



Dear residence hall student,

As I stated in the email I sent you yesterday afternoon, this situation is ever-changing. With Governor Brown's decision to require remote classes through April 28 and President Fuller's email today that WOU is going to offer remote learning for the entire spring term, I wanted to update the information I sent yesterday.

We are encouraging any resident who can safely return to their permanent home address to do so. You will have until April 5, 2020 to check out of your room to avoid any cancellation fees or spring term charges (your account will be credited since spring term charges have already been placed on student accounts). For students who cannot go home or need to live on campus for spring term 2020, we are glad to provide you housing.

Moving out

You may move out between now and 5 p.m., April 5 to avoid spring term charges. All students moving out **MUST** fill out the [University Housing Check Out Form](#) by March 25 and then use the **Express Check Out process** to check out of your room. **Instructions for Express check out can be found [here](#). There will be NO cancellation fees if you check out by 5 pm on April 5.**

If you cannot check out by April 5 due to extenuating circumstances, please fill out a Housing [petition form](#) explaining your situation. Your petition will be reviewed and a response will be provided within 72 hours.

Updated financial aid information

Students receiving financial aid who are moving home or off campus and continuing as a student are not required to notify Financial Aid for a change of housing due to impacts from COVID-19; however, you may call Financial Aid at 503-838-8475 if you would like to have your aid adjusted.

Remote learning while living on campus

Students who are unable to safely return home or need to live on campus, are welcome to stay on campus. The Housing and Dining team stand ready to serve you. On April 13 and 14, we will consolidate you to a central location for the remainder of the term. You will be housed in Arbor Park. The rate for this accommodation will be \$2,156 plus you must choose a meal plan. All students who plan to remain on campus for spring term **MUST** fill out the [Spring Term Housing Reservation Form](#) by March 25, 2020.

Housing and Dining Account Information

- Any student who follows the Express Check Out process and moves out by 5 p.m. on April 5 will have spring term housing charges refunded. If you are staying on campus for any part of spring term, housing charges will apply.
- If you have used any of your spring term meal plan dollars, you will be refunded the remaining balance of those dollars. Any winter term meal plan dollars will be rolled into a Wolf Bonus account and available for use beginning fall term 2020.

- Students who reserve a space for spring term will have your housing and dining charges adjusted to reflect the spring term rate noted above no later than April 13, 2020.

Again, thank you for your patience and understanding during this time. We are in the midst of an unprecedented situation, and I appreciate your efforts to work with your RAs and the University Housing and Campus Dining team to help us do our best in supporting you.

If you have questions, or would like clarification, please review our [FAQ](#) page first. If your question is not answered, please call University Housing or email us at housing@wou.edu.

Sincerely,

Tina Fuchs
Dean of Students and Director of University Housing