

Minutes: IESC
 Room HSS230

Date: Sept 22, 2015

Rob Troyer, Daryl Thomas, Carmen Caceda, Brent King, Robin Smith, Kate Connolly, Ann Bliss, Karen Haberman, John Rector (outgoing Chair)

Time	Agenda Item	Who	Outcome/Follow up
3:30p m	Review of proposal from this past summer 2015	John Rector	Committee reviewed Arlene Courtney's the proposal for a faculty led trip to the Amazon and Galapagos Is. Last Spring and over the summer the committee communicated about this proposal by email and phone, since Arlene was requesting a "rush" decision by the IESC to approve. However since there were some unresolved questions, such as: what study abroad company was she using and why; has the Biology Division actually approved the credits for this course. After some discussion, and a reiteration of the process to follow for approving a new study abroad course, the IESC concluded that the faculty must get the curriculum approved for credit first, before submitting it to IESC for approval. Even then, OIED must approve the outside company that is organizing the trip.
	Study Abroad Scholarships		Our new WOU President Fuller has spoken about his support for Study Abroad and has suggested there is WOU scholarship money. The IESC will follow through and find out more details. Since no one from the Study Abroad Office was in attendance, we will get more information later.
	Where is IESC Website?		No one was sure about this. *Follow up after the meeting found this website: http://www.wou.edu/provost/studyabroad/inted_committee.php , which seems to be connected with the Study Abroad Office. There is still some questions about how to submit minutes, and who will manage the website.
	New Chair Person for 2015-2016	Rob Troyer	Rob Troyer volunteered and was unanimously elected to be Chair this year.
	International Student numbers at WOU	Rob Troyer and Ann Bliss	International Student numbers are down slightly this year (hand out at the meeting showed exact numbers) since the Saudi Arabian Cultural Commission has required cuts in the numbers to Oregon. Since Rob is in charge of predicting the number of International writing classes each quarter

			<p>and also hiring faculty, he expressed some concern and frustration when he found out that there are now too many for the students needing these specialized writing classes. OIED did not inform him of the changes. Extra faculty had been hired to cover the assumed numbers.</p> <p>Ann Bliss and Rob both explained the need for OIED to keep in communication with Rob over the school year when they know about changes in numbers of students.</p> <p>Request for OIED to keep all divisions informed of potential enrollment numbers, even if these are tentative.</p>
	Plan for the upcoming Year		<p>IESC members suggested the following issues to discuss and implement for 2015-2016:</p> <ul style="list-style-type: none"> • Find specific scholarship funds for Study Abroad as was mentioned by President Fuller • Review the Study Abroad website for opportunities and scholarship options • Plan IESC Fundraising for this year • International Education Week plans • What other support do Study Abroad and International Students need from IESC (including making sure they know of our meeting times)
	Next meeting	Oct 20 3:50- 5pm	HSS 230 (Thank you Robin for getting the next years' meetings all scheduled)