

Faculty Senate Minutes **February 10, 2015**

Primarily paperless, wou.edu/facultysenate

3:15 – 3:30 p.m.

Better Know a Colleague (informal gathering, optional)

3:30 – 5 p.m.

Business Meeting

1. Call to order: 3:32 p.m.
2. Call of the roll (by circulation of sign-in sheet)
Senators in attendance: David Foster, Paul Disney, Bojan Ilievski, Scot Morse, Doris Cancel-Tirado, Bob Hautala, Claire Ferraris, Patricia Gimenez, Cornelia Paraskevas, Thomas Rand, Camila Gabaldon, Michael Baltzley, Matt Ciancetta, Bryan Dutton, Shaun Huston, Isidore Lobnibe, Scott Tighe, Mike Olivier, Carmen Caceda, Melanie Landon-Hayes, Tracy Smiles
Officers in attendance: Laurie Burton, Erin Baumgartner, Katherine Schmidt
Ex-Officio in attendance: Mark Weiss, Steve Scheck, Corbin Garner
3. Corrections to and approval of minutes from previous meeting
Approved
4. Institutional Reports
 - 4.1. Laurie Burton, Faculty Senate President
 - i). Executive Committee Curriculum Actions
 - a. We consulted with past presidents and have determined a system for which proposals to bring to the full senate.
 1. “New programs and any proposal that may impact other areas” will be brought to the full faculty senate
 2. Other proposals may be approved by the Executive Committee.
 3. We will provide detailed language on this in our proposed Bylaw update (coming soon).
 - b. Approved program proposal
Special Educator II program modification
 - c. Approved course proposals
PHL 202H
 - ii). Proposal Guidelines and Procedures posted on curriculum committee page.
 - a. We have posted the updated guidelines from the Faculty Handbook, which were vetted and discussed in detail with the Curriculum and Graduate chairs, as well as the Honors director and the Academic Catalog Consultant.
 - iii). The ARC is working on the university incomplete policy and the protocols under which an I converts to a letter grade. This has hopefully been brought to your attention at a recent division meeting.
 - iv). Proposed format for graduation requirements.

- a. Dean Monahan with the assistance of some members of the ad hoc LEAP committee are preparing a proposed presentation revision for the beginning of the catalog. A draft of this document is linked to the Faculty Senate webpage.
- b. The ARC committee will review this document at their February 17 meeting and make a recommendation to faculty senate.
 - 1. ARC chair Adele Schepige encourages you to share corrections and areas of concern with your ARC division representative (or with your division chair to forward to Schepige if no ARC rep is available).
- v). EAB event February 19, from 1 - 4 p.m. in the Willamette room.
 - a. Please try to have divisional representation.
 - 1. EAB presentation and discussion from 1 - 2 p.m.
 - 2. Working groups from 2 - 3:30 p.m.
 - i. Mapping through a degree at WOU.
 - ii. Multi-term registration possibilities at WOU.
 - iii. Collaborative advising success strategies at WOU.
 - 3. Sharing, 3:30 - 4 p.m.

4.2. Mark Weiss, University President

- i). Funding and tuition levels.
 - a. Hopeful that fund levels for next biennium will be consistent with increases proposed by Ways and Means co-chairs.
 - b. Two years of tuition freezes to be followed by moderate 4% increase for 2015-2016 academic year to go before WOU board for review February 25 and State board in April.
- ii). Good news from admissions.
 - a. Housing reservations are 110 applications higher than this time last year about 38% higher.
 - b. Total applications and admits are over 10% higher.
 - c. Latino applications are 39% higher than last year.
- iii). Board of Trustees drafting by-laws and policies.
 - a. Important resolution on shared governance at WOU needs input from Faculty Senate.

4.3. Stephen Scheck, University Provost

- i). Scheck noted several examples he witnessed that dramatized the importance of good faculty/staff interaction with students; such interactions are a part of campus-wide retention efforts.
- ii). Provosts' council memo to HECC on academic quality is posted via Faculty Senate Website.
 - a. Provosts drafted memo in response to IFS call for attention to quality along with degree attainment metrics emphasized by the HECC funding model.
 - b. Provosts' memo was endorsed by the IFS.
- iii). Proposed general education graduation requirements flowchart map is posted via Faculty Senate Website.
 - a. Commends the LEAP committee and Dean Monahan for their work for designing this easily readable format.
 - b. Aligns to Complete College America recommendation for simplified guidelines to help students navigate general education requirements.

- iv). March 20 due date for department review of undergraduate degree major requirements.
- v). March 11 due date for Skunkworks round 2 proposals (announcement in Faculty Senate archives). Email to Kathy Hill.
- vi). Enrollment for Spring term begins soon. Students will have access to web enrollment through Tuesday 11:59 pm on second day of term.
- vii). Management changes in registrar's office.
 - a. Reassignment of Cat McGrew to provide oversight and management, handling business operations, including staff oversight.
 - b. Danielle Ambrose will be the chief registrarial officer and will be responsible for the professional obligations of the registrar. Ambrose has been promoted to associate registrar and will manage student records, FERPA compliance, student petitions and represent WOU on the state-wide registrar's group.
 - c. Rationale for change is that we do not have a permanent registrar nor should the university conduct another search at this time.
 - d. Opportunity to recruit a registrar may be enhanced if office is reconfigured to model business practices better suited for future needs.
 - e. Necessity to refine office is needed to address IT infrastructure to manage and faculty workload and to streamline transcribing, course catalog functions and reporting functions to outside agencies. McGrew will be applying management tools and practices to change a system, which, with Ambrose currently serving both as interim registrar and assistant registrar, does not have time to do.
 - 1. Ambrose and McGrew will work closely to identify what is working, what is not working and what change process to implement.
 - 2. McGrew will have responsibility for the interlocking of registrar services with other services (e.g., IT, business office, admissions, Willamette Promise, deans/directors) as well as oversight of the registrar's office staff. The Academic Affairs office does not anticipate this will cause problems.
- viii). Congratulations to Dan Clark who has successfully defended his dissertation!
- ix). A question was raised by a senator about the current state of Moodle support.
 - a. CTL is in final phase of interviewing a technical person to take over the Moodle support position previously held by Elayne Kuletz. Greater technical support will be available once the position is filled and that individual will work with UCS on functional/technical issues related to Moodle.

4.4. Corbin Garner, ASWOU President

- i). Tuition and funding for higher education. This Thursday students will be rallying at Capital; please consider working with them as needed.
- ii). Student involvement – large need for Senators on Student Senate. Only 5 out of potential 15 voting members. Please send interested students to Corbin.

5. Consideration of Old Business

Curricular items

5.1. COM 461. Paula Baldwin, Humanities.

- i). Process concern: Proposal includes wording about programs consulted regarding overlap and competing courses. It is important to consult more carefully and to be aware of other programs.

- a. Newly posted curriculum guidelines have included a firm comment regarding this issue.
 - ii). Perspective from which content is taught might be relevant and viewed through a disciplinary lens, thus overlapping content could be appropriate.
- 5.2. CSE 632. Mary Bucy, Teacher Education.
- 5.3. HST 437. Patricia Goldsworthy-Bishop, Social Sciences.
- 5.4. HST 301. David Doellinger, Social Sciences.
- 5.5. R 202. Susan Daniel, Humanities.
- 5.6. RC 670. Chung-Fan Ni, Special Education.
- i). Motion to approve all courses.
 - a. Motion passes unanimously.
- 5.7. Fossil Fuel Divestment at WOU. Emily Plec, Humanities and Mark Van Steeter, Social Sciences
- i). See document Divestment.FacultySenate.pdf posted at wou.edu/facultysenate
 - ii). Resolution to urge WOU foundation to investigate divestment from fossil fuels and to provide information about fossil fuel investments and alternatives with ASWOU, the WOU administration and the environmental club.
 - a. This information sharing process is already begun.
 - b. Including Senate on group of entities with whom information should be shared.
 - 1. Following gathering information, presentations can be made to Faculty Senate to provide updates.
 - c. With permission of Senate, an information item to be linked to the minutes on divesting in your own personal portfolio. <http://greencentury.com/wp-content/uploads/pdf/DivestmentGuide.pdf>
 - iii). Motion to approve resolution as written.
 - a. Student senate when presented with a similar resolution, voted it down, with consideration of alternatives to divestment.
 - 1. Students consider reducing carbon footprint as a University as a more appropriate step to take at this time.
 - 2. Students would prefer that investment/divestment not be a part of the conversation at this time, but would rather focus on limiting the University's carbon footprint.
 - 3. It should be noted that both actions could be proceeded upon simultaneously.
 - i. Divestment seems to be more of a symbolic act
 - ii. Campus carbon footprint reductions feel more active.
 - iii. Student senators feel either option may face opposition and prefer to focus energies upon which they feel they can make a bigger difference.
 - iv). With over 600 student signatures supporting divestment, there does seem to be significant student interest in this approach as well.
 - a. Vote:
 - 1. Motion carries with 18 in favor, four opposed

6. Consideration of New Business

No New Business

7. Informational Presentations

WOU Board Report

7.1. Marshall Guthrie and Cornelia Paraskevas, WOU Board Representatives

- i). Report is linked via Faculty Senate website.
- ii). Detailed overview of budget provided by President Weiss
- iii). Focus on draft of by-laws.
- iv). Student in attendance presented a protest
 - a. Letter of opposition to a board member who is part of military.

Announcements

7.2. Bill Kernan, Director University Computing Services

- i). Brief overview of wireless infrastructure.
 - a. Protocols for rogues and interferers.
 - b. Speed
 - c. See Bill's blog, Under the Hood, linked to wou.edu/facultysenate for details.

8. Adjournment 4:25 p.m.