Navigate to wou.dserec.com/auth/online

RECienter	
Please select a login option	
UNIVERSITY ACCOUNT	
OR	
LOCAL ACCOUNT	

If you are a WOU student, faculty, or staff member, click University Account which requires you to sign into your WOU Portal. You can skip to the "Class registration" tab below.

As a community member please create a "Local Account"

RECenter	
Sign In Login Password Forgot password?	
LOG IN No account? <u>Create one</u>	

If this is your first time signing up, please create an account. Please skip the "Affiliations (Optional) menu when completing the form.

First name	Last name
Date of birth	Gender
mm/dd/yyyy	Select
Contact phone	Email
123-456-7890	
Affiliations Optione	
Select	×
Password	Confirm password

After filling out your information, you will be sent a verification email code.

onfirmation email w he email includes ar	vas sent to hjx2isme n activation code, ple	@gmail.com. ase enter it here !	to activate your account		
ode					
			Resend email		
				PREVIOUS	ACTIVATE

After completing that step, you will be able to see the "Class Registration" tab



Please notice your name in the upper right-hand portion of the screen, click it to "Manage Account"



Account details		💄 Test2 🤟
Back Manage account		
Dashboard Household Payments		
Activities		
Memberships	Lockers	🖄 Equipment Reservations
Sign up for a rec membership	Use the interactive map to rent a locker	Check availability and make a reservation
📆 Classes	Facility Access App	

Please click on "Household" to set up your "affiliates" or children and/or spouse/partner



Please skip the "Affiliations (Optional) menu when completing the form.

< Back Add affiliate		
Affiliate already has an accour	t? Link existing account	
First name *	Last name *	
Data of birth #	Conder 8	
mm/dd/www	Select V	
Contact phone *	Notification email	
123-456-7890		
Affiliations		
Select	v	
Relationship (who are you addin	j) *	
Select	×	
	Cancel Add	

After completing your "household" you should see the members on your screen.

Account details		💄 Test2 🛩
Back Manage account Dashboard Household Payments		
Account holder	Test4 Test5 Child	
+ Add affiliate		

Go to the "dashboard". Click on Classes

Campus Recreation		
ervices and activities		
Kemberships	Lockers	별 Equipment Reservations
Sign up for a rec membership	Use the interactive map to rent a locker	Check availability and make a reservation
🐯 Classes	Facility Access App	

Select your option. We selected "Aquatics" for this process.

		💄 Test2 🗸
Back Aquatics classes		My classes
Classos		
Q Find class	All categories 🗸	Daily view
RC - Lifeguard Certification		
Lifeguarding Certification (ages 15+)		
The American Red Cross Lifeguarding course		
Next section: Oct 25 - Oct 27		
wim Lessons		
Level 1 (ages 4-17)	Level 2 (ages 4-17)	Level 3 (ages 5-17)
Purpose: Encourages swimmers to feel comfortab	Purpose: Continues developing fundamental skill	Purpose: Builds on the previously attained skills
Next section: Oct 7 - Oct 28	Next section: Oct 7 - Oct 28	Next section: Oct 7 - Oct 28
Level 4 (ages 7-17)	Preschool (ages 3 and under)	Private (one swimmer) (ages 3-99)
Purpose: Build confidence with previously learne	Purpose: To teach the most elementary aquatic	Purpose: For swimmers of all ages and abilities w
		N
Next section: Oct 7 - Oct 28	Next section: Oct 7 - Oct 28	Next section: Oct 7 - Oct 28

Select the class option you are interested in.

K Back Level 1				
Purpose: Encourages swimp practices in and around the Enter and exit the wat Perform glides on fron Swim on front and bac Float on front and bac Explore arm and hand	mers to feel comfortable in the water. Su water, Here are some of the skills to be er safely it and back with recovery to a vertical po- k using arm and leg actions with assista k with assistance movements	wimmers begin to develop introduced: osition with assistance ance	positive attitudes, good swimming hab	oits, and safe
Registration opens for Pair a	session for september 10, 2024, at not	n, and Pail Session 2 on a	september 30, 2024, at noon.	
Section	Date	Participants	Status	
Section Fall Session 1 - M/W 4:00- 4:30pm	Date 10/7/2024 - 10/28/2024	Participants 0 / 5	Status © Opens 9/16 12:00pm	View
Section Fall Session 1 - M/W 4:00- 4:30 pm Fall Session 1 - T/Th 4:00-4:30 pm	Date 10/7/2024 - 10/28/2024 10/8/2024 - 10/29/2024	Participants 0 / 5 0 / 5	Status Copens 9/16 12:00pm Copens 9/16 12:00pm	View
Section Fall Session 1 - M/W 4:00- 4:30 pm Fall Session 1 - T/Th 4:00-4:30 pm Fall Session 2 - M/W	Date 10/7/2024 - 10/28/2024 10/8/2024 - 10/29/2024	Participants 0/5 0/5	Status Copens 9/16 12:00pm Copens 9/16 12:00pm Copens 9/16 12:00pm Copens 9/16 12:00pm	View

The class will list the times, dates, number of participants available, and the "status" which provides when it will open for registration.

You will see "View" if the class is not open yet or you will see "Register".

	M/W 4:00- 4:30pm	All classes My classes
Fimes for this class are 4:00-4:30 pm on Monda lates are listed under the "Instances" drop-dow	ays and Wednesdays; In menu below.	
Details		
Dates Oct 7 - Oct 28		
Participants 0 / 5		
Ages 4-17		
Registration ends Oct 2 at 12:00pm		
nstances (7) 🗸		
Pricing		
Pricing Eligibility group	Foo	
Pricing Eligibility group Faculty/Staff Member	Foo \$52.50	
Pricing Eligibility group Faculty/Staff Member faculty/Staff Non-member	Foc \$52.50 \$52.50	
Pricing Slejbility group Faculty/Staff Member Faculty/Staff Non-member Guest	Foc \$52:50 \$52:50 \$52:50	
Pricing Elgibility group Faculty/Staff Non-member Guest Vember	Foc \$52:50 \$52:50 \$52:50 \$52:50 \$52:50	
Pricing Eligibility group Faculty/Staff Non-member Guest Vember Student Member	Foc \$52.50 \$52.50 \$52.50 \$52.50 \$52.50 \$52.50	

Notice the bottom area where it indicates "This class is restricted by age". Notice who is trying to sign up for the class, look in the upper right-hand corner of the screen.

You will need to change the "Household" member by clicking the drop-down menu.

K Back Level 1, Fall Session 1 -	M/W 4:00- 4:30pm	Manage account
		2. Act for Test4 Test
Times for this class are 4:00-4:30 pm on Mond dates are listed under the "Instances" drop-dov	ays and Wednesdays; vn menu below.	E+ Log out
Details		
Dates Oct 7 - Oct 28		
Participants 0/5		
Ages 4-17		
Registration ends Oct 2 at 12:00pm		
Instances (7) 🗸		
Pricing		
Eligibility group	Fee	
	\$52.50	
Faculty/Staff Member		
Faculty/Staff Member Faculty/Staff Non-member	\$52.50	
Faculty/Staff Member Faculty/Staff Non-member Guest	\$52.50 \$52.50	
Faculty/Staff Member Faculty/Staff Non-member Guest Member	\$52.50 \$52.50 \$52.50	
Faculty/Staff Member Faculty/Staff Non-member Guest Member Student Member	\$\$2.50 \$52.50 \$52.50 \$52.50	
Faculty/Staff Member Faculty/Staff Non-member Guest Member Student Member Student Non-member	\$\$2.50 \$52.50 \$52.50 \$52.50 \$52.50 \$52.50	

After selecting the household member who is taking the class fill in their Participant information.

Name of Responsible A	dult (if participant is a youth) *	
Address *	State *	
	Select	~
City *	Zip *	
Phone number *		
123-456-7890		
Email address *		

After completing the information, you pay for the class using your credit/debit card. An electronic waiver emailed to you. If you run into any difficulties please contact Zach Hammerle, <u>hammerlez@wou.edu</u>, or call 503-838-8860.