$1476 Term Total |

(OH) The total of our operational business costs each term for having our dining locations open.

## Which Meal Plan Should I Choose?

Choosing a meal plan can be a difficult decision. At Western Oregon University we offer residents three choices to suit varying nutritional needs and tastes. We understand that it can be challenging to predict how much food you will need each term. Campus Dining has created a meal plan worksheet to help students predict the amount of meals they will eat per week and will automatically calculate the average spending cost per term. <https://wou.edu/dining/meal-plan/> Click the meal plan worksheet button to download your copy of the worksheet. It should give you greater insight on which meal plan will best suit your individual needs.

All Campus Dining meal plans are “A la carte” so that residents are able to pay only for what they choose to eat instead of having to pay a set meal price. We provide flexibility so that everyone can select the type of food that suits their budget as well as their appetite. Students in Landers, Barnum, Ackerman, and Heritage are required to choose a meal plan each term.

When choosing a meal plan, keep in mind; Fall Term is 12 weeks due to Fall Orientation. Winter and Spring terms are each 11 weeks.

# Meal Plans and Dining Cont.

## Discounts

As part of the meal plan cost, each residential student pays their share of overhead costs up front. Because of this, all residential students with a meal plan can purchase prepared food in Valsetz Dining Hall at the wholesale cost of food items. This works out to be a 30% discount and is applied to all prepared meals purchased in Valsetz. There is not a discount on retail items, and non-residential students, faculty and staff all pay retail prices when dining in Valsetz.

## Overhead Costs Explained

The overhead payment listed in our meal plans is the total of our operational business costs each term for having all our dining locations open throughout the week to serve our students. These funds cover costs such as: Salaries (Staff and student), utilities, supplies, repairs and capital expenses.

## Meal Plan Carry-Overs/Refunds

Meal plans carry over term to term, until the end of the academic year. This means, at the end of spring term, all dining dollars on the student's meal plan are forfeit and non-refundable. Additionally, dining dollars are not transferable from one student to another. Students are allowed to apply for a Wolf Bonus Account and petition to get their end of year balance transferred to a Wolf Bonus Account. We recommend that each student monitor their meal plan balance throughout the year. ***Use the Meal Plan Tracker - available on your Portal.*** <https://wou.edu/portal/> If you have any questions about meal balances at the end of the academic school year you can email us at [dining@mail.wou.edu](mailto:dining@mail.wou.edu) or visit our campus dining office at the South Sister Annex.

## Adding More Dining Dollars

Students can add a minimum of \$20 to their accounts at any campus dining register. We accept debit/credit, cash or check! Some students find they have chosen a plan incompatible with their eating habits or, find themselves running low on dining dollars as the term progresses. If this happens, we want to work with students to accommodate their needs and make it easy for students to add money to their meal pan.

## Changing Meal Plans

We allow students to adjust their meal plan for the next term. To change your meal plan visit us in the SOSA office located below Valsetz or email [housing@mail.wou.edu](mailto:housing@mail.wou.edu) and list your name, your student V# and the meal plan that you would like to switch to.



# Rules and Expectations

## The Residential Community at WOU

University Housing is home to a diverse community of students offering a variety of living situations. One of our primary values is community, based upon a fundamental principle: **Responsible Freedom.**

***Responsible Freedom*** is the cornerstone upon which community living at WOU is built. **This year, more than ever, each individual within your community will determine, through their choices and their actions, the well-being and success of their shared community.**

Each student has their individual rights and the freedom to exercise those rights - but understand that the expression of those rights may impact - for better or worse, the community at large. Please consider your community when considering your options in the coming year, and the impact that your choice(s) may have upon that community.

**University Housing encourages mature self-direction, but you will be held responsible for your actions.** When you sign/submit your Residential Contract this summer, you agree to the following:

- A commitment from you to act as a responsible student, to be considerate of the health and well-being of other residents, to abide by university rules and to fulfill your financial obligations.
- A commitment to you from the university to provide housing and dining services with your safety and health in mind. To offer learning opportunities within a living environment that complements your academic and personal development, and allows for positive interactions with other students, faculty and staff.

Find the following resources and more online. <https://wou.edu/housing/printed-documents/>

- Residential Housing Contract
- Residential Contract Petition
- The Guide to Residential Living
- Code of Student Responsibility
- First Year Live-In Requirement
- Fire and Life Safety Information

# Packing List

*As you begin your preparations for Move-In, use our suggested packing list to get started! Keep in mind that this is a only a general list, so adapt it to fit your needs!*

**REMEMBER WELLNESS ITEMS FOR THIS YEAR: FACE COVERINGS, DISINFECTING WIPES, HAND SANITIZER, GLOVES, etc.**

## WE PROVIDE:

- Twin XL Bed
- Closet or Wardrobe
- Desk and Chair
- Dresser
- Micro-fridge (Combo Fridge/Microwave)\*
- Window Blinds
- Wastebasket and Recycle Bin

## SUGGESTED PACKING LIST:

### Room Essentials

- Twin XL Sheets
- Bedspread/Comforter
- Blankets
- Pillows, Pillowcases
- Decorations

### Laundry Supplies

- Laundry Basket
- Detergent
- Dryer Sheets/Balls
- Stain Remover
- Lint Roller
- Sewing/Repair Kit
- Clothes Hangers

### Cleaning Supplies

- Dish Soap/Sponge
- Dishtowels
- Disinfectant Spray/Wipes
- Garbage Bags

### Other

- Lock for Desk Drawer
- Insurance Cards/Medical Info
- Coffee Maker

### Shower/Bathroom

- Shower Caddy
- Shower Shoes/Flip-Flops
- Shampoo/Conditioner
- Body Wash/Lotion
- Towels/Washcloths
- Toothbrush/Toothpaste/Floss
- Deodorant
- Nail Clippers
- Q Tips/Tissues
- Razors/Shaving Cream
- Personal Toiletries
- Blow-dryer/Hair Styling Tools
- Cosmetics
- Glasses/Contacts/Solution
- Hand Sanitizer
- First-Aid Kit
- Flu/Cold/Pain Relief Medicines
- Vitamins/Personal Prescription Medications

### Discuss These Items With Roommate First

- Small Area Rug
- Room/Personal Fan
- Handheld Vacuum
- Room Spray/Air Freshener

# Packing List Continued

## DO NOT BRING:

- Candles and incense
- Drums or amplified guitars
- Any appliance with an exposed heating element. (Toasters, Hot Plates, Etc.)
- Any non-university bed frame or loft
- Space-heaters
- Halogen lights/bulbs
- Pets other than fish
- Alcohol, illegal drugs or prescription drugs that do not belong to you.
- Alcohol containers
- Weapons and or ammunition – including but not limited to firearms, martial arts weapons, knives, paint ball guns, etc.
- Fireworks or explosives

## PACKING LIST CONTINUED:

### Clothing Considerations

- Umbrella
- Rain Coat/Rain Boots
- Workout Gear
- Winter Coat
- Seasonally Appropriate Clothing
- Pajamas, Robe, Slippers
- Eye Mask

### Electronics

- Laptop/Tablet
- Camera
- Video Game Consoles
- Printer/Paper/Ink
- USB/Flash-drive/External Hard Drive
- Alarm Clock
- Phone Charger
- Extension Cords With Surge Protectors
- TV/Coax Cable
- DVD Player/DVDs
- Headphones/Portable Speaker
- Flashlight w/Batteries

### Desk and Class Supplies

- Backpack
- Binders/Folders
- Notebooks
- Paperclips/Stapler
- Rubber Bands
- 3-Hole Punch
- Pencils/Pens/Erasers
- Pencil Sharpener
- Notebook Paper
- Sticky Notes
- Index Cards
- Glue Stick/Tape
- Ruler
- Scissors/X-Acto Knife
- Push Pins
- Desk Organizer
- Planner

### Additional Items

- 
- 
- 
- 

\* Micro Fridges will be placed in all rooms with the exception of Arbor Park apartments. The Arbor Park complex features a fully equipped kitchen with a full-sized refrigerator/freezer and stove/oven for cooking in each apartment.

# Campus Contacts

|   |                      |   |
|---|----------------------|---|
| <b>Academic Advising</b>                      | 503-838-8428         | <a href="mailto:advising@wou.edu">advising@wou.edu</a>                  |
| <b>Admissions</b>                             | 503-838-8211         | <a href="mailto:wolfgram@wou.edu">wolfgram@wou.edu</a>                  |
| <b>Bookstore</b>                              | 503-838-8300         | <a href="http://books.wou.edu/contact">http://books.wou.edu/contact</a> |
| <b>Business Office</b>                        | 503-838-8201         | <a href="mailto:BusinessOffice@wou.edu">BusinessOffice@wou.edu</a>      |
| <b>Campus Dining</b>                          | 503-838-9265         | <a href="mailto:dining@mail.wou.edu">dining@mail.wou.edu</a>            |
| <b>Campus Public Safety</b>                   | 503-838-8481         | <a href="mailto:safety@wou.edu">safety@wou.edu</a>                      |
| <b>Campus Tours</b>                           | 503-838-8211         | <a href="mailto:wolfgram@wou.edu">wolfgram@wou.edu</a>                  |
| <b>Dean of Students</b>                       | 503-838-8311         | <a href="mailto:fuchst@wou.edu">fuchst@wou.edu</a>                      |
| <b>Disability Services</b>                    | 503-838-8250         | <a href="mailto:ods@wou.edu">ods@wou.edu</a>                            |
|   | 503-512-5258 (video) |   |
| <b>Financial Aid</b>                          | 503-838-8475         | <a href="mailto:finaid@wou.edu">finaid@wou.edu</a>                      |
| <b>Hamersly Library</b>                       | 503-838-8418         | <a href="mailto:libweb@wou.edu">libweb@wou.edu</a>                      |
| <b>Office Of The President</b>                | 503-838-8888         | <a href="mailto:president@wou.edu">president@wou.edu</a>                |
| <b>Parking Services</b>                       | 503-838-8267         | <a href="mailto:parking@wou.edu">parking@wou.edu</a>                    |
| <b>Registrar</b>                              | 503-838-8327         | <a href="mailto:registrar@wou.edu">registrar@wou.edu</a>                |
| <b>Rsc Computer Lab</b>                       | 503-838-9201         | <a href="mailto:rescomp@wou.edu">rescomp@wou.edu</a>                    |
| <b>Student Health &amp; Counseling Center</b> | 503-838-8313         | <a href="mailto:health@wou.edu">health@wou.edu</a>                      |
| <b>University Housing</b>                     | 503-838-8311         | <a href="mailto:housing@wou.edu">housing@wou.edu</a>                    |
| <b>Veterans Support Services</b>              | 503-838-8327         | <a href="mailto:veterans@wou.edu">veterans@wou.edu</a>                  |
| <b>Vice President For Student Affairs</b>     | 503-838-8221         | <a href="mailto:studentaffairs@wou.edu">studentaffairs@wou.edu</a>      |

# Residence Hall Map



- Residence Halls
- 1. Heritage Hall
- 2. Landers Hall
- 3. Barnum Hall
- 4. Ackerman Hall
- 5. Arbor Park Apartments

- Parking Lots
- 6. H Lot, for Ackerman move-in
- 7. J Lot, for Landers, Barnum, and Arbor Park move-in
- 8. Heritage Loop, for Heritage move-in

# Notes