

Faculty Senate Minutes October 28, 2014

Primarily paperless, wou.edu/facultysenate

3:15 – 3:30 p.m.

Better Know a Colleague (informal gathering, optional)

3:30 – 5 p.m.

Business Meeting

1. Call to order: 3:30 p.m.
2. Call of the roll (by circulation of sign-in sheet)
Senators in attendance: David Foster, Bojan Ilievski, Scot Morse, Michael Freeman, Michael Phillips, Doris Cancel-Tirado, Bob Hautala, Claire Ferraris, Cornelia Paraskevas, Thomas Rand, Camila Gabaldon, Michael Baltzley, Matt Ciancetta, Bryan Dutton, Isidore Lobnibe, Scott Tighe, Erin Trine (for Mike Olivier), Carmen Caceda, Mickey Pardew, Tracy Smiles
Officers in attendance: Laurie Burton, Erin Baumgartner, Katherine Schmidt
Ex-Officio in attendance: Stephen Scheck, Mark Weiss
3. Corrections to and approval of minutes from previous meeting
Approved
4. Institutional Reports
 - 4.1. Laurie Burton, Faculty Senate President
 - i). AIC Proposals: AIC proposals due November 10 re: Pamela Cancel's allfacstaff email (October 14).
 - a. There is still an Academic Affairs office moratorium on purchasing multiple iPads--pending recommendations from the AIC and TEC teams, which are conducting a comprehensive review of future technology needs.
 - ii). Honors Program colloquia proposals due by November 11 re: Gavin Keulk's faculty email on October 23.
 - iii). Curriculum process
 - a. E-forms are working and new program e-forms coming soon,
 - b. Public access review of proposals demonstrated during New Business. See wou.edu/facultysenate/curriculum for details.
 - c. Curriculum Guidelines: Executive Committee members, the chairs of the Curriculum and Graduate Committees, along with Julie Harding (catalog) and Danielle Ambrose (Registrar) are working on updating the Curriculum Guidelines for the Academic Affairs office update of the Faculty Handbook. We hope to have this ready for Faculty Senate to view (and approve) fall term.
 - iv). Faculty Senate president meeting with WOUFT and Academic Affairs office, report by Mary Pettenger, course evaluation committee chair, planned for 11/11 Faculty Senate meeting
 - v). Executive Committee approved the following curriculum changes:
 - a. BI 432 Immunology (description and prerequisite change)

4.2. Mark Weiss, University President

- i). Business plan and request for WOU institutional governing board, submitted and approved last winter, available on WOU President's website
 - a. Fiscal sustainability key to our approval to become independent institution with own governing board.
 - b. Ten-year fiscal sustainability plan projected 1% undergraduate resident enrollment growth and 1.5% out-of-state enrollment growth for the current year. Current totals are down 2% for fall term and total enrollment down approximately 4%. That decrease reduces our projection for revenue by over \$1 million and puts us at a projected 15% fund balance, down from 17.4%.
 - c. Dave McDonald report on enrollment and retention:
 1. 6,057 undergraduate enrolled; small decline offset by graduate enrollment and growth with international students enrollment.
 2. Growth with incoming freshmen, but graduation rates were high last year and we are down almost 20% in transfer students as Community College enrollments decline.
 3. Flat numbers projected from high school graduates over next 5 -10 years.
 4. Retention is where we can make a difference. Students make choices about staying college during Fall term. We have improved retention to 70% last year and are looking for 73-75%, Wolf Connect System is addressing this.
 5. Latino student numbers have dropped, while Asian Pacific students and Native American numbers are up.
 6. New initiatives like Willamette Promise target potential students (High School juniors and seniors).

4.3. Stephen Scheck, University Provost

- i). Summer school – examining role of summer session and how it is managed. If we are just breaking even or losing money it detracts from other programs
 - a. Operating costs for summer school 1.2 million with revenue just under 1 million.
- ii). EOU guest, Dr. Alan Martin, Registrar is working with Danielle Ambrose.
- iii). Recent events and activities on campus help message and showcase our campus
 - a. Making College Happen. Admissions office hosted 500 high school students last Friday. 130 applied and 120 accepted.
 - b. Kim Jenson hosted Fall meeting of Oregon Encyclopedia Board.
 - c. Carol Harding hosted Statewide Learning Outcomes and Assessment committee
 - d. Mitch Frye and David Olson hosted Statewide Oregon Council of Computing Chairs, ASOT in Computer Science planning currently before State Board Joint Articulation Committee.
- iv). Commencing with Winter term, students will have online access to Banner to enroll through midnight first Tuesday of classes. Unique approvals will still require Add/Drop form. Waitlist process will run through Wednesday night the last week prior to classes beginning.
- v). Skunkworks proposals due next Friday, November 7.
- vi). Registrar search progressing and candidates will be visiting campus in next few weeks. Open forum times will be scheduled
- vii). Faculty handbook project still in development as Provost's office staff addressing Banner faculty load project.

- viii). Discussions with WOUFT representatives on joint course evaluation committee for online system. Likert questions should be available this term, open comment questions awaiting resolution.
- ix). Provost's Council meets next week. Upcoming OIT proposals include night/weekend program in mechanical engineering and Health Informatics BS degree both on-campus evening/weekend programming and online. WOU can similarly examine state market needs to address why students should come here for our degrees.
- x). Preview Day next Saturday, November 8. Last year's fall preview day led to greatest yield of freshmen enrollees.

4.4. Corbin Garner, ASWOU President

- i). No report
- ii). Laurie passes on thank you from Corbin for helping staff student members on Faculty Senate Subcommittees

5. Consideration of Old Business

No old business

6. Consideration of New Business

6.1. Reconfiguration of the Writing Intensive Committee

(Katherine Schmidt, Chair of the Writing Intensive Committee)

- i). Proposal to reconfigure Writing Intensive Committee to General Education Committee on Faculty Senate Website
- ii). Expansion of Committee to address W, D, Q, and LACCs.
 - a. Historically D and Q proposals have been shuffled from committee to committee and currently housed with overworked curriculum committee.
 - b. Writing Intensive Committee workload is very minimized with few proposals to review.
- iii). Suggested membership, COE, LAS, Library including following:
 - a. 1 Diversity Expert
 - 1 Quantitative Literacy Expert
 - 1 Writing Expert
 - 3 LACC stakeholders
 - 2 Additional General Education stakeholders: Computer Science and Modern Languages
 - 1 Ex Officio: Member of Registrar's Office
 - 1 Ex Officio: To be named by committee
 - b. Recommendation to include student member as well
- iv). Consultation with Curriculum and ARC committees will determine charge and present to Faculty Senate for Consideration
 - a. Could include discussion of how to review LACC curriculum proposals and provide oversight for dual credit
 - b. Interdisciplinary College Studies courses and AB currently have no home for oversight
- v). Requested vote on change at November 11 meeting, please take to Divisions for comments and feedback, addressed to Katherine Schmidt by November 7

6.2. Curricular items

- i). e-forms link on Portal, and also linked through Faculty Senate webpage (committee menu). View proposals for review by department head, division head, and division curriculum or graduate committees. Public view available once proposals reach the Curriculum, Graduate or Honors committee level.
- ii). Curriculum Requests Psychology Major, Minor and PSY 410 (David Foster, Psychology)
 - a. Maximum of 16 hours lower division credit for major and 12 hours lower division credit to minor. Catalog alignment to current policy regarding number of upper division and lower division courses required for major.
 - b. Maximum of four credits P/NC credit included in major or minor (including Psych 411 second half of mentoring program).
 - c. Psych 410 cannot be counted for Psychology major or minor (first half of mentoring program) so that Psych 411 is included in four credits of P/NC above to encourage completion of mentoring program.
 - d. Catalogue language for Psych 410 includes does not apply to a psychology major/minor.

7. Informational Presentations

7.1. Cornelia Paraskevas, WOU Board Faculty Representative: Presidential Search Report

- i). October 10 first meeting of Presidential Search Committee to discuss vision and desired qualities
- ii). October 20 leadership position description distributed for review and suggested revision
- iii). October 27 revised position description redistributed for review and suggested revision
- iv). October 30 committee meets to finalize position description which will be posted on the WOU website and probably linked to shorter announcement in Chronicle and other published venues. HR will distribute link for dissemination to potential candidates.

7.2. Dan Clark, Director Extended Programs and the Center for Teaching and Learning

- i). No Report

7.3. Bill Kernan, Director University Computing Services

- i). No Report
- ii). Laurie reminds us, per Bill's allfacstaff, about open guest WOU wireless and suggests sending positive feedback to Bill when guests use this new service successfully.

7.4. David McDonald, Associate Provost: Educational Advisory Board Student Success Forums

- i). December 5 tentative schedule for EAB research team visit to address data and best practices on how can we better serve Western Students through graduation.
 - a. What are curriculum and academic policies that we have in place and how are they affecting students through graduation?
 - b. Questions can be forwarded to Dave McDonald's office

- ii). Reminder that new funding models will be outcomes-based regarding graduation rates (paid after graduation). Proportion of funding and phase-in period as yet unknown. Numbers for outflow-inflow of transfers is also under examination.
 - a. Additional cost and risk to being an access institution. Models are far from completed and many factors (like first generation) are under consideration.
 - b. Budget baselines will likely be a factor in new model. Traditionally other resources like endowments and grant overhead funds accrue to university and state does not subtract funding.

7.5. Tom Neal: Director, Physical Plant: Off-time Campus Use

- i). Ongoing effort to conserve energy and budget dollars includes after-hours setback of temperatures at 5 pm building-by-building scaling back of energy use. Physical plant requests scheduling after-hours or weekend events in those facilities to conserve resources. A link will be added to their webpage with this details.
 - a. Two buildings currently on 24/7 heating and cooling are HSS and MNB.
 - b. Extended hours are available in WUC and Hamersley Library.
 - c. Buildings and rooms easier to heat or cool are: The modular classrooms, UPCC, NS 101 and 103, ITC 211 and ITC North Wing.
 - d. Physical plant will examine needs for COE use in evenings.
 - e. Request that energy efficient demarcations included in ASTRA?

7.6. Fossil Fuel Divestment at WOU Mark VanSteeter, Geography

- i). Summary report distributed and posted on Faculty Senate Website
- ii). Divestment campaign organized by students.
- iii). Benefits to WOU include positive PR – we would be 14th University to divest and only Pacific NW University to do so. Potential students might consider WOU to be ethical and principled and a good choice for enrollment.
 - a. Our WOU Foundation Mission Statement includes increasing WOU visibility.
- iv). An argument used against divestment is potential funding loss from fossil fuel industry; Dr. VanSteeter believes WOU does not risk this loss.
- v). President Weis expresses the view that it is hypocritical to take this position when many of us commute from Portland, Salem, Corvallis, or take advantage of air travel for professional conferences, or have pension plans through PERS and mutual fund investments that invest in fossil fuel stocks.
- vi). Dr. VanSteeter continued:
 - a. We can do something even if we can't do everything. An institution can perhaps drive more change than an individual.
 - b. There is an assumption, perhaps flawed, that we would have a lower yield by divesting in fossil fuels.
- vii). The WOU Foundation Board has recently discussed this topic. Since the student body president, a member of the Foundation Board, was absent from the meeting, Tommy Love reported that the ASWOU student president has been pleased with direction the Foundation discussion has taken. Student campaign has not been brought to the Foundation Board at this time.

8. Adjournment: 4:55 p.m.

5 – 5:15 p.m.

Better Know a Colleague (informal gathering continued, optional)