



Western Oregon University Development Foundation

Gift Administration Fee Policy

There shall be assessed a fee for administration of all gifts to all accounts maintained in the Western Oregon University Foundation. This fee shall be in an amount equal to three-percent (3%) of all gifts and contributions received. This fee is effective July 1, 2000 and shall be assessed quarterly for all gifts received during the preceding quarter. The fee will be deposited to the credit of the Annual Fund (General Unrestricted Fund) to assist in the operations of the foundation.

No fee will be assessed on gifts of works of art or museum artifacts that are intended to be retained and not sold.

Approved by the Finance and Planned Giving Committee, July 13, 2000

Adopted by the WOU Foundation Executive Committee, July 24, 2000

WOU Foundation

Western Oregon University, Monmouth, Oregon 97361 (503) 838-8281