

To: Faculty Senate  
From: Committee on Committees  
Date: April 23, 2019  
Re: Committee on Committee Recommendations

**Amended Version as approved at Faculty Senate, 2019-05-14.**

In the 2018/2019 academic year, the Committee on Committees convened per Faculty Senate bylaws to “review the current scope of Faculty Senate committees, workload, charges, and related matters.”

Specifically, the committee was charged to consider committee charges; role of ARC; committee membership practices; committee meeting days and times; service workload discrepancies; and other matters related to Faculty Senate committees

Our recommendations are described in full in the attached document, and include changes to the way Faculty Senate’s Executive Committee is structured; how Faculty Senate committee members are selected; and suggestions for how new senators and committee members can be more effectively introduced to the work of Faculty Senate and its committees.

Items we are asking Faculty Senate to vote on are as follows:

- Officially dissolve ARC and replace it with ad-hoc committees as needed
- Faculty Senate Executive Committee revise “committees” page
- Faculty Senate Bylaws Changes to go into effect in Fall of 2019:
  - Change Article III, Section 1.2 to **“Four at-large senators”**
  - Under Article III, Section 1, add **“1.7 The Faculty Senate President must hold tenure.”**
  - Under Article III, Section 3.3, add **“3.3.10 As “committee liaison,” assist with updating committee membership listings, assigning people to their choice of committee, and collecting data on committee service, ideally with one other member of Faculty Senate Executive Committee.”**
  - Under Article VII, add **“Section 6. Before the end of every spring term, each Faculty Senate committee shall create a document (“executive summary”) which summarizes its key accomplishments for the academic year and any outstanding issues, and sends it to the Executive Committee. The Executive Committee shall makes this document available to new committee members by the start of the next academic year.”**
  - Under Article VII, add **“Section 7. A member of Executive Committee shall attend the first meeting of each committee to discuss expectations of the committee for that year.”**
  - Under Article III, change the numbering of the current 3.1.6 (“Perform such other duties as are specified...”) to 3.1.7, and add a new 3.1.6 which reads **“Update and maintain Faculty Senate website and online archive. While a single member of the Executive Committee may be designated as webmaster, all non-routine changes must be approved by a majority of the Executive Committee. Executive Committee will**

**bring substantive changes to the website to the Faculty Senate for approval."**

- Committee on Committees continue working, especially on committee composition ideas

Attachment: WOU Committee on Committees Report, April 23, 2019