

Resume

Jay D. Kenton

Education:

March 1989 - June 2000 Portland State University - Portland, Oregon
Ph.D. Public Administration and Policy Major: Public Finance emphasis in College and University Finance; Minor: Organizational Change & Development

July 1986 - March 1989 Oregon State University - Corvallis, Oregon
Masters of Education (M.Ed.) in March 1989 Emphasis in Higher Education Administration

June 1979 - June 1981 Oregon State University - Corvallis, Oregon
B.S. in Business Administration in June 1981 Major: Accounting; Minor: Computer Science

March 1975 – December 1976 Ohio University Athens, Ohio

Work Experience:

January 2018 - May 2018 Western Oregon University
Job Title: Interim Vice President of Finance and Administration
Duties: After the departure of the vice president I was asked by President Fuller to serve as interim vice president until a successor was recruited. During this time I worked with the campus community to implement a new budget control structure, developed associated policies and procedures and assisted with the implementation of the new strategic plan.

July 2016 - April 2017 Oregon Institute of Technology
Job Title: Interim President
Duties: After the resignation of the president, I was asked by the OIT Board of Directors to be interim president while they conducted a national search for a permanent president. During my time as president we started the Oregon Manufacturing Innovation Center in partnership with Boeing, Daimler and other major corporations as well as the State of Oregon Economic Development Office. We also developed a capital development plan, requested and received Legislative funding for a new \$40 million Engineering classroom/laboratory and worked with the student government to develop a diverse funding model to fund a new student recreation center as well as complete numerous other capital upgrades.

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February 2016 – June 2016 Oregon Institute of Technology

Job Title: Interim Vice President for Finance and Administration

Duties: Prepare and administer annual budget for all funds. Provide financial, human resource and advice to the president, provost, vice presidents and deans and directors. Integrate university plans (e.g. strategic plan, development plan, enrollment plan and capital construction plan) with budget strategies. I served as the university's financial representative in labor relations activities and oversaw all aspects of finance and administration units (physical plant; human resources; auxiliary services, business, budget, finance procurement and contracting operations).

May 2014 – June 2015 Eastern Oregon University – La Grande, Oregon

Job Title: Interim President

Duties: I was asked to serve as Interim President for EOU while they retrenched and re-organized to be financially sustainable, since the former president had resigned in the spring of 2014 to take another position at an out-of-state university. I inherited a university with an accumulated deficit and had to make cuts and other staffing adjustments to balance the budget while reversing an enrollment decline. Although I was asked to stay longer I chose to step down after one year so the campus could do a search for a new president. After one year, the enrollment was stabilized and we rebuilt the reserves to prudent levels.

January 2014 – June 2014 Oregon University System

Job Title: Special Assistant to the Chancellor

Duties: After I retired in December 2013 the Board, Chancellor and Legislative leadership asked me to work with campuses to establish a shared service organization to serve the finance and administration needs of the seven campuses as they devolved into autonomous entities. This organization allowed campuses to obtain economies of scale and cost efficient operations by voluntarily sharing risk management, payroll, employee benefits, accounting and financial statement preparation, treasury and cash management, information technology and collective bargaining services.

April 2005–December 2013 Oregon University System

Job Title Vice Chancellor for Finance and Administration and Chief Financial Officer

Duties: Oversee the development and administration of the state university system's annual \$2.9 billion budget, including funding needs for operations and capital, and development of policy recommendations to the State Board of Higher Education. Advocate for, and help to achieve, the System's and State's short and long term higher education objectives. Work closely with the Chancellor, Presidents and other leaders of the seven campuses, and members of the State Board of Higher Education to oversee administrative operations. Responsible for the supervision of the system's Finance and Administration Division, including budget, finance, facilities, procurement, human resources, labor relations, information technology and risk management functions for the system.

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June 2004–March 2005 University of Idaho

Job Title: Vice President for Finance and Administration and Chief Financial Officer

Duties: Provide leadership for the administrative, financial, physical and human resource functions of the university. Responsible for redefining the relationship between the University of Idaho and the University of Idaho Foundation and for the resolution of numerous issues resulting from a difficult real estate project in Boise. Specific responsibilities included oversight of budget planning and development, controller's office, trust and investment functions, auxiliary services, risk management programs, real estate, human resources and other administrative and financial affairs of the university.

September 1988–June 2004 Portland State University

Job Title: Vice President for Finance and Administration and Chief Financial Officer (2002-2004)

Associate Vice President for Finance and Planning (1996 - 2002)

Interim Director, Office of Human Resources (2000- 2001)

Director of Business Affairs (1988 - 1996)

Duties: Prepare and administer annual budget for all funds. Provide financial, human resource to the president, provost, vice presidents and deans and directors. Integrate university plans (e.g. strategic plan, development plan, enrollment plan, capital construction plan, and technology plan) with budget strategies. Serve as the university's financial representative in labor relations activities. Oversee all aspects of finance and administration units (computing services; safety and security; physical plant; human resources; auxiliary services, business, budget and finance operations).

January 1986-September 1988 Oregon Institute of Technology

Job Title: Assistant Director of Business Affairs

July 1983-January 1986 Eastern Oregon State College

Job Title: Assistant Director of Business Affairs/Accounting Coordinator

Key Administrative/Public Service Activities and Awards:

Led an effort to establish a self-insured risk fund independent of the State, thereby saving millions of dollars with more comprehensive coverages for unique needs.

Responsible for the installation of a new SCT Banner: Student Information System (SIS), Financial Information System (FIS), and Human Resources Information System (HRIS) and a new loan accounting/billing system at PSU and have implemented numerous other technological solutions and systems at all institutions where I have worked.

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Significant expertise in public-private partnerships for capital development, leveraging local, state, federal and private funding sources to achieve significant economic development or educational and research goals.

Numerous presentations, committee assignments, and consulting arrangements on administrative restructuring, computer systems implementation, business process redesign, university capital development, financing public projects, innovative auxiliary services, etc.

Provided legislative testimony in committee hearings relating to budget, finance, business management and capital project requests on numerous occasions, both on behalf of the system and the institutions with which I have worked.

Participated in many other meetings with state legislators, governor's staff, city officials and business leaders on issues relating to institutional finance, management and capital development. During my tenure we were instrumental in obtaining the largest capital budgets in the Oregon University System history.

Made numerous visits to Capitol Hill on behalf of Portland State University and the joint transportation planning committee in Portland to lobby for funding for light rail, street car and other transportation projects, including a federal transportation research center for PSU.

Responsible for implementation of procurement card program for the State of Oregon, lockbox banking services agreement for the OUS and other state agencies, and led the Financial Aid EFT project for OUS institutions

Named the PSU Exemplary Employee for 1993-94

Leader of an administrative team that received the 1994 Management Innovation Award from NACUBO for administrative restructuring project associated with a multiple strategy approach to downsizing, business process redesign, and total quality management.

Member Portland Teachers Credit Union Board of Directors 1994-96

Member Tualatin Valley Fire and Rescue Board of Directors - Budget Committee (1995 - 2002)

Western Association of College and University Business Officers (WACUBO) Board of Directors and numerous committees (1992-present). Served as WACUBO President (2005-06).

Member National Association of College and University Business Officers Board of Directors (NACUBO) (2005-2008).

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Member NACUBO Professional Development Committee and President's Advisory Committee (1995-1999)

Chairman of the Portland Development Commission's South Waterfront Urban Renewal District oversight committee (2002-04).

Member Portland Streetcar Board of Directors (2002-04).

Member Portland Mayor Taskforce on Light-Rail (2002-04).

Academic Activities:

Adjunct Professor of Higher Education Administration – College of Education, Oregon State University (2010). Course taught – Higher Education Finance for students in the College Student Services Administration master's program.

Professor of Public Administration - College of Urban and Public Affairs, Portland State University (2001 – 2014). Courses taught include graduate courses in public financial management, governmental and non-profit accounting, and public budgeting.

I have taught courses in strategic planning and higher education finance in the Portland State University School of Education.

I also advise doctoral students in public administration and have assisted multiple students in completing their PhD program requirements.

Instructor – NACUBO/WACUBO Fund Accounting Workshops (1991 - 1997)

Author of a monograph entitled Understanding, Presenting and Analyzing Financial Management Information for Colleges and Universities, National Association of College and University Business Officers, 2002.

Author of article entitled Harvesting the High Hanging Fruit, Change Magazine, September/October 2014.

Hobbies and Interests:

Woodworking, boating, swimming, biking, hiking, fishing, refurbishing antique mission furniture, reading and traveling.

References:

Available upon request.