

**Faculty Senate Minutes**  
**October 27, 2015**

*Primarily paperless, [wou.edu/facultysenate](http://wou.edu/facultysenate)*

**3:15-3:30 p.m.**

*Better Know a Colleague* (informal gathering, optional)

**3:30-5:00 p.m.**

*Business Meeting*

1. Call to order
2. Call of the roll (by circulation of sign-in sheet)  
Senators in attendance: Paul Disney, Camila Gabaldon Winningham, Robert Winningham, Chehalis Strapp, Bojan Ilievski, Kevin Helppie, Rebecca McCannell, Diane Tarter, Lyra Behnke, Mike Olivier, Bob Hautala, Jennifer Taylor, Claire Ferraris, Cornelia Paraskevas, Thomas Rand, Cheryl Beaver, Matt Ciancetta, Bryan Dutton, Amy Harwell, Shaun Huston, Scott Tighe, Mark VanSteeter, Carmen Caceda, Chloe Hughes, Marie LeJeune  
Officers in attendance: Laurie Burton, Katherine Schmidt, Melanie Landon-Hays  
Ex-Officio in attendance: Corbin Garner, Stephen Scheck
3. Corrections to and approval of minutes from previous meeting--Minutes approved as posted
4. Institutional Reports
  - 4.1 Laurie Burton, Faculty Senate President

At the end of the fall Welcome Weeks, Academic Affairs - Executive Committee met for a retreat, we discussed several important ideas and proposals. Of particular importance:

**AIC meeting** Executive Committee representatives, Dirk Freymuth, chair of AIC and a group of administrators (include the Physical Plant and UCS) to clarify the guidelines for AIC technology proposals. Please see Dirk's 10.26.15 allfacstaff email for more detail.

**ARC meeting** I met with the chair of the ARC, Joel Alexander and some administrators to discuss policies for the ARC to investigate this year. They have been charged with investigating the role and requirement of minors at WOU, and pending legislative action in February, possibly a two-year WOU degree option.

**Catalog language** There is a call for more consistent language to describe majors with "focus, emphasis, track, concentration, etc." This is a deans' action item to discuss with division chairs. Think about a global catalog change.

**The role of faculty in academic advising** An advising action item to clarify the role of faculty and the role of academic advising center and academic advisors in advising. This fall term there will be some clarification from the academic advising area.

**Registrar rules for catalog** We discussed having the registrar create a page (linked to the Curriculum Guidelines page) that clarified Banner rules regarding number use and other curriculum issues.

**General Education in curriculum stream** We have updated the curriculum routing and moving forward, D, LACC, Q and W proposals will stop off at the GEC prior to going to the Curriculum Committee.

**Showcase** On behalf of the 2015 - 2016 Executive Committee, Academic Excellence Showcase (Thursday, May 26, 2016) is enthusiastically endorsed. We recommend canceling classes that day to encourage our students to attend. If you see on the faculty senate website save the dates, it is linked there.

**Fulbright** Provost Scheck asked us to investigate the management of Fulbright Fellowship applications at WOU. The IESC discussed this and the Study Abroad office staff will be happy to help with this. Please see the memo IESC\_Fulbright\_10.27.15 posted to [wou.edu/facultysenate](http://wou.edu/facultysenate)

**Board report July & October** Board of Trustees reports are posted to [wou.edu/facultysenate](http://wou.edu/facultysenate) Board of Trustees meeting is tomorrow, October 28<sup>th</sup>.

**Policy Committee** Ryan Hagemann has asked for representation on a new WOU Policy Committee. I have agreed to serve to start the year, and if it seems that this position should be opened up beyond the Faculty Senate president, then I will bring that to this body for consideration.

**Curricular approval** The Executive Committee approved two curriculum items: P3545 Language Arts Teacher Education major program change and P3591 Psychology program change. According to by-laws we felt they didn't need to come to the full body.

**Assessment Facilitation Steering Committee** The Executive Committee was pleased to recommend the following people as the faculty members of the new Assessment Facilitation Steering Committee: Alicia Wenzel, Gay Timpken, Paul Disney, Erin Baumgartner, Carol Harding, and Stephanie Hoover. Their first meeting is scheduled for November 6.

4.2 Rex Fuller, University President (no report today)

4.3 Stephen Scheck, University Provost

If President Fuller were here, he'd mention that the Board of Trustees meets from 2-6, tomorrow. They are open meetings, in the Columbia Room. Come all and enjoy the board.

Please see the Provost report 10.27.15 posted to archive page for the rest of the provost report details.

*Discussion of credit override issues.*

Bob Hautala: question---different policy about number of credits before override. Policy is not on the agenda. We hear a lot about shared governance. Was there any faculty input in the advising piece? This affects the faculty a lot. Now, they can take their 20 credits...this will

affect the relationship between us and the student. I don't want to debate...my concern is that there wasn't a discussion among faculty who were most affected by that.

Scheck: An analysis of past overload forms was done over the summer. Overwhelming number of them were for 20 units. The current max is 19. Scheck recognized the concern about a student enrolling in 20 units when faculty advisor advises against it; but believes it ultimately is the student choice. Scheck noted he had less concern about this because all students now are required to contact their advisor to have the advisor hold removed. Additionally, the student must have a cumulative institutional GPA of 3.0 or higher to not require the advisor's signature. This action had been discussed at academic affairs council meetings during the summer prior to implementation for fall term. Scheck regrets that Faculty Senate was not kept informed.

Laurie: Duly noted and we will follow up

Bryan Dutton: Many in my division are concerned about the impact on students. Many students are in our offices thinking we've set them up to fail. Echoing what Bob said.

Scheck: We will track this and if this turns out to result in more harm than benefit then we will revisit this. Or if it's that the GPA cutoff needs adjusted.

#### 4.4 Corbin Garner, ASWOU President

Gave a thank you to for allowing my staff to survey students-- just shy of our 15% goal. VP stepped down just before the year started, in the middle of election to find a new one. Please encourage the students in your classes to vote. If they ask how, there was an email sent out to campus, refer them to it.

We are trying to fill 5 seats for our incidental fee committee and budget around that, please forward recommended student names to me.

### 5. Consideration of Old Business

#### 5.1 Faculty Senate Mission Statement (Executive Committee)

Any feedback on this? Cheryl Beaver moved to accept as written. Seconded by Paul Disney and Cornelia Paraskevas. Unanimous. 24 votes in favor. None in opposition.

### 6. Consideration of New Business

#### 6.1 Curricular item: Writing Track and associated coursework

Katherine Schmidt, Humanities

Presenting with Cornelia and Lars Soderlund. Revamping the writing track. Katherine shared all supporting documents for the process. Katherine met with one person from each area and met with Dean Monahan. Links on faculty senate webpage should open up to these supporting documents.

In answer to a concern brought up about calling one track "Professional writing"---Lars contended it was about academic reputation. Essentially the fields of professional and technical writing are aligned with each other. In his previous institutions they focused on technical writing—grants and manuals and copywriting. Professional has a broader scope.

At this point, it would be hard to call it technical writing. Workplace writing has a different and limited field. Nationally they are called professional writing programs. It's a national designation. Katherine added that workplace writing has an intuitive link with what we want the courses to do, but workplace writing means writing to an eye to institutional settings so it has a different understanding.

Provost Scheck: Observed that the English dept. will have to wrestle with this being the "writing track" The former OUS believes that the English Dept. offers three baccalaureate degrees, this will be a case of how we do things with the registrar overhaul. The English Dept. will need to know if they should keep three separate degrees or one program combined. Thomas Rand submitted that they are aware and are working to address it.

## 6.2 Curricular item: Educational Psychology—new minor Chehalis Strapp, Behavioral Sciences

Proposed a new minor in collaboration with the COE DTE to allow students to take a combination of psychology and education classes. This has gone through curricular process with Behavioral Sciences and DTE too. Target students: Students intending to pursue a subject area, who are interested in an MAT, may be interested in this to supplement their eventual interest in being in the classroom. In our own majors, many of our students eventually go into something to do with education when they graduate. Our alumni have indicated this interest. Graduate students were surveyed for interest and around 38% indicated a great interest or very great interest. Minor includes core classes from psychology and education. Encouraged to take a good balance between psychology and DTE. See links on faculty senate page.

## 7. Informational Presentations and Committee Reports

### 7.1 Digital Production Studio Services Deborah Rezell, Digital Media Producer

Located at ITC004-5. Deborah's facility is available for us for online instruction. It is scheduled with a student to give them more training on recording lectures. You can be in a broadcast setting with professional lighting and professional sound. Anything done in the studio for educational purposes is free of charge. Contact Deborah and she'll get you in contact with a student.

Mike Olivier suggested that with Live Streaming, we should add captioning to graduation, etc. Deborah stated that we are going to push it through for graduation this year.

### 7.2 Update on the Willamette Promise Susanne Monahan, Dean LAS

There is a handout on the faculty senate webpage, which has a report and update on the Willamette Promise. This is a collaborative project between higher ed in the region and school districts in Marion, Yamhill and Polk counties...NW region and Multnomah. Chemeketa has pulled out, but we are partnering with Corban and other universities. This gives kids the opportunity in HS (junior and seniors), to earn college credit for some of their coursework. All are gen Ed like courses. Our faculty worked on these and with proficiency

/assessment mechanisms. 17 courses developed last year. Last year was the pilot. 608 students in Marion, Polk and Yamhill counties. 3600 credits earned. Some students might come to WOU. For all of them, this is a bridge to college and an opportunity to gain confidence and get credit for college level work and achievement. TRI has been involved since the beginning with Ella, Christina and Pat doing constant evaluation of the project. WOU faculty ended up being leaders on this project. The assessments are formative and through ODE---funded by ODE for a couple of years. Going forward we can get data from the state to see how these credits transfer and translate to college performance. My goal is to give them 9-12 credits to give them a cushion so that they can graduate in four years. Huge benefits are that our faculty are working with teachers to discuss college readiness issues.

### 7.3 Sexual and Relationship Violence Resources for Faculty Mary Ellen Dello Stritto, The Research Institute

Represented two related pieces: TRI and Abby House. Discussed the TRI established WOU CASA grant (Campus Against Sexual Assault). Funded by DOJ, Office on Violence Against Women. Received the grant in 2010 and applied for a renewal in 2013. Focuses on coordinated community response: dating violence, domestic violence, stalking and sexual assault. Campus grant program that gives us the opportunity to develop our programs in how we respond to victims and survivors. Funds professional staff, training and to the development of products. Additionally, they have been working on Abby's House CounterACT violence program. Posters and videos are available at the website, and iphone apps. Helps students know where they can find help, answer questions for them. The poster series are available if any of us want them. You can have them in your office your division, or your area. Incorporate help seeking and bystander intervention. There are many components to this campaign. These are both linked through the faculty senate webpage.

8. Adjournment 4:48 p.m.

**5:00-5:15 p.m.**

*Better Know a Colleague*