

Student Staff Job Description

Position Title: WOU Peer Mentor
Department: Student Health and Counseling Center
Date: Fall through Spring Term **Compensation:** \$185.00/month Ed. Stipend

Western Oregon University is an AA/EOE/Veteran/Disability employer and is committed to fostering diversity in its student body, faculty, and staff. Job Announcements and interview questions will be developed from the information in this job description.

Position Summary:

Mentors will work in first year communities of the residence halls to provide support, resources, and wellness based programs for their residents. In this role, mentors will act as positive role models to provide support and guidance through experiences first-year college students may face.

Specific Duties/ Expectations of the Position:

- Within your assigned community, act as a positive role model and develop relationships with the residents
- Design, plan, and facilitate Health Promotion events and materials for your community and the WOU campus
- Educate students by acting as a referral to campus resources, through personalized educational programs and by sharing your personal experiences and lessons
- Act as a mentor by providing personal, academic, and transitional support to your residents throughout their first year of college, while providing clear boundaries and referrals as appropriate

Requirements of the Position (minimum and preferred):

- Full Time Student for each term of participation (12 credit minimum)
- Maintain a 2.5 GPA during each term of involvement
- Academic Term: 5 hours per week (2 hours weekly PM Meeting, 3 hours in hall)
- Attend all Peer Mentor trainings, meetings, programs and functions
- Programming experience is preferred
- At least 1 term as a student at WOU

Other Requirements of the Position (including certifications, if needed):

- Complete ICS 302 Spring Term with a B or better
- Participate in Peer Mentor Fall Training (2 weeks prior to New Student Week)
- Attend New Student Week mandatory events
- Attend In-Service Trainings 1:45-4:00pm First Friday (Oct, Nov, Feb, March, April, May)
- Other trainings or events as necessary

Learning Outcomes and Goals:

- Demonstrate using educational strategies in designing and implementing programs
- Time management and the ability to plan, organize, and prioritize work
- Exhibit clear and professional boundaries with residents
- Cooperating in a team environment, providing active participation, feedback, and support as needed
- Being receptive to learning new skills and knowledge to advance work capacity

Working Conditions:

- Residence Hall Community
- Occasional work at events, tables, or trainings

Other Information: