

**CHOOSE YOUR HOUSING  
- IN 10 EASY STEPS -**



Home

Apps & Forms

Personal Information

**Room Selection**

RCR/Damages

Logout



John Smith

V00000001

browna@wou.edu

Box No: NA

ONCE ON YOUR HOUSING OVERVIEW PAGE  
CLICK ON ROOM SELECTION TO START THE  
PROCESS. CLICK "SELECT A ROOM OR SUITE"



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**ACCESS YOUR HOUSING OVERVIEW PAGE**

<https://www2.wou.edu/nora/portal.home> - Look for University Housing Overview

Room Selection

For the Term: Fall 2022

Make sure that you have the correct term selected to get an accurate listing of your roommates for the term you are searching for.



Roommate Requests (1)

 Helpful Links

Links ▾

**2**

**MAKE SURE THAT YOU ARE  
LOOKING IN THE CORRECT TERM**

Pending Roommate Requests (0)

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## CHECK YOUR ROOMMATES



Room Selection

Select Roommates

Select a Room/Suite

For the Term: Fall 2022

Make sure that you have the correct term selected to get an accurate listing of your roommates for the term you are searching for.

Roommate Requests



ROOMMATES NEED TO BE FULLY MATCHED BEFORE YOU BEGIN YOUR SELECTION PROCESS – USE MY COLLEGE ROOMIE: <https://wou.mycollegeroomie.com/>

SEE YOUR ROOMMATES

Jennings, Ryan



Thorton, Billy Bob



Your roommate group is fully matched.





University  
Housing

## A WORD ABOUT ROOMMATES . . .

Due to the continued impact of COVID-19 the question of roommates remains unknown at this time.

Currently, we plan to accommodate roommates next year. To request a roommate, you will need to match with your chosen roommate on our roommate matching platform - My College Roomie prior to the beginning of the Housing Renewal process which we expect to run in May.

Please keep an eye on your WOU email for updates on roommates and the Housing Renewal process in general as we get closer to Spring Term.



### NOTE:

Only your matched roommate choices via My College Roomie will be / can be pulled into your room selection on your Housing Overview page!

# 4 ROOMMATES



Room Selection

For the Term: Fall 2022

Select Roommates

Select a Room/Suite

Pending Roommate Requests (1)



You have an unmatched roommate group

Unmatched Roommates:

- Billy Bob has not requested Ryan Jennings

Make sure that you have the correct term selected to get an accurate listing of your roommates for the term you are searching for.



## TIPS

If your desired roommate(s) name(s) appear in the Roommates tab within Friends & Messaging (see inset below), then yes, your matches are confirmed. There will be no need to ask My College Roomie or University staff to confirm your match.

REMEMBER – Only matched roommate choices via My College Roomie will be / can be pulled into your room selection on your Housing Overview page!

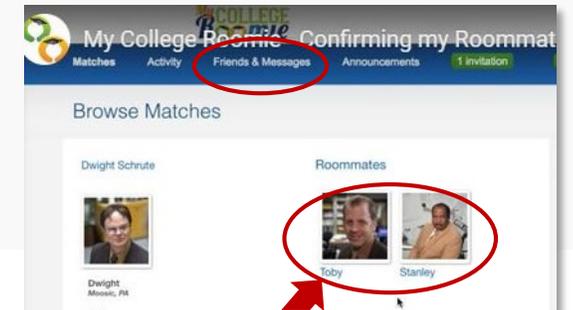
**Make sure you do this before the selection process begins!**



**USE MY COLLEGE ROOMIE TO FIND/MATCH:**

<https://wou.mycollegeroomie.com/>

**REMEMBER:** Matches in MCR roll overnight into your Housing Selection process on your Housing Overview page. **NOTE:** Matching closes at 5:00 p.m. the night before the selection process is scheduled to start. Make sure to get your matching done **BEFORE** that deadline!



Confirmed roommates show up here in MCR



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# MATCHED ROOMMATES!



Room Selection

Select Roommates

Select a Room/Suite

## Roommate Requests



Name

Jennings, Ryan



Thorton, Billy Bob



Your roommate group is fully matched.



**EXCELLENT!** The person with the earliest selection time can go into the process, make their selection and pull the other two confirmed roommates in with them!

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## SEARCH FOR ROOMS

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### Your Room Selection

You are now eligible to select a room in the "Housing Renewal" process.

Roommate Group (2)

Select from Room List

By clicking the black "Search Available Rooms" button below, you should see the rooms that will accommodate the size of your Roommate Group above. In this case the Roommate Group is 2 so you will see any double occupancy spaces that are still available .



**Search Available Rooms**

Roommate Group (2)



# SEARCH RESULTS

Select from Room List

Hall

ACKERMAN

Floor

Room Type

ACKERMAN\_DOUBLE

Room\_Community

(no filter)

**Search Available Rooms**



**See the results of your search!**

Available Rooms: (188)

(15)

Room ACKERMAN 204

Room Type: ACKERMAN\_DOUBLE

Spots: 3      2

[View Floor Plan](#)

**Select Room**

Room ACKERMAN 206

Room Type: \_ACKERMAN\_DOUBLE

Spots: 3      2

[View Floor Plan](#)



**NOTE:** Text in Blue are live links to let you know where the space that you are interested in is situated within the hall as well as to give you an idea of just what that particular room might look like!





Room Selection

Select Roommates

Select a Room/Suite



# 8 MAKE FINAL CHANGES AND SUBMIT

Available Rooms: (15)

ACKERMAN\_DOUBLE

Room 204 Bed 1  
John Smith

Room 204 Bed 2  
Ryan Jennings

Room 204 Bed 3  
< Leave Empty >



**NOTE: WANT TO CHANGE BEDS WITHIN YOUR CHOSEN SPACE?**

Use the drop down menu for the person currently placed in the bedroom you want to change and select the person that wants to take over that space. Remember to make sure that no one is duplicated and that everyone is happy with their placement.

**Submit Room Selection**

Please make sure that this is correct (You will not be able to change this yourself)



**NOTHING is final until you click the “Submit Room Selection” button!**



University  
Housing



Room Selection

Select Roommates

Select a Room/Suite

### Important Message

Congratulations! Your room selection process is complete! Your room assignment has been saved. You will receive a confirmation e-mail shortly.

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**CONGRATULATIONS – BUT ...**



**WHETHER YOU SELECTED A SPACE FOR  
YOURSELF OR YOU WERE PULLED INTO A SPACE,**

**- YOU SHOULD RECEIVE A CONFIRMATION EMAIL -**

**Contact University Housing Immediately if you do not receive a confirmation email!**

# 10 LOOK FOR THAT FINAL EMAIL



Hello John Smith,

Your reservation for housing for 2022-2023 has been received!

THANK YOU - We appreciate YOU!

Your reservation details are below: (keep a copy for your records)

John Smith, as of: 05/28/22 03:20 PM

Hall and Room reserved : Barnum Hall Floor 2 Room 204. This is a multiple suite style room/apartment.

Your Roommate(s): Bob Jones

If you have any questions regarding your reservation please contact our office.

\*\*If you made a mistake or need to change this reservation, please contact the Housing Office immediately. (housing@wou.edu)

CANCELLATIONS:

Your account will be charged a \$450 cancellation fee if you cancel this reservation after 5:00 pm, June 3, 2022 and continue as a student at WOU. Should you cancel before the 5:00 pm deadline on June 03, 2022, withdraw or transfer from WOU, no cancellation fee will be assessed. Any cancellation will result in forfeiture of any Housing Renewal Rewards.

NOTE:

In July, registration for classes for Fall Term 2022 will be checked for all residents. Failure to register for classes (minimum 6 credit hours for graduate students, 8 credit hours for undergraduate students) may result in the cancellation of your reservation. Cancellation fees may apply.

University Housing may move students to meet the occupancy needs of the program. Every attempt will be made to notify you in the event that adjustments to your placement are needed.

Due to any number of reasons your roommate(s) may change; so please feel free to login to your Housing Overview periodically throughout the summer to monitor your roommate situation.

We are excited to welcome you on campus again next year at WOU!

The Housing Team



**NO EMAIL = NO HOUSING  
RESERVATION FOR NEXT YEAR!**

**Contact University Housing  
Immediately if you do not  
receive a confirmation email!**