**BANNER FIS REPORT**

**FZRCROS – Monthly Crosstab Report**

**This report provides revenue and expenses by month for a specific index.**

In the Go field enter **FZRCROS**

Enter the following required data:

**Process** - defaults the job name

**Printer** - enter your printer name (printer begins with WOU\_xxx )

**Parameter Values Block**

Parameters: enter data in the Values column

01 Enter Index – 6 alpha numeric code

02 Fiscal Year – 2 digits

**Submission Block**

Press Page down to go to Submission block

Click Save Parameter Set as – optional, click this box if you want Banner to save the values entered in the Parameter Values block.

Click the Submit radio button in the Submission Block

Click Save icon.